

PHILIPPINE BIDDING DOCUMENTS

Procurement of the Project:
*BULK PROCUREMENT FOR GOODS AND SERVICES
OF CY 2024 with ABC 2,423,742.75 with PR Nos.
24-03-040 to 24-03-044
Lots 1-5*

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines
Department of Education
Region VIII – Eastern Visayas
SCHOOLS DIVISION OF CALBAYOG CITY
P2, Brgy. Hamorawon, Calbayog City, Samar 6710
Website: calbayogcity@deped.gov.ph Email Add: calbayogcity@deped.gov.ph

INVITATION TO BID FOR THE PROJECT:
BULK PROCUREMENT FOR GOODS AND SERVICES
OF CY 2024 with ABC 2,423,912.75 with PR Nos.
24-03-040 to 24-03-044
Lots 1-5

The *DepEd SDO Calbayog City*, through the *MOOE/HRTD/SUB-ARO* intend to apply the sum of ***Php2,423,2.75*** being the ABC to payments under the contract for ***BULK PROCUREMENT FOR GOODS AND SERVICES OF CY 2024***
Bids received in excess of the ABC shall be automatically rejected at bid opening.

Select this for lot-procurement:

The *DepEd SDO Calbayog City*, through the *MOOE/HRTD/SUB-ARO* intends to apply the sum of:

LOT NO. 1. *Php 1,052,770.00 with PR No. 24-03-040*

, ***and the Procurement Project: FOOD/CONTRACT NO. 2024-003]*** being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

sum of:

LOT NO. 2. *Php 69,600.00with PR No. 24-03-041*

, ***and the Procurement Project: FOOD AND VENUE/ CONTRACT NO. 2024-004]*** being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

LOT NO. 3. *Php 662,100.00 with PR No. 24-03-042*

, ***and the Procurement : FOOD, VENUE & ACCOMMODATION / CONTRACT NO. 2024-005]*** being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

sum of:

LOT NO. 4. *Php 373,097.75 with PR No.24-03-043*

, ***and the Procurement: MATERIALS/ SUPPLIES/ KITS/ EQUIPMENTS/ PRINTING OF TARPAUINS/ PLAQUES / CONTRACT NO. 2024-006]*** being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

LOT NO. 5. *Php 266,175.00 with PR No. 24-03-056*

, and the Procurement: *HARDWARE MATERIALS / CONTRACT NO. 2024-007]* being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

Select this for Framework Agreement:

The *[insert name of Procuring Entity]*, using a *{[choose either single-year or multi-year]}* for a duration of *[specify if 2 or 3] years}* Framework Agreement, through the *[insert source of funding and year]* intends to apply the sum of *[insert the ABC corresponding to the total cost of each item to be bid out, and the [specify identification number per item] being the ABC to payments under the contract for each item. Bids received in excess of the total cost per item shall be automatically rejected.*

1. The *DepEd Schools Division of Calbayog City* now invites bids for the above Procurement Project. Delivery of the Goods and services are required by *CY 2024*. Bidders should have completed, within *the said date* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Select this for Framework Agreement:

The *[insert name of Procuring Entity]* now invites bids for *[insert Procurement Project]*. Delivery of the Goods is required within *[insert expected delivery time frame] [insert either after issuance of a Call-Off or any date determined by the PE]*. Bidders should have completed, within *[insert relevant period]* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

[Select one of the two following paragraphs and delete the other depending on the existence of conditions under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184]

- a. *[Select this paragraph if conditions (a), (c), and (d) under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184 do not exist:]* Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- b. *[Select this paragraph if condition (a), (c), or (d) under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184 exists:]* Bidding is open to all interested bidders,

whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

3. Prospective Bidders may obtain further information from *DepEd Schools Division of Calbayog City* and inspect the Bidding Documents at the address given below during *8:00 am to 5:00 pm office hours*.
4. A complete set of Bidding Documents may be acquired by interested Bidders on *April 4-16, 2024* from the given address and website(s) below:

BAC Office, DepEd, SDO Calbayog City and upon payment of applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php Five Thousand Pesos (5,000.00) for FOODS (LOT NO. 1), Php One Thousand Pesos (1,000.00) for FOOD, VENUE & ACCOMMODATION (LOT NO. 3), and Php Five Hundred Pesos (500.00) for FOOD & VENUE (LOT NO. 2), MATERIALS/ SUPPLIES/ KITS/ EQUIPMENTS/ PRINTING OF TARPAUINS/ PLAQUES (LOT 4), HARDWARE MATERIALS (LOT NO. 5). The Procuring Entity shall allow the bidder to present its proof of payment for the fees and it will be presented in person.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

5. The *DepEd, SDO Calbayog City* will hold a Pre-Bid Conference¹ on *April 4, 2024 at 10:00 o'clock in the morning* at *BAC Office, 2nd floor Old Building of DepEd SDO Calbayog City*.
6. Bids must be duly received by the BAC Secretariat through *manual submission and receipt of bids on or before the deadline of the submission of bids at the office address indicated below:*
April 16, 2024 at 2:00 o'clock in the morning at BAC Office, 2nd floor Old Building of DepEd SDO Calbayog City.
. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on *April 16, 2024 at 10:00 o'clock in the morning* at the given address below:

BAC Office, 2nd floor Old Building of DepEd SDO Calbayog City, Bgry. Hamorawon, Calbayog City, W. Samar

Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

9. 1. TECHNICAL SPECIFICATION

LOT NO. 1. Php 1,040,570.00 with PR No.24-03-040

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

, and the Procurement Project: FOODS/CONTRACT NO. 2024-002]

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	Total # of days	Amount	Source of Fund	Activity	Venue	Date
A. Food 150 PAX x Php395 x 1day 1 pm snacks (chicken sandwich-3 loaf, bottled water) 1 Dinner (rice, pork steak, vegetable lumpia, chicken, banana, canned juice)	150 pax	(95) (300) 395	1 day	59,250.00	BPLP-PSF	STAKEHOLDERS SUMMIT	Division Conference Hall	April 5, 2024
B. Food Day 1: am snack,lunch, pm snack carbonara with softdrinks (am snack) caldereta,steamed rice,fried chicken, fish, mixed veggie,coffee jelly & bottled water (lunch) clubhouse with juice (pm snack) Day 2: am snack,lunch spaghetti with slice bread & softdrinks (am snack) pork steak,lumpiang shanghai,chicken afritada, mixed veggies,steamed rice,maja blanca , banana & softdrinks/ bottled water (lunch)	30 30	550 450	2	16,500.00 13,500 30,000.00	GASS 2024 OSDS	Regional Office & SDO Finance Group Interfacing Activity CY 2024		May 9-10, 2024.
C. FOOD Day 1: am snack,lunch, pm snack carbonara with softdrinks (am snack) caldereta, steamed rice, fried chicken, mixed veggie, fruit salad and bottled water (lunch) clubhouse with juice (pm snack)	30 pax	550	1	16,500.00	GASS 2024 OSDS	Conduct of 2024 Entrance Conference		August 8,2024

<p>D. Food</p> <p>Day 1: am snack,lunch, pm snack carbonara with softdrinks (am snack) Caldereta,steamed rice,fried chicken, fish, mixed veggie,coffee jelly & bottled water (lunch) clubhouse with juice (pm snack)</p> <p>Day 2: am snack,lunch spaghetti with slice bread & softdrinks (am snack) pork steak,lumpiang shanghai,chicken afritada, mixed veggies,steamed rice,maja blanca , banana & softdrinks/ bottled water (lunch)</p>	30pax 30pax	550 450		30,000.00	GASS 2024 OSDS	Regional Office & SDO Finance Group Interfacing Activity CY 2024		May 9-10, 2024
<p>E. Food: AM Snacks, Lunch, & PM Snacks (will vary from Q1 to Q4) AM Snacks, Lunch, & PM Snacks (will vary from Q1 to Q4)</p>	52 52	400 400	4 4	166,400.00	GASS 2024 (OSDS)	For the conduct of "2024 Quarter 1 to 4 Division Program Implementation Review (DPIR)		March 21-22, 2024; June 20-21, 2024; October 3-4, 2024; and December 12-13, 2024
<p>F. FOOD</p> <p>Snack (Spaghetti and bottled water)</p>	28	100.00	1 Per Mo.	33,600.00	GASS 2024 SGOD	Consultative Meetings/ conferences of SGOD Personnel CY 2024	SGOD	12 Months
<p>G. Food</p> <p>1 snack and lunch</p> <p>Food Serving Specifications:</p> <p>DAY 1 1 snack (spaghetti, bottled water) Lunch (rice,pancit,fish fillet,pork steak, chopsuey, coffee jelly and softdrinks)</p> <p>DAY 2 1 snack (carbonarra, bottled water) Lunch (rice, pork chop,chicken adobo, pinakbet, buko pandan jelly and softdrinks)</p>	58 10 106 10	100.00 250.00 100.00 250.00	2	5,800.00 2,500.00 10,600.00 2,500.00 33,600.00	PSF-LSP 2024	ELECTION AND INDUCTION OF DIVISION FEDERATION SSLG and SELG, YES O & BKD FOR SCHOOL YEAR 2024-2025	SGOD	
<p>H. FOOD</p>	35 PAX				ILT PSF- CONTIN	PLANNING & COORDINATION		

AM SNACKS: SIOPAO & BOTTLED WATER LUNCH: BEEF STEAK, FISH TINOLA, TORTANG TALONG, STEAMED RICE, TAPIOCA, BOTTLED WATER PM SNACKS: GINATAAN, JUICE IN CAN		450.00	1	15,750.00	UING FUND FOR CY 2024	MEETING OF THE PROGRAM MANAGEMENT TEAM ON THE DIVISION ROLL- OUT OF INSTRUCTIONAL LEADERSHIP TRAINING: STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY		
I. Food AM snacks, 1 LUNCH (3 days) Food Serving Specifications: Day 1: AM snack (biscuit, bottled water) Lunch (rice, pancit, fried chicken, pork steak, pinakbet, coffee jelly, softdrinks) Day 2: AM snack (biscuit, bottled water) Lunch (rice, chicken adobo, pork chop, chopsuey, mixed fruits, softdrinks) Day 3: AM snack (biscuit, bottled water) Lunch (rice, pork kare- kare, cordon bleu, chopsuey, buko pandan, softdrinks)	65 65 65	260.00 260.00 260.00	3	50,700.00	GAD OSDS (GASS MOOE)	ORIENTATION ON CP POLICY AND ROLLOUT ON THE ENHANCEMENT OF THE FUNCTIONALITY OF THE CHILD PROTECTION COMMITTEES		
J. FOOD Food Serving Specifications: Nutritious food 1PM snacks (chicken sandwich-3 loaf, bottled water) 1Dinner (rice, pork steak, vegetable lumpia, chicken, banana, canned juice)	150 pax	395.00	1	59,250.00		STAKEHOLDERS SUMMIT	Division Conferen ce Hall	April 5, 2024
K. Food								
1 am snack (egg sandwich, bottled water) 1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice)	100 pax	75.00 200.00	1	7,500.00 20,000.00 27,500.00		DIVISION BRIGADA ESKWELA 2024 KICK-OFF	Division Conferen ce Hall	July, 2024
L. Food								
1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice) – 9pax X 250	9 pax	250.00	1	2,250.00		BUILDING PARTNERSHIP AND CONVERGENCE	Division Conferen ce Hall	May 3, 2024

1 pm snacks (chicken sandwich-3 loaf, bottled water) – 33pax X 85	33 pax	85.00		2,805.00 5,055.00		OF DIVISION FEDERATED PARENTS'-TEACHERS ASSOCIATION (DFPTA) AND DISTRICT VICE-PRESIDENTS		
M. FOODS								
1 am Snack (sandwich- 3 loaf, canned juice) – 79pax. 1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice) – 10pax 1 pm snacks (chicken sandwich-3 loaf canned juice) – 81pax	79pax-AM 10pax-Lunch 81pax-PM	100.00 AM 250.00 LUNCH 100.00 PM	1	7,900.00 2,500.00 8,100.00 18,500.00		CONVERGENCE OF ADOPT-A-SCHOOL (ASP), PARTNERSHIP AND DEPED PARTNERSHIP DATA-BASED SYSTEM (DPDS) FOCAL PERSONS, AND PARTNERSHIP ADVOCACY CAMPAIGN	Division Conference Hall	May 31, 2024
N. FOODS								
A. Food 1 am snack (siopao, bottled water) – 50pax X 75.00 50 pax 75.00 1 lunch (rice, pork stake, vegetable lumpia, breaded porkchop, banana, canned juice) – 50pax X 350.00 50 pax 350.00 1 pm snack (sandwich, bottled water) – 200pax X 75.00 200 pax 75.00	50 pax 50 pax 200 pax	75.00 350.00 75.00	1	3,750.00 17,500.00 15,000.00 36,250.00	OSDS	WORLD TEACHERS DAY CELEBRATION	Calbayog City Sports Center	October 5, 2024
O. FOODS								
AM SNACKS: SIOPAO & BOTTLED WATER LUNCH-RICE,PORK STEAK, VEG. LUMPIA, BREADED PORK CHOP, BANANA, CANNED JUICE	150 PAX 150 PAX	75.00 200.00	1	41,250.00		WORLD TEACHERS DAY CELEBRATION 2024		
P. FOODS								
Day 1- am snacks-canton guisado & bottled water Lunch- pork sinigang (with vegetables), fird fish, steamed rice, tapioca, sakto softdrinks PM Snacks – Siopao and bottled water Day 2 – am snacks- puto cassava with sweet coconut filling & bottled water Lunch- beef caldereta, ginataang pako, steamed rice, coffee jelly, sakto softdrinks PM Snacks – Banana sinapot	56 PAX 56 pax 56 Pax 56 PAX 56 pax 56	80.00 220.00 80.00 80.00 220.00	4 days	4,480.00 12,320.00 4,480.00 4,480.00 12,320.00		Advanced Oral and Written Communication Skills Training and Onboarding of Newly-hired Non-Teaching Personnel		

<i>and bottled water</i>	Pax			4,480.00				
<i>Day 3 – am snacks-empanada & bottled water</i>	56 pax	80.00						
<i>Lunch- breaded pork chop, fish tinola, steamed rice, creamy & mango-flavores gulaman, sakto softdrinks</i>	56 pax			4,480.00				
<i>PM Snacks – Banana cake and bottled water</i>	56 pax	80.00		12,320.00				
	56 pax	220.00		4,480.00				
<i>Day 4 – am snacks-egg sandwich & bottled water</i>	56 pax	80.00		4,480.00				
<i>Lunch- pork steak, Chicken sotanghon soup, tortang giniling, steamed rice, fresh ripe banana, sakto softdrinks</i>	56 pax	80.00		12,320.00				
<i>PM snacks- bam-I and bottled water</i>		220.00		4,480.00				
<i>total</i>		80.00		85,120.00				
Q. FOOD								
AM SNACKS: 1 REGULAR SIZE SIOPAO ASADO & BOTTLED WATER	51pax	100.00	1	5,100.00	SGOD	COORDINATION MEETING OF THE MGT/TRAINING TEAM & TWG IN PREPARATION FOR THE DIV. ROLLOUT TRAINING ON HOTS-PLPs FOR ENGLISH, SCIENCE & MATH TEACHERS		MARCH 26, 2024
PM SNACKS: GUINATAAN & FRUIT JUICE (220ML)	51pax	100.00		5,100.00				
LUNCH: STEAMED RICE, TINOLANG ISDA (SLICED- WHITE MEAT FISH), PORK CHOP, ADOBONG KANGKONG, FRUITS: BANANA, PAKWAN, MINERAL WATER (BOTTLED 350 ML)/SOFTDRINKS (SAKTO) MIXED	51pax	250.00		12,750.00				
				22,950.00				
R. FOOD								
FEB./MAY/AUG/NOV 2024 BREAKFAST: RICE, TINAPA, BOILED EGG, HOTDOG, COFFEE, BOTTLED WATER	40pax	220.00		8,800.00	SGOD	DFTACT CONVERGENCE WITH THE RFTACT CUM DEPLOYMENT		FEB/MAY/ AUG. & NOV. 2024
FEB./MAY/AUG/NOV 2024 LUNCH: STEAMED RICE, MENUUDO, FRIED FISH, FRESH FRUIT, BOTTLED WATER	464 pax	240.00		111,360.00				
FEB./MAY/AUG/NOV 2024 DINNER: RICE, ESCABECHE, TORTANG TALONG, FRESH FRUIT, BOTTLED WATER	40pax	250.00		10,000.00				

FEB./MAY/AUG/NOV 2024 AM SNACKS: PANCIT BIHON WITH BREAD, CANNED JUICE	464 PAX			34,800.00				
PM SNACKS: SPAGHETTI WITH BREAD, CANNED JUICE		75.00						
HAM SANDWICH, BOTTLED WATER	464 PAX			34,800				
		75.00						
				199,760.00				
S. FOOD								
Day 1 Morning snack: egg pie & canned juice Lunch: steamed rice, beef steak, ampalaya con carne and mango tapioca for dessert & bottled water Afternoon snack: pancit & bottled water	79pax	500.00	2	39,500.00	SBFP PROGRA M SUPPORT FUND (OSEC-8- 23-0739)	SBFP YEAR-END PROGRAM IMPLEMENTATIO N REVIEW		APRIL 11- 12, 2024
Day 1 Lunch and 2 snacks for facilitators Morning snack: egg pie & canned juice Lunch: steamed rice, beef steak, ampalaya con carne and mango tapioca for dessert & bottled water Afternoon snack: pancit & bottled water	14 pax	500.00		7,000.00				
Day 2 Morning snack: Burger & juice/iced tea Lunch: steamed rice, fried chiken, pakbet and salad for dessert & bottled water Afternoon snack: Siopao & canned juice	71pax			35,500.00				
Day 2 Lunch and 2 snacks for facilitators Morning snack: Burger & juice/iced tea Lunch: steamed rice, fried Chiken, pakbet and salad for dessert & bottled water Afternoon snack: Siopao & canned juice	14 PAX	500.00		7,000.00				
		500.00						
				89,000.00				
T. FOOD								
1 PM SNACKS: EGG SANDWICH & BOTTLED WATER	22 PAX	80.00	1	1,760.00	PSF-BPLP	ELECTION AND INDUCTION OF OFFICERS OF THE DIVISION FEDERATED PARETNS	DIV. CONFER ENCE HALL	JULY 2024
				1,760.00				

						TEACHERS' ASSOCIATION		
U. FOOD								
1 PM SNACKS: CHICKEN SANDWICH AND BOTTLED WATER	41 PAX	75.00	1	3,075.00	PSF-BPLP	OPLAN BALIK ESKWELA CONVERGENCE	IV. CONFER ENCE HALL	JULY 2024
				3,075.00				
V. FOOD								
AM SNACKS: EGG SANDWICH & BOTTLED WATER LUNCH: RICE, PORK STEAK, VEGETABLE LUMPIA, BANANA, CANNED JUICE	100 PAX	275.00	1	27,500.00	PSF-BPLP	DIVISION BRIGADA ESKWELA 2024 KICK-OFF		JULY 2024
				27,500.00				

LOT NO. 2. Php 69,600.00 with PR No. 24-03-041

, and the Procurement Project: FOOD AND VENUE/ CONTRACT NO. 2024-003] being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

sum of:

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	Total # of days	Amount	Source of Fund	Activity	Venue	Date
A. Food Day 1-2 am snacks, lunch, pm snacks with overflowing coffee/chocolate drinks with creamer and mineral water in a dispenser Venue 1. Conference hall that can accommodate 58 pax and with functional air-condition units; 2. with LCD projector; 3. with stage decoration; 4. with complete training facilities, i.e. tables and chairs, with functional internet connectivity, sound system with wireless microphones; and 5. with standby generator.	58 pax	600	2 days	69,600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	June 21- 22, 2024
				69,600.00				
		TOTAL		69,600.00				

LOT NO. 3. Php **662,100.00** with PR No. 24-03-042
, and the Procurement Project: FOOD, VENUE and ACCOMMODATION/ CONTRACT
NO. 2024-004] being the ABC to payments under the contract for each lot/item. Bids
received in excess of the ABC for each lot shall be automatically rejected at bid opening.
sum of:

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	Total # of days	Amount	Source of Fund	Activity	Venue	Date
A. FOOD, VENUE & ACCOM								
Day 1: am snack, lunch, pm snack, dinner		1,700.00		98,600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	December 11-13, 2024
Day 2: breakfast, lunch, dinner, and 2 snacks				110,200.00				
Day 3: breakfast, lunch, am snack, pm snack		1,900.00						
With overflowing coffee/cholate drinks with creamer and mineral water in a dispenser		800.00		46,400.00				
VENUE: A. Food Day 1-2 am snacks, lunch, pm snacks with overflowing coffee/chocolate drinks with creamer and mineral water in a dispenser Venue 1. Conference hall that can accommodate 58 pax and with functional air-condition units; 2. with LCD projector; 3. with stage decoration; 4. with complete training facilities, i.e. tables and chairs, with functional internet connectivity, sound system with wireless microphones; and 5. with standby generator.	58 pax		3					
ACCOMMODATION 3-4 pax per room (14-15 rooms) Check in: 2:00PM (December 11, 2024) Check Out: 12:00 NN (December 13, 2024)								
		TOTAL		255,200.00				
B. FOOD, VENUE & ACCOM								
DAY 1 AM SNACKS, LUNCH, PM SNACKS, DINNER & LODGING	52 PAX	1,750.00		91,000.00	DIVISION MOOE	CAPABILITY BUILDING ON QUALITY MANAGEMENT SYSTEM	TBA	MAY 16-17, 2024
AM SNACKS SPAGHETTI WITH BREAD & JUICE IN CAN LUNCH: STEAMED RICE, PORK NILAGA, GULAY PINAKBET, RIPE BANANA & MINERAL WATER								

<p>PM SNACKS: PANCIT GUISADO WITH BREAD & C2 APPLE</p> <p>DINNER: STEAMED RICE, FRIED FISH, AMPALAYA CON CARNE, COFFEE JELLY & MINERAL WATER</p> <p>DAY 2 BREAKFAST, AM SNACKS, LUNCH & PM SNACKS</p> <p>AM SNACKS: SIOPAO & JUICE IN CAN</p> <p>LUNCH: STEAMED RICE, PORK ADOBO, FISH FILLET IN SWEET & SOUR SAUCE, CHICKEN SOTANGHON SOUP, CHOPSUEY, COFFEE JELLY & SODA DRINK</p> <p>PM SNACKS: PANCIT PALABOK WITH BREAD & COKE SAKTO</p>	52 pax	1,100.00	2	57,200.00				
		TOTAL		148,200.00				
<p>C. FOOD, VENUE & ACCOM</p> <p>DAY 1 AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, FISH FILLET, VEGGIE AND FRUITS PM SNACKS: PANCIT WITH BREAD & JUICE DINNER: RICE, FRIED CHICKEN, VEGGIE & FRUITS</p> <p>DAY 2 BREAKFAST: HOTDOG, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, FISH TINOLA, VEGGIE AND FRUITS PM SNACKS: PANCIT WITH BREAD</p> <p>DAY 3 BREAKFAST: LABTINAW, SCRAMBLED EGG, COFFEE/CHOCOLATE DRINK AM SNACKS: PANCIT WITH BREAD AND JUICE LUNCH: RICE, CALDERETA, VEGGIE & FRUITS</p>	25 PAX	1,478.29 FOR 7 DAYS		258,700	SUB-ARO # RO-8-23-0716	LIVE-IN TRAINING ON ELLN AND EARLY GRADES MATHEMATICE	TBA	JUNE 24-30, 2024

<p>PM SNACKS: BANANA CUE/SINAPOT WITH JUICE DINNER: RICE, BUTTERED CHICKEN, VEGGIE & NUTS</p> <p>DAY 4 BREAKFAST: HAM, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: ENSAYMADA SPECIAL & JUICE LUNCH: RICE, FISH FILLET, VEGGIE & FRUITS PM SNACKS: CHEESECAKE AND JUICE DINNER: RICE, CHICKEN AFRITADA, VEGGIE AND FRUITS</p> <p>DAY 5 BREAKFAST: SAUSAGE, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE WITH JUICE LUNCH: RICE, FRIED CHICKEN, VEGGIE & FRUITS PM SNACKS: SPAGHETTI WITH BREAD & JUICE DINNER: RICE, PORK SINIGANG, VEGGIE & FRUITS</p> <p>DAY 6 BREAKFAST: TINAPA, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, PORK MENUDO, VEGGIE & FRUITS PM SNACKS: CARROT CAKE & JUICE DINNER, RICE, CHICKEN CURRY, VEGGIE & FRUITS</p> <p>DAY 7 BREAKFAST: HOTDOG, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: 2 PCS CASSAVA CAKE & JUICE LUNCH: RICE, BUTTERED CHICKEN AND FRUITS PM SNACKS: 3 PCS PUTO CHESSE AND JUICE</p>							
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LOT NO. 4. **Php 373,097.75** with PR No. 24-03-043

, and the Procurement: MATERIALS/SUPPLIES/KITS/EQUIPMENTS/ PRINTING OF TARPULINS/PLAQUES/ CONTRACT NO. 2024-005] being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	# of Day/s	Amount	Source of Fund	Activity	Venue	Date
A. MATERIALS								
1. Long-sized Bond Paper (70gsm)	1 box	1,150.00	1	1,150.00		2024 Quarter 1 to 4 Division Program Implementation Review (DPIR) on March 21-22, 2024; June 20-21, 2024; October 3-4, 2024; and December		
2. A4-sized Bond Paper (70gsm)	1 box	1,100.00	1	1,100.00		-do-		
				2,250.00				
3. Short Bond Paper	2 reams	300.00	3	600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	Dec. 11-13, 2024
				600.00				
B. MATERIALS								
1. Certificate Holder (A4)	100PCS	55.00		5,500.00	PSF-LSP 2024 P	ELECTION CUM INDUCTION OF DIVISION FEDERATION SSLG, SELG, YES O AND BKD FOR SCHOOL YEAR 2024-2025		May 9-10, 2024
2. Velum Paper	11 PACK	55.00		605.00	-do-	-do-		-do-
3. Special Paper	3 PACK	47.30	1	141.90	-do-	-do-		-do-
4. Elmer's Glue (medium)	1 BOTTLE	45.40	1	45.40	-do-	-do-		-do-
				6,292.30				
C. MATERIALS								

1. Notebook & pen	58 sets	200.00		11,600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	June 20-21, 2024
D. MATERIALS								
1. Artificial flower (white and gold)	25 pcs	140.00	1	3,500.00	BPLP-PSF	STAKEHOLDERS SUMMIT		April 5, 2024
2. balloons (white and gold)	3 packs	100.00	1	300.00	BPLP-PSF	-do-		April 5, 2024
3. Geena Cloth	20 meters	60.00	1	<i>1,200.00</i> 5,000.00	BPLP-PSF	-do-		April 5, 2024
E. MATERIALS								
Vellum Board (A4 size)	7 packs	P55/pack	1	385.00	GAD OSDS (GASS MOOE)	ORIENTATION ON CHILD PROTECTION POLICY AND ROLLOUT ON THE ENHANCEMENT OF THE FUNCTIONALITY OF THE CHILD PROTECTION COMMITTEES	Division Conference hall	
Epson L5190 ink (black)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (magenta)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (cyan)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (yellow)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Bondpaper (A4)	1 ream	P 250.00	1	250.00	-do-	-do-		
Bondpaper (Legal)	1 ream	P 300.00	1	265.00	-do-	-do-		
				2,300.00				
F. MATERIALS								
Vellum Board	23 packs	55	1	1,265.00		BUILDING PARTNERSHIP AND CONVERGENCE OF DIVISION FEDERATED PARENTS'- TEACHERS ASSOCIATION (DFPTA) AND DISTRICT VICE-PRESIDENTS	Division Conference Hall	May 3, 2024
Certificate Holder	50 pcs	55	1	2,750.00		--do-		
				4,015.00				
G. MATERIALS								
Notebook 50 leaves	140 pcs	25	1	3,500.00		CONVERGENCE OF ADOPT-A-SCHOOL (ASP), PARTNERSHIP AND DEPED PARTNERSHIP DATA-BASED SYSTEM (DPDS) FOCAL PERSONS, AND PARTNERSHIP ADVOCACY CAMPAIGN	Division Conference hall	May 31, 2024
H. MATERIALS								

BALLPEN (BLACK 0.5 mm)	56	10.00		560.00				
TRANSPARENT SCOTCH TAPE (BIG, 1" X 50 m., FOR TAPE DISPENSER)	5	26.00		130.00				
SPECIAL PAPER (11" X 8.5 in, CREAM, SUBS 20, 10 PCS PER PACK)	6	77.50		465.00				
WHITE BOND PAPER (A4, SUBS 20)	4	210.00		840.00	OPDNTF FUND	ADVANCED ORAL AND WRITTEN COMMUNICATION SKILLS TRAINING AND ONBOARDING OF NEWLY-HIRED NON-TEACHING PERSONNEL	DIV. CONFERENCE HALL	APRIL 16-19, 2024
				1,995.00				
I. TRAINING KIT								
LONG BROWN ENVELOPE	52	8.00		416.00	DIV. MOOE	CAPABILITY BUILDING ON QUALITY MANAGEMENT SYSTEM	TBA	MAY 16-17, 2024
NOTEBOOK	52	15.00		780.00				
PEN	52	10.00		520.00				
				1,716.00				
J. MATERIALS/SUPPLIES								
DEPED-STYLE IDENTIFICATION CARDS (ATM SIZE)	148	60.00		8,800.00	OSDS MOOE	DEPED AND CSC-APPROVED IDENTIFICATION CARDS TO ALL SDO PERSONNEL		
CSC-RECOMMENDED IDENTIFICATION CARDS	148	90.00		13,320.00				
PERSONALIZED LANYARD	148	53.00		7,969.00				
				29,896.00				

K. SUPPLIES/MATERIALS								
FOLDER, FILE, LEGAL SIZE, PT.14	50 PCS	4.00	1	200.00	PSF-BPLP FUND	ELECTION AND INDUCTION OF OFFICERS OF THE DIV. FEDERATED PARENTS TEACHERS' ASSOCIATION (DFPTA)	DIV. CONFERENCE HALL	JULY 2024
BALLPEN -BLACK		400.00		400.00				
BALLPEN- BLUE	1 BOX	400.00		400.00				
SCISSORS, HEAVY DUTY (BIG)	1 BOX	102.00		204.00				
SIGN PEN, BLUE (HI-TECH PONT-V7)	2 PCS	86.00		430.00				
	5 PCS			1,634.00				
L. SUPPLIES AND MATERIALS								
Training Kit:					2023 HRD-ILT PSF/Continuing Fund for CY 2024	4-DAY LIVE-IN DIVISION ROLLOUT ON INSTRUCTION LEADERSHIP TRAINING	TBA	
Expanding brown envelope legal size	114 PC	19.00		2,166.00				
Notebook single line 80 leaves	114 PC	26.00		2,964.00				
Ball pen black ballpoint ordinary	114 PC	8.00		912.00				
Flash drive, 16GB	114 PC	161.00		18,354.00				
Training ID case with sling	114 PC	21.00		2,394.00				
Transparent Certificate Holder A4 size	114 PC	65.00		7,410.00				
Training Supplies/ Materials:	50	19.00		950.00	RO8-SUB-ARO NO. RO-8-23-1123 dated November 9, 2023			
Expanding brown envelope legal size	1000	5.00		5,000.00				
Manila Paper	100	8.00		800.00				
Folder Legal size	50	7.00		350.00				
Folder A4 size	15	65.00		975.00				
Specialty Paper size pale cream, 90 gsm, 10 sheets/pack	10	205.00		2,050.00				
Bond paper A4 size	10	215.00		2,150.00				

Markers-permanent color black, velvet, broad	40	45.00		1,800.00			
	20	300.00		6,000.00			
Colored paper (Legal): neon assorted colors	20			1,292.00			
		38.00					
Masking tape, width -1 inch	34						
		69.00		138.00			
Paper fastener (plastic)	2						
	12	25.00		300.00			
Correction tape 8meters							
	10	135.00		1,350.00			
White glue 250 grams							
	10	35.00		350.00			
Scotch tape, 1-inch width							
	6	350.00		2,100.00			
Printer Ink 003 black 70 ml							
	6	350.00		2,100.00			
Printer Ink 003 cyan 70 ml							
	6	350.00		2,100.00			
Printer Ink 003 magenta 70 ml							
	6	350.00		2,100.00			
Printer Ink 003 blue 70 ml							
	35	20.00		700.00			
Training ID case with sling							
	35	29.00		1,015.00			
Ball point 0.5 color black							
	35	29.00		1,015.00			
Ball point 0.5 color blue							
	35	161.00		5,635.00			
Flash drive, 16GB							
	10	18.00		180.00			
Sticky notes, rectangular, 2.5 inches x 3 inches, color assorted							
				74,650.00			

M. TRAINING KTS/SUPPLIES AND MATERIALS									
Training Kit:									
Expanding brown envelope legal size	300 PC	19.00		5,700.00	2023 HRD PSF/HRD INSET Continuing Fund	4-DAY LIVE-IN DIVISION ROLLOUT TRAINING ON HIGHER ORDER THINKING SKILLS PROFESSIONAL LEARNING PACKAGES (HOTS-PLPs)			
Notebook single line 80 leaves	300 PC	26.00		7,800.00					
Ball pen black ballpoint ordinary	300 PC	8.00	4	2,400.00					
Bond paper A4 size (10 sheets/pax)	6 REAM	225.00		1,350.00					
Colored paper (Legal): neon assorted colors	6 REAM	300.00		1,800.00					
Flash drive, 16GB	300 PC	160.95		48,285.00					
Training ID case with Sling	300 PC	20.00		6,000.00					
Transparent Certificate Holder A4 size	300 PC	65.00		19,500.00					
TRAINING SUPPLIES									
Expanding brown envelope legal size	20 PC	19.00		380.00					
Manila Paper	600 SHEET	5.00		3,000.00					
Specialty Paper A4 size, pale cream, 90 gsm, 10 sheets/ pack	50 PACK	65.00		3,250.00					
Bond paper A4 size	3	205.00		615.00					
Bond paper legal size	3	215.00		645.00					
Markers-permanent color black, velvet, broad	36	45.00		1,620.00					
Colored paper (Legal) neon assorted colors	6	300.00		1,800.00					

Scissors, heavy duty, medium	6	45.00		270.00			
Masking tape, width -1 inch	36	38.00		1,368.00			
Folder, legal size	100	8.00		800.00			
Paper fastener (plastic)	2	65.00		130.00			
Correction tape 8meters	12	25.00		300.00			
Alcohol, rubbing, 70%, 500 ml	7	300.00		2,100.00			
White glue 250 grams	8	135.00		1,080.00			
Scotch tape, 1-inch width	12	35.00		420.00			
Tissue paper, pull-up,	12	18.00		216.00			
Paper clips, small,	2	33.00		66.00			
Paper clips, big	2	48.00		96.00			
Training ID case with sling	51	20.00		1,020.00			
Ball point 0.5 color Black	51	29.00		1,479.00			
Ball point 0.5 color Blue	51	29.00		1,479.00			
Flash drive, 16GB	51	160.95		8,208.45			
Seagate 2TB One Touch Black Hard Drive with PW	1	4,550.00		4,550.00			
Sticky notes, rectangular, 2.5 inches x 3 inches, color Assorted	20	20.00		400.00			
Reproduction of Handouts & Activity Sheets:							
Bond paper Legal size	20 REAM	215.00		4,300.00			
Bond paper A4 Size	20 REAM	205.00		4,100.00			
WFC570 Printer	1 UNIT						
Printer Cartridge, 4 pcs/set	1 SET	24,000.00		24,000.00			

A4 Paper Cutter 10x12 (heavy duty)	1 PC	3,500.00		3,500.00				
		900.00		900.00				
Binding Ring 16mm legal 100 pcs/box	2 BOX	1,700.00		1,700.00				
pvc cover legal size	600 SHEET	7.50		4,500.00				
				171,127.45				
N. MATERIALS								
SPECIALTY BOARD AT 10 PCS PER PACK, A4 SIZE, SCENTED	3 PACK	50.00		150.00				
A4 COPY PAPER	3 REAM	300.00	7	900.00				
LONG SIZE COPY PAPER	2 REAM	350.00		700.00				
COLORED PAPER	1 REAM	390.00		390.00				
MANILA PAPER	50 PC	7.00		350.00				
MASKING TAPE (2 INCHES)	2 PC	50.00		100.00				
SCISSORS	2 PC	45.00		90.00				
MARKER INK (BLACK)	2 BOTTLE	85.00		170.00				
				2,850.00				
O. EQUIPMENT:								
Heavy Duty Scanner	1 unit	22,000.00	1	22,000.00				June 20-21, 2024

Scanner type automatic document (ADF) Scanner Maximum Resolution 600x600 dpi (Hardware) Scanner Color Depth 48-Bit (internal)/24 Bit (external) Power Source AC Adopter (included) Duplex Scanning: Yes Single Pass Duplex: Yes Scan Speed: Simplex Speed (35ppm in color)/Duplex Speed (70ipm in color)						Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TB A	
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ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	Days	Amount	Source of Fund	Activity	Venue	Date
O. TARPAULINS								
1. Tarpaulin	2 pcs	500.00		500.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports		June 20- 21, 2024 & Dec. 11- 13, 2024
2. TARPAULIN 2X4	1 PC	300.0		300.00		OPLAN BALIK ESKWELA CONVERGENCE	Division Conference Hall	JULY 2024
3. TARPAULIN (plywood size)	1 PC	900.00	7	900.00		LIVE-IN TRAINING ON ELLN AND EARLY GRADES MATHEMATICS	TBA	June 24- 30, 2024
				1,700.00				
P. PLAQUES								
1. Plaques	59 pax	508.00	1	29,972.00	OSDS FUND	STAKEHOLDERS SUMMIT	Division Conference Hall	April 5, 2024
				TOTAL				31,672.00

LOT NO. 5 Php **266,175.00** with PR No. 24-03-056

, and the Procurement: *HARDWARE MATERIALS/CONTRACT NO. 2024-007*] being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hr)	Cost per Unit/ Hour	# of days	Amount	Source of Fund	Activity	Venue	Date
A.								
PAINT (Ivory 5pcs , Temptation 5pcs (LATEX)	10pcs	800.00	1	8,000.00	PSF-BPLP	DIVISION BRIGADA ESKWELA 2024 KICK-OFF		July, 2024
PAINT BRUSH (4" Roller)	11pcs	400.00	1	400.00				
NAILS		400.00	1	400.00				
1"	2	158	1	316.00				
2"	2	140	1	280.00				
3"	2	139	1	278.00				
4"	2	135	1	270.00				
UMBRELLA NAILS	1 Kl.	98	1	98.00				
VULCA SEAL	8 pcs	81	1	648.00				
SHOVEL	7 pcs	350	1	2,450.00				
SAW	2 pcs	300	1	600.00				
HACKSAW	2 pcs	300	1	600.00				
HAMMER	2 pcs	395	1	790.00				
GOOD LUMBER								
2" x 2"	20	223	1	4,460.00				
2" x 3"	11	195	1	2,145.00				
2" x 4"	5	290	1	1,450.00				
				23,185.00				
B.								
White Paint	4 Gallon	580.00	1	2,320.00	PSF-BPLP	REGIONAL KICK-OFF OF 2024 BRIGADA ESKWELA	TBA	TBA
Green Paint	4 Gallon	580.00		2,320.00				
Roller Paint Brush	2 Pcs.	150.00		300.00				
				4,940.00				
C.								
PAINT LATEX GLOSSY (CEMENT)	6 PAIL	4500.00		27,000.00	GASS 2024	SUPPLIES AND MATERIALS OF SDO CALBAYOG		
ROLLER BRUSH 7"	5 PCS	100.00		500.00				
PAINT BRUSH 2"	5 PCS	50.00		250.00				
				27,750.00				

D.								
STAINLESS MOVABLE STANDARD BULLETIN BOARD WITH GLASS AND ROOF (BACK TO	1	40,000.00		40,000.00	GASS 2024	SUPPLIES AND MATERIALS OF SDO CALBAYOG		
BACK) LABOR AND MATERIALS								
OUTDOOR TENT, BIG, HEAVY METAL DETACHABLE	3	48,000.00		144,000.00				
DOOR KNOB, HEAVY DUTY	10							
CURTAIN WITH RINGS, 8 FT., THICK (LIGHT BROWN)		500.00		5,000.00				
TABLE CLOTH, 8 SEATERS (WHITE)	30	500.00		15,000.00				
	14	450.00		6,300.00				
				210,300.00				

2. Purchase of Bid Documents:

Step 1: Any interested bidder must submit a letter of intent together with a copy of updated PhilGEPS registration, Special Power of Attorney (SPA) and Identification Card for representative to the BAC Secretariat to participate in the bidding.

Step 2: The BAC Secretariat will inform the bidder that he/she is qualified to purchase the bid documents and forward the list to the Cashier for reference.

Step 3: The qualified bidder shall pay the corresponding amount of *Php Five Thousand Pesos (5,000.00) for FOODS (LOT NO. 1), Php One Thousand Pesos (1,000.00) for FOOD, VENUE & ACCOMMODATION (LOT NO. 3), and Php Five Hundred Pesos (500.00) for FOOD & VENUE (LOT NO. 2), MATERIALS/ SUPPLIES/ KITS/ EQUIPMENTS/ PRINTING OF TARPAUINS/ PLAQUES (LOT 4), HARDWARE MATERIALS (LOT NO. 5).* for bid documents to the cashier based on the Guidelines on the sale of Bidding Documents issued by Government Procurement Policy Board (GPPB).

Step 4: The bidders must be reminded that transactions must be done during official hours only.

3. All bids shall be accompanied by a sworn affidavit of the bidder that he/she is not related to the HOPE, members of the BAC, the TWG, and BAC Secretariat, the head

of the PMO or the end-user or implementing unit and the project consultants, by consanguinity or affinity up to third civil degree as required by Sec. 47.1 of the Revised IRR of RA 9184.

4. Original Bid documents shall be submitted by the bidders during the opening of bids.

5. The BAC requires the following attachments in the bidder's SLCC or its equivalent for projects with private companies:

a. Certificate of Completion

b. Contract

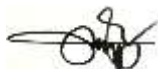
c. Receipts

d. Notice of Award

e. Notice to Proceed

10. The *DepEd SDO Calbayog City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:



NOEL E. SAGAYAP

Education Program Supervisor I-LRMS

Head, BAC Secretariat

BAC Office

Schools Division of Calbayog City

Calbayog City

P2, Brgy. Hamorawon, Calbayog City, Samar 6710

Website: calbayogcity@deped.gov.ph

Email Add: calbayogcity@deped.gov.ph

March 26, 2024



JUN-NILOU D. DULFO PhD

OIC – Assistant Schools Division Superintendent

BAC Chairman

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *DepEd Schools Division of Calbayog City* wishes to receive Bids for the ***BULK PROCUREMENT FOR GOODS AND SERVICES OF CY 2024 with ABC 2,423,742.75 with PR Nos.24-03-040 to 24-03-044 Lots 1-5*** *{[insert, if applicable:]* under a Framework Agreement *}*, with identification number *2024-003 to 2024-009*
[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Project”) is composed of *PR Nos. 24-03-040 to 24-03-044*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *2024 MOOE/HRTD/SUB-ARO* in the overall amount of *2,423,742.75*.

2.2. The source of funding is:

[If an early procurement activity, select one and delete others:]

- a. NGA, the National Expenditure Program.
- b. GOCC and GFIs, the proposed Corporate Operating Budget.
- c. LGUs, the proposed Local Expenditure Program.

[If not an early procurement activity, select one and delete others:]

- a. NGA, the General Appropriations Act or Special Appropriations.
- b. GOCC and GFIs, the Corporate Operating Budget.
- c. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. *[Select one, delete other/s]*

a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

b. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

[Select one, delete the other/s]

- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: *[Select either failure or monopoly of bidding based on market research conducted]*
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies* of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

[Select one, delete other/s]

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed twenty percent (20%) of the contracted Goods.
 - b. Subcontracting is not allowed.
- 7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.3. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time *April 4, 2024, 10:00 o'clock in the morning*, as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the IB]* prior to the deadline for the submission and receipt of bids.

- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
- a. For Goods offered from within the Procuring Entity's country:
- i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.

- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 14.2. The Bid and bid security shall be valid until *December 2024*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time at its physical address as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
- b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

[Select one, delete the other/s]

One Project having several items that shall be awarded as one contract.

[Delete Options 2 and 3 if Framework Agreement will be used.]

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, *}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification. *}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring

entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.

- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:
 - a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p style="margin-left: 40px;">a. <i>[provide the definition or description of similar contracts].</i></p> <p style="margin-left: 40px;">b. completed within <i>[indicate period]</i> prior to the deadline for the submission and receipt of bids.</p>
7.1	<i>[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.]</i>
12	The price of the Goods shall be quoted DDP <i>[state place of destination]</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p style="margin-left: 40px;">a. The amount of not less than _____ <i>[Indicate the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p style="margin-left: 40px;">b. The amount of not less than _____ <i>[Indicate the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond.</p>
19.3	<p><i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i></p> <p><i>[In case the project will be awarded by item, list each item indicating its quantity and ABC.]</i></p>
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.]*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- f. *[Specify additional incidental service requirements, as needed.]*

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
	<p>Regular and Recurring Services –</p> <p><i>[In case of contracts for regular and recurring services, state:]</i> “The contract for regular and recurring services shall be subject to a renewal whereby the performance evaluation of the service provider shall be conducted in accordance with Section VII. Technical specifications.”</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i></p>

[Use this form for Framework Agreement:]

Framework Agreement List

Limited to repeatedly required goods and services that are identified to be necessary and desirable, but, by its nature, use or characteristic, the quantity and/ or exact time of need cannot be accurately pre-determined and are not advisable to be carried in stock.

Prepared by the End-User, attached to the APP and submitted to the BAC for the approval of the HOPE.

<i>FRAMEWORK AGREEMENT LIST (AGENCY)</i>			
<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
<i>TOTAL (Approved Budget for the Contract)</i>			
<i>Expected delivery timeframe after receipt of a Call-Off.</i>	<i>Within [no. of days] calendar days upon issuance of Call-off.</i>		
<i>Remarks</i>	<i>Indicate here any other appropriate information as may be necessary.</i>		
<i>SIGNATURE OVER PRINTED NAME</i>	<i>POSITION</i>	<i>DEPARTMENT/DIVISION</i>	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

In case of Renewal of Regular and Recurring Services, the Procuring Entity must indicate here the technical requirements for the service provider, which must include the set criteria in the conduct of its performance evaluation.

Technical Specifications

Item	Specification	Statement of Compliance																																																						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #ffff00;"> <th style="width: 25%;">ITEM OF EXPENDITURE</th> <th style="width: 10%;">QUANTITY (e.g. # of sets / sets / kg)</th> <th style="width: 10%;">UNIT PRICE</th> <th style="width: 10%;">TOTAL # of days</th> <th style="width: 10%;">Amount</th> <th style="width: 10%;">Source of Fund</th> <th style="width: 10%;">Activity</th> <th style="width: 10%;">Venue</th> <th style="width: 10%;">Date</th> </tr> </thead> <tbody> <tr> <td colspan="9" style="text-align: center;">(95) (101) 895</td> </tr> <tr> <td> A. Food 150 PAX x Rp335 = 1 day 1 gm snack (crispy sandwich-3 leaf, bottled water) 1 Dinner (rice, pork steak, vegetable lumpia, chicken, botans, oreng/axe) </td> <td style="text-align: center;">150 sets</td> <td></td> <td style="text-align: center;">1 day</td> <td style="text-align: right;">30,250.00</td> <td style="text-align: center;">BPLP-PSF</td> <td style="text-align: center;">STAKEHOLDERS SUMMIT</td> <td style="text-align: center;">Division Conference Hall</td> <td style="text-align: center;">April 5, 2024</td> </tr> <tr> <td> B. Food Day 1: am snack, lunch carbonara with spaghetti (am snack) caldereta, steamed rice, fried chicken, fish, mixed veggie, coffee, jelly & bottled water (lunch) clubhouse with juice (pm snack) </td> <td style="text-align: center;">30 sets</td> <td style="text-align: center;">550</td> <td style="text-align: center;">2</td> <td style="text-align: right;">16,500.00</td> <td style="text-align: center;">GASS 2024 OSDS</td> <td style="text-align: center;">Regional Office & SDO Finance Group Interfacing Activity CY 2024</td> <td></td> <td style="text-align: center;">May 9-10, 2024</td> </tr> <tr> <td> Day 2: am snack, lunch spaghetti with slice bread & spaghetti (am snack) pork steak, lumpiang shangho, chicken, spaghetti, mixed veggie, steamed rice, miso blanco, banana & spaghetti/ bottled water (lunch) </td> <td style="text-align: center;">30 sets</td> <td style="text-align: center;">450</td> <td></td> <td style="text-align: right;">13,500.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">30,000.00</td> <td colspan="4"></td> </tr> </tbody> </table>	ITEM OF EXPENDITURE	QUANTITY (e.g. # of sets / sets / kg)	UNIT PRICE	TOTAL # of days	Amount	Source of Fund	Activity	Venue	Date	(95) (101) 895									A. Food 150 PAX x Rp335 = 1 day 1 gm snack (crispy sandwich-3 leaf, bottled water) 1 Dinner (rice, pork steak, vegetable lumpia, chicken, botans, oreng/axe)	150 sets		1 day	30,250.00	BPLP-PSF	STAKEHOLDERS SUMMIT	Division Conference Hall	April 5, 2024	B. Food Day 1: am snack, lunch carbonara with spaghetti (am snack) caldereta, steamed rice, fried chicken, fish, mixed veggie, coffee, jelly & bottled water (lunch) clubhouse with juice (pm snack)	30 sets	550	2	16,500.00	GASS 2024 OSDS	Regional Office & SDO Finance Group Interfacing Activity CY 2024		May 9-10, 2024	Day 2: am snack, lunch spaghetti with slice bread & spaghetti (am snack) pork steak, lumpiang shangho, chicken, spaghetti, mixed veggie, steamed rice, miso blanco, banana & spaghetti/ bottled water (lunch)	30 sets	450		13,500.00									30,000.00					<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the</i></p>
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steak, chappaly , coffee jelly and garambata	106	100.00 250.00	2	10,600.00				
DAY 2 1 snack (carbonara , bottled water) Lunch (rice, pork chappaly , adobo, pinakbet, suka , garambata , jelly and garambata)	10			2,500.00				33,600.00
H. FOOD AM-SNACKS: SIOFAO & BOTTLED WATER LUNCH: BEEF STEAK, FISH TINOLA, TORTANG TALONG, STEAMED RICE, TAPIOCA, BOTTLED WATER PM SNACKS*: GHATAAN, JUICE IN CAN	35 PAX	450.00	1	15,750.00	ILT PSF-CONTINUING FUND FOR CY 2024	PLANNING & COORDINATION MEETING OF THE PROGRAM MANAGEMENT TEAM ON THE DIVISION ROLL-OUT OF INSTRUCTIONAL LEADERSHIP TRAINING-SPRBY <u>OPENING</u> LEARNING CONDITIONS FOR EARLY LITERACY		
I. Food AM snacks, 1 <u>LUNCH</u> (3 days) Food Serving Specifications: Day 1: AM snack (biscuit, bottled water) Lunch (chappaly , chicken , pork , steak, pinakbet, coffee jelly, garambata) Day 2: AM snack (biscuit, bottled water) Lunch (rice, chicken garambata , pork chop, chappaly , mixed fruits, garambata) Day 3: AM snack (biscuit, bottled water) Lunch (rice, pork garambata , chicken , chappaly , suka , garambata , garambata)	65 65 65	260.00 260.00 260.00	3	50,700.00	GAD OSD5 (GASS MODE)	ORIENTATION ON CP POLICY AND ROLLOUT ON THE ENHANCEMENT OF THE FUNCTIONALITY OF THE CHILD PROTECTION COMMITTEES		
J. FOOD Food Serving Specifications: Nutritious food 1PM snacks (chicken sandwich-S loaf, bottled water) 1Dinner (rice, pork steak, vegetable lumpia, chicken , banana, canned juice)	150 pax	395.00	1	59,250.00		STAKEHOLDERS SUMMIT	Division Conference Hall	April 5, 2024
K. Food								

1 am snack (egg sandwich, bottled water)	100 pax	75.00	1	7,500.00		DIVISION ERIGADA ESKWELA 2024 KICK-OFF	Division Conference Hall	July, 2024
1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice)	200 pax	200.00		20,000.00				
				27,500.00				
L. Food								
1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice) – 8pax X 250	9 pax	250.00		2,250.00		BUILDING PARTNERSHIP AND CONVERGENCE OF DIVISION FEDERATED PARENTS-TEACHERS ASSOCIATION (DFPTA) AND DISTRICT VICE-PRESIDENTS	Division Conference Hall	May 3, 2024
1 pm snacks (chicken sandwich-3 loaf, bottled water) – 33pax X 85	33 pax	85.00	1	2,805.00				
				5,055.00				
M. FOODS								
1 am Snack (sandwich- 3 loaf, canned juice) – 79pax	79pax- AM	100.00 AM		7,900.00		CONVERGENCE OF ADOPT-A-SCHOOL (ASF), PARTNERSHIP AND DEPED PARTNERSHIP DATA-BASED SYSTEM (DPDS) FOCAL PERSONS, AND PARTNERSHIP ADVOCACY CAMPAIGN	Division Conference Hall	May 31, 2024
1 Lunch (rice, pork steak, vegetable lumpia, chicken, banana, canned juice) – 10pax	10pax- Lunch	250.00 LUNCH		2,500.00				
1 pm snacks (chicken sandwich-3 loaf canned juice) – 81pax	81pax- PM	100.00 PM	1	8,100.00				
				18,500.00				
N. FOODS								
A. Food								
1 am snack (siopao, bottled water) – 50pax X 75.00 50 pax 75.00	50 pax	75.00		3,750.00				
	50 pax	350.00		17,500.00				
	200 pax	75.00		15,000.00				
1 Lunch (rice, pork steak, vegetable lumpia, breaded porkchop, banana, canned juice) – 50pax X 350.00 50 pax 350.00			1		OSDS	WORLD TEACHERS DAY CELEBRATION	Calbayog City Sports Center	October 5, 2024
1 pm snack (sandwich, bottled water) – 200pax X 75.00 200 pax 75.00				36,250.00				
O. FOODS								
AM SNACKS: SIOPAO & BOTTLED WATER	150 PAX	75.00						
LUNCH- <u>RICE,PORK</u> STEAK, VEG. LUMPYA, BREADED PORK CHOP, BANANA, CANNED JUICE	150 PAX	200.00	1	41,250.00		WORLD TEACHERS DAY CELEBRATION 2024		
F. FOODS								
Day 1- am snacks-carton guisado & bottled water	56 PAX	80.00	4 days	4,480.00		Advanced Oral and Written Communication Skills Training and		
	56 pax							

Lunch- pork sinigang (with vegetables), fish, steamed rice, taploca, SAKTO PM Snacks - Siopao and bottled water	56 Pax	220.00		12,320.00		Onboarding of Newly-hired Non-Teaching Personnel		
Day 2 - am snacks- gug cassava with sweet coconut filling & bottled water	56 PAX	80.00		4,480.00				
Lunch- beef cauliflower , gug , steamed rice, coffee jelly, SAKTO PM Snacks - Banana gug and bottled water	56 Pax	80.00		4,480.00				
Day 3 - am snacks- empanada & bottled water	56 pax	80.00		4,480.00				
Lunch- breaded pork chop, fish gug , steamed rice, creamy & mango- gug , gug , SAKTO PM Snacks - Banana cake and bottled water	56 pax	80.00		4,480.00				
Day 4 - am snacks-egg sandwich & bottled water	56 pax	80.00		4,480.00				
Lunch- pork steak, Chicken gug soup, gug , steamed rice, fresh ripe banana, SAKTO PM snacks- bam-I and bottled water	56 Pax	220.00		12,320.00				
total		80.00		4,480.00				
				85,120.00				
Q. FOOD								
AM SNACKS: 1 REGULAR SIZE SIOPAO ASADO & BOTTLED WATER	51pax	100.00	1	5,100.00	SGOD	COORDINATION MEETING OF THE MGT/TRAINING TEAM & TWG IN PREPARATION FOR THE DIV. ROLLOUT TRAINING ON HOTS-PLP FOR ENGLISH, SCIENCE & MATH TEACHERS		MARCH 26, 2024
PM SNACKS: GUMATAAN & FRUIT JUICE (220ML)	51pax	100.00		5,100.00				
LUNCH: STEAMED RICE, TINOLANG ISDA (SLICED-WHITE MEAT FISH), PORK CHOP, ADOBONG KANGKONG, FRUITS: BANANA, PAKWAN, MINERAL WATER (BOTTLED 350 ML)/SOFTDRINKS (SAKTO) MIXED	51pax	250.00		12,750.00				
				22,950.00				
R. FOOD								
FEB /MAY/AUG/NOV 2024 BREAKFAST:	40pax	220.00		8,800.00	SGOD	DFTACT CONVERGENCE WITH THE		FEB/MAY/AUG. & NOV. 2024

RICE, TINAPA, BOILED EGG, HOTDOG, COFFEE, BOTTLED WATER	464 pax	240.00		111,360.00		RFTACT CUM DEPLOYMENT		
FEB./MAY/AUG/NOV 2024 LUNCH: STEAMED RICE, MENUDO, FRIED FISH, FRESH FRUIT, BOTTLED WATER	40pax	250.00		10,000.00				
FEB./MAY/AUG/NOV 2024 AM SNACKS: PANCIT EIHON WITH BREAD, CANNED JUICE	464 PAX	75.00		34,800.00				
PM SNACKS: SPAGHETTI WITH BREAD, CANNED JUICE HAM SANDWICH, BOTTLED WATER	464 PAX	75.00		34,800				
				199,760.00				
S. FOOD								
Day 1 Morning snack: egg pie & canned juice Lunch: steamed rice, beef steak, apple con carne and mango tapioca for dessert & bottled water Afternoon snack: pancit & bottled water	79pax	500.00	2	39,500.00	SBFP PROGRAM SUPPORT FUND (OSEC-B-13-0739)	SBFP YEAR-END PROGRAM IMPLEMENTATION REVIEW		APRIL 11-12, 2024
Day 1 Lunch and 2 snacks for facilitators Morning snack: egg pie & canned juice Lunch: steamed rice, beef steak, apple con carne and mango tapioca for dessert & bottled water Afternoon snack: pancit & bottled water	14 pax	500.00		7,000.00				
Day 2 Morning snack: Burger & juice/iced tea Lunch: steamed rice, fried chicken , pakbet and salad for dessert & bottled water Afternoon snack: Siopao & canned juice	71pax	500.00		35,500.00				
Day 2 Lunch and 2 snacks for facilitators Morning snack: Burger & juice/iced tea	14 PAX	500.00		7,000.00				

Lunch: steamed rice, fried Cheese, papaya and salad for dessert & bottled water Afternoon snack: Siopao & canned juice				89,000.00				
T. FOOD								
1 PM SNACKS: EGG SANDWICH & BOTTLED WATER	22 PAX	80.00	1	1,760.00	PSF-BPLP	ELECTION AND INDUCTION OF OFFICERS OF THE DIVISION FEDERATED FARETH'S TEACHERS' ASSOCIATION	DIV. CONFERENCE HALL	JULY 2024
				1,760.00				
U. FOOD								
1 PM SNACKS: CHICKEN SANDWICH AND BOTTLED WATER	41 PAX	75.00	1	3,075.00	PSF-BPLP	OPLAN BALIK ESKWELA CONVERGENCE	IV. CONFERENCE HALL	JULY 2024
				3,075.00				
V. FOOD								
AM SNACKS: EGG SANDWICH & BOTTLED WATER LUNCH: RICE, PORK STEAK, VEGETABLE LUMPIA, BANANA, CANNED JUICE	100 PAX	275.00	1	27,500.00	PSF-BPLP	DIVISION ERIGADA ESKWELA 2024 KICK-OFF		JULY 2024
				27,500.00				

LOT NO. 2. Php 69,600.00 with PR No. 24-03-041

, and the Procurement Project: FOOD AND VENUE/ CONTRACT NO. 2024-003] being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

sum of:

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / lot)	Cost per Unit/ Hour	Total # of days	Amount	Source of Fund	Activity	Venue	Date
A. Food								
Day 1-2 am snacks, lunch, pm snacks with overflowing coffee/chocolate drinks with creamer and mineral water in a dispenser Venue 1. Conference hall that can accommodate 58 pax and with functional air-condition units; 2. with LCD projector; 3. with stage decoration; 4. with complete training facilities, i.e. tables and	58 pax	600	2 days	69,600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	June 21-22, 2024

chairs, with functional internet connectivity, sound system with wireless microphones; and 5. with standby generator.							
			TOTAL	69,600.00			

LOT NO. 3. Php **662,100.00** with PR No. 24-03-042
, and the Procurement Project: **FOOD, VENUE and ACCOMMODATION/ CONTRACT NO. 2024-004** being the ABC to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
sum of:

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / %)	Cost per Unit/ Hour	Total # of days	Amount	Source of Fund	Activity	Venue	Date
A. FOOD, VENUE & ACCOM								
Day 1: am snack, lunch, pm snack, dinner		1,700.00		98,600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	December 11-13, 2024
Day 2: breakfast, lunch, dinner, and 2 snacks		1,900.00		110,200.00				
Day 3: breakfast, lunch, am snack, pm snack		800.00		46,400.00				
With overflowing coffee/chocolate drinks with creamer and mineral water in a dispenser								
VENUE: A. Food Day 1-2 am snacks, lunch, pm snacks with overflowing coffee/chocolate drinks with creamer and mineral water in a dispenser Venue 1. Conference hall that can accommodate 58 pax and with functional air-condition units; 2. with LCD projector; 3. with stage decoration; 4. with complete training facilities, i.e. tables and chairs, with functional internet connectivity, sound system with wireless microphones; and 5. with standby generator.	58 pax		3					
ACCOMMODATION 3-4 pax per room (14-15 rooms) Check in: 2:00PM (December 11, 2024) Check Out: 12:00 NN (December 13, 2024)								
		TOTAL		255,200.00				

<p>B. FOOD, VENUE & ACCOM</p> <p>DAY 1 AM SNACKS, LUNCH, PM SNACKS, DINNER & LODGING</p> <p>AM SNACKS SPAGHETTI WITH BREAD & JUICE IN CAN LUNCH: STEAMED RICE, PORK NILAGA, GULAY PINAKBET, RIPE BANANA & MINERAL WATER PM SNACKS: PANCIT GUISADO WITH BREAD & C2 APPLE DINNER: STEAMED RICE, FRIED FISH, AMPALAYA CON CARNE, COFFEE JELLY & MINERAL WATER</p> <p>DAY 2 BREAKFAST, AM SNACKS, LUNCH & PM SNACKS</p> <p>AM SNACKS: SIOPAO & JUICE IN CAN</p> <p>LUNCH: STEAMED RICE, PORK ADOBO, FISH FILLET IN SWEET & SOUR SAUCE, CHICKEN SOTANGHON SOUP, CHOPSUEY, COFFEE JELLY & SODA DRINK PM SNACKS: PANCIT PALABOK WITH BREAD & COKE SARTO</p>	52 PAX	1,750.00	2	91,000.00	DIVISION MODE	CAPABILITY BUILDING ON QUALITY MANAGEMENT SYSTEM	TBA	MAY 16-17, 2024
		TOTAL		148,200.00				
<p>C. FOOD, VENUE & ACCOM</p> <p>DAY 1 AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, FISH FILLET, VEGGIE AND FRUITS PM SNACKS: PANCIT WITH BREAD & JUICE DINNER: RICE, FRIED CHICKEN, VEGGIE & FRUITS</p> <p>DAY 2 BREAKFAST: HOTDOG, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, FISH TINOLA, VEGGIE AND FRUITS</p>	25 PAX	1,478.29 FOR 7 DAYS		258,700	SUB-ARO # RO-B-23-0716	LIVE-IN TRAINING ON ELLN AND EARLY GRADES MATHEMATICE	TBA	JUNE 24-30, 2024

	<p>PM SNACKS: PANCIT WITH BREAD</p> <p>DAY 3 BREAKFAST: LABTINAW, SCRAMBLED EGG, COFFEE/CHOCOLATE DRINK AM SNACKS: PANCIT WITH BREAD AND JUICE LUNCH: RICE, CALDERETA, VEGGIE & FRUITS PM SNACKS: BANANA CUE/SINAPOT WITH JUICE DINNER: RICE, BUTTERED CHICKEN, VEGGIE & NUTS</p> <p>DAY 4 BREAKFAST: HAM, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: ENSAYMADA SPECIAL & JUICE LUNCH: RICE, FISH FILLET, VEGGIE & FRUITS PM SNACKS: CHEESECAKE AND JUICE DINNER: RICE, CHICKEN AFRITADA, VEGGIE AND FRUITS</p> <p>DAY 5 BREAKFAST: SAUSAGE, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE WITH JUICE LUNCH: RICE, FRIED CHICKEN, VEGGIE & FRUITS PM SNACKS: SPAGHETTI WITH BREAD & JUICE DINNER: RICE, PORK SINIGANG, VEGGIE & FRUITS</p> <p>DAY 6 BREAKFAST: TINAPA, BOILED EGG, RICE, COFFEE OR CHOCOLATE DRINK AM SNACKS: BANANA CAKE & JUICE LUNCH: RICE, PORK MENUDO, VEGGIE & FRUITS PM SNACKS: CARROT CAKE & JUICE DINNER: RICE, CHICKEN CURRY, VEGGIE & FRUITS</p> <p>DAY 7</p>															
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BREAKFAST: HOTDOG,
BOILED EGG, RICE, COFFEE
OR CHOCOLATE DRINK
AM SNACKS: 2 PCS CASSAVA
CAKE & JUICE
LUNCH: RICE, BUTTERED
CHICKEN AND FRUITS
PM SNACKS: 3 PCS PUTO
CHESSE AND JUICE

LOT NO. 4. Php 373,097.75 with PR No. 24-03-043
, and the Procurement: MATERIALS/SUPPLIES/KITS/EQUIPMENTS/ PRINTING OF
TARPAULINS/PLAQUES/ CONTRACT NO. 2024-005J being the ABC to payments
under the contract for each lot/item. Bids received in excess of the ABC for each lot
shall be automatically rejected at bid opening.

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / etc)	Cost per Unit/ Hour	# of Days	Amount	Source of Fund	Activity	Venue	Date
A. MATERIALS								
1. Long-sized Bond Paper (70gsm)	1 box	1,150.00	1	1,150.00		2024 Quarter 1 to 4 Division Program Implementation Review (DPIR) on March 21-22, 2024; June 20-21, 2024; October 3-4, 2024; and December		
2. A4-sized Bond Paper (70gsm)	1 box	1,100.00	1	1,100.00		-do-		
				2,250.00				
3. Short Bond Paper	2 reams	300.00	3	600.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	Dec. 11-13, 2024
				600.00				
B. MATERIALS								
1. Certificate Holder (A4)	100PCS	55.00		5,500.00	PST-LSP 2024.9	ELECTION CUM INDUCTION OF DIVISION FEDERATION SSLG, SELG, YES O AND BKD FOR SCHOOL YEAR 2024-2025		May 9-10, 2024
2. Vellum Paper	11 PACK	55.00			-do-	-do-		-do-

				605.00				
3. Special Paper	3 PACK	47.30	1	141.90	-do-	-do-		-do-
4. Elmer's Glue (medium)	1 BOTTLE	45.40	1	45.40	-do-	-do-		-do-
				6,292.30				
C. MATERIALS								
1. Notebook & pen	58 sets	200.00		11,600.00		Division-Based Live-out Seminar/Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	TBA	June 20-21, 2024
D. MATERIALS								
1. Artificial flower (white and gold)	25 pcs	140.00	1	3,500.00	BPLP-PSF	STAKEHOLDERS SUMMIT		April 5, 2024
2. balloons (white and gold)	3 packs	100.00	1	300.00	BPLP-PSF	-do-		April 5, 2024
3. Geena Cloth	20 meters	60.00	1	1,200.00 5,600.00	BPLP-PSF	-do-		April 5, 2024
E. MATERIALS								
Vellum Board (A4 size)	7 packs	P55/pack	1	385.00	GAD OSDS (GASS MOOE)	ORIENTATION ON CHILD PROTECTION POLICY AND ROLLOUT ON THE ENHANCEMENT OF THE FUNCTIONALITY OF THE CHILD PROTECTION COMMITTEES	Division Conference Hall	
Epson L5190 ink (black)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (magenta)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (cyan)	1 bottle	P 350.00	1	350.00	-do-	-do-		
Epson L5190 ink (yellow)	1 bottle	P 350.00	1	350.00	-do-	-do-		
800/ream (A4)	1 ream	P 250.00	1	250.00	-do-	-do-		
800/ream (Legal)	1 ream	P 300.00	1	265.00	-do-	-do-		
				2,300.00				
F. MATERIALS								
Vellum Board	23 packs	55	1	1,265.00		BUILDING PARTNERSHIP AND CONVERGENCE OF DIVISION FEDERATED PARENTS' TEACHERS ASSOCIATION (DPPFA) AND DISTRICT VICE-PRESIDENTS	Division Conference Hall	May 3, 2024
Certificate Holder	50 pcs	55	1	2,750.00		-do-		
				4,015.00				

G. MATERIALS								
Notebook 50 leaves	140 pcs	25					CONVERGENCE OF ADOPT-A-SCHOOL (ASP), PARTNERSHIP AND DEPED PARTNERSHIP DATA-BASED SYSTEM (DPOS) FOCAL PERSONS, AND PARTNERSHIP ADVOCACY CAMPAIGN	Division Conference hall May 31, 2024
			1	3,500.00				
H. MATERIALS								
BALLPEN (BLACK 0.5 mm)	56	10.00		560.00				
TRANSPARENT SCOTCH TAPE (BIG, 1" X 50 m., FOR TAPE DISPENSER)	5	26.00		130.00				
SPECIAL PAPER (11" X 8.5 in, CREAM, SUBS 20, 10 PCS PER PACK)	6	77.50		465.00				
WHITE BOND PAPER (A4, SUBS 20)	4	210.00		840.00	OPDNTF FUND	ADVANCED ORAL AND WRITTEN COMMUNICATION SKILLS TRAINING AND ONBOARDING OF NEWLY-HIRED NON-TEACHING PERSONNEL	DIV. CO NFE REN CE HAL L	APRIL 16-19, 2024
				1,995.00				
I. TRAINING KIT								
LONG BROWN ENVELOPE	52	8.00		416.00	DIV. MOOE	CAPABILITY BUILDING ON QUALITY MANAGEMENT SYSTEM	TBA	MAY 16-17, 2024
NOTEBOOK	52	15.00		780.00				
PEN	52	10.00		520.00				
				1,716.00				
J. MATERIALS/SUPPLIES								
DEPED-STYLE IDENTIFICATION CARDS (ATM SIZE)	148	60.00		8,800.00	OSDS MOOE	DEPED AND CSC-APPROVED		

CSC-RECOMMENDED IDENTIFICATION CARDS	148	90.00		13,320.00		IDENTIFICATION CARDS TO ALL SDO PERSONNEL		
PERSONALIZED LANYARD	148	53.00		7969.00				
				29,896.00				
K. SUPPLIES/MATERIALS								
FOLDER, FILE, LEGAL SIZE, PT.14	50 PCS	4.00	1	200.00		ELECTION AND INDUCTION OF OFFICERS OF THE DIV. FEDERATED PARENTS TEACHERS' ASSOCIATION (DFPTA)	DIV. CO NFE REN CE HAL L	JULY 2024
BALLPEN - BLACK		400.00		400.00	PSF-BPLP FUND			
BALLPEN - BLUE	1 BOX	400.00		400.00				
SCISSORS, HEAVY DUTY (BIG)	1 BOX	102.00		204.00				
SIGN PEN, BLUE (HI-TECH PONT-V7)	2 PCS	86.00		430.00				
	5 PCS			1,634.00				
L. SUPPLIES AND MATERIALS								
Training Kit:								
Expanding brown envelope legal size	114 PC	19.00		2,166.00	2023 HRD-ILT	4-DAY LIVE-IN DIVISION ROLLOUT ON INSTRUCTION LEADERSHIP TRAINING		
Notebook single line 80 leaves	114 PC	26.00		2,964.00	PSF/Continuing Fund for CY 2024			
Ball pen black ballpoint ordinary	114 PC	8.00		912.00				
Flash drive, 16GB	114 PC	161.00		18,354.00	RO8-SUB-ARO NO. RO-8-23-1123 dated November 9, 2023			
Training ID case with sling	114 PC	21.00		2,394.00				
Transparent Certificate Holder A4 size	114 PC	65.00		7,410.00				
Training Supplies/ Materials:								
Expanding brown envelope legal size	50	19.00		950.00				
Manila Paper	1000	5.00		5,000.00				
Folder Legal size	100	8.00		800.00				
Folder A4 size	50	7.00		350.00				
Specialty Paper	15	65.00		975.00				

size pale cream, 90 sheets/pack	10	205.00	2,050.00				
Bond paper A4 size							
Bond paper legal size	10	215.00	2,150.00				
Markers-permanent black, velvet, broad	40	45.00	1,800.00				
Colored paper (Legal neon assorted colors	20	300.00	6,000.00				
Masking tape, width -1 inch	34	38.00	1,292.00				
Paper fastener (plastic)	2	69.00	138.00				
Correction tape 8meters	12	25.00	300.00				
White glue 250 grams	10	135.00	1,350.00				
Scotch tape, 1-inch width	10	35.00	350.00				
Printer ink 003 black 70 ml	6	350.00	2,100.00				
Printer ink 003 cyan 70 ml	6	350.00	2,100.00				
Printer ink 003 magenta 70 ml	6	350.00	2,100.00				
Printer ink 003 blue 70 ml	6	350.00	2,100.00				
Training ID case with sling	35	20.00	700.00				
Ball point 0.5 color black	35	29.00	1,015.00				
Ball point 0.5 color blue	35	29.00	1,015.00				
Flash drive, 16GB	35	161.00	5,635.00				
Sticky notes, rectangular, 2.5 inches x	10	18.00	180.00				

3 inches, color assorted				74,650.00						
M. TRAINING SUPPLIES AND MATERIALS										
Training Kit:										
Expanding brown envelope legal size	300 PC	19.00		5,700.00	2023 HRD PSF/HRD INSET Continuing Fund	4-DAY LIVE-IN DIVISION ROLLOUT TRAINING ON HIGHER ORDER THINKING SKILLS PROFESSIONAL LEARNING PACKAGES (HOTS-PLPs)				
Notebook single line 80 leaves	300 PC	26.00		7,800.00						
Ball pen black ballpoint ordinary	300 PC	8.00	4	2,400.00						
Bond paper A4 size (10 sheets/pax)	6 REAM	225.00		1,350.00						
Colored paper (Legal): (10 sheets/pax)	6 REAM	300.00		1,800.00						
Flash drive, 16GB	300 PC	160.95		48,285.00						
Training ID case with sling	300 PC	20.00		6,000.00						
Transparent Certificate Holder A4 size	300 PC	65.00		19,500.00						
TRAINING SUPPLIES										
Expanding brown envelope legal size	20 PC	19.00		380.00						
Manilla Paper	600 SHEET	5.00		3,000.00						
Specialty Paper A4 size, pale cream, 90 gsm, 10 sheets/pack	50 PACK	65.00		3,250.00						

Bond paper A4 size	3	205.00	615.00			
Bond paper legal size	3	215.00	645.00			
Markers-permanent color black, velvet, broad	36	45.00	1,620.00			
Colored paper (Legal) neon assorted colors	6	300.00	1,800.00			
Scissors, heavy duty, medium	6	45.00	270.00			
Masking tape, width -1 inch	36	38.00	1,368.00			
Folder, legal size	100	8.00	800.00			
Paper fastener (plastic)	2	65.00	130.00			
Correction tape 8meters	12	25.00	300.00			
Alcohol, rubbing, 70%, 500 ml	7	300.00	2,100.00			
White glue 250 grams	8	135.00	1,080.00			
Scotch tape, 1-inch width	12	35.00	420.00			
Tissue paper, pull-up,	12	18.00	216.00			
Paper clips, small,	2	33.00	66.00			
Paper clips, big	2	48.00	96.00			
Training ID case with sling	51	20.00	1,020.00			
Ball point 0.5 color Black	51	29.00	1,479.00			
Ball point 0.5 color Blue	51	29.00	1,479.00			
Flash drive, 16GB	51	160.95	8,208.45			
Seagate 2TB One Touch Black Hard Drive with FW	1	4,550.00	4,550.00			
Sticky notes, rectangular, 2.5 inches x 3 inches, color Assorted	20	20.00	400.00			
Reproduction of Handouts & Activity Sheets:						

Bond paper Legal size	20 REAM	215.00		4,300.00				
Bond paper A4 Size	20 REAM	205.00		4,100.00				
WFC570 Printer	1 UNIT	24,000.00		24,000.00				
Printer Cartridge, 4 pcs/set	1 SET	3,500.00		3,500.00				
A4 Paper Cutter 10x12 (heavy duty)	1 PC	900.00		900.00				
Binding Ring 16mm legal 100 pcs/box	2 BOX	1,700.00		1,700.00				
9x cover legal size	600 SHEET	7.50		4,500.00				
				171,127.45				
N. MATERIALS								
SPECIALTY BOARD AT 10 PCS PER PACK, A4 SIZE, SCENTED	3 PACK	50.00		150.00				
A4 COPY PAPER	3 REAM	300.00	7	900.00				
LONG SIZE COPY PAPER	2 REAM	350.00		700.00				
COLORED PAPER	1 REAM	390.00		390.00				
MANILA PAPER	50 PC	7.00		350.00				
MASKING TAPE (2 INCHES)	2 PC	50.00		100.00				
SCISSORS	2 PC	45.00		90.00				
					SUB-ARO NO. RO-B-23-0716	LIVE-IN TRAINING ON ELLN AND EARLY GRADES MATHEMATICS	TB A	June 24-30, 2024

MARKER INK (BLACK)	2 BOTTLE	85.00		170.00					
				2,850.00					
O. EQUIPMENT:									
Heavy Duty Scanner	1 unit	22,000.00	1	22,000.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports	T8 A	June 20-21, 2022	
Scanner type automatic document (ADF) Scanner Maximum Resolution 600x600 dpi (Hardware) Scanner Color Depth 48-Bit (internal)/24 Bit (external) Power Source AC Adapter (included) Duplex Scanning: Yes Single Pass Duplex: Yes Scan Speed: Simplex Speed (35ppm in color)/Duplex Speed (70ipm in color)									

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / hrs)	Cost per unit/ Hour	Days	Amount	Source of Fund	Activity	Venue	Date
O. TARPULINS								
1. Tarpaulin	2 pcs	500.00		500.00		Division-Based Live-out Seminar Workshop on the Preparation, Reconciliation and Submission of CY 2024 Year-End Financial Reports		June 20-21, 2024 & Dec. 11-13, 2024
2. TARPULIN 2X4	1 PC	300.00		300.00		OPLAN BALIK ESKWELA CONVERGENCE	Division Conference Hall	JULY 2024
3. TARPULIN (plywood size)	1 PC	900.00	7	900.00		LIVE-IN TRAINING ON ELLN AND	TBA	June 24-

						EARLY GRADES MATHEMATICS		30, 2024
				1,700.00				
P. PLAQUES								
1. Plaques	59 pax	508.00	1	29,972.00	OSDS FUND	STAKEHOLDERS SUMMIT	Division Conference Hall	April 5, 2024
				TOTAL				
				31,672.00				

LOT NO. 5 **Php 266,175.00** with PR No. 24-03-056
 , and the Procurement: **HARDWARE MATERIALSS/CONTRACT NO. 2024-0077** being the ABC
 to payments under the contract for each lot/item. Bids received in excess of the ABC
 for each lot shall be automatically rejected at bid opening.

ITEM OF EXPENDITURE	# REQUIRED (e.g. # of pax / units / sets / lot)	Cost per Unit/ Hour	# of days	Amount	Source of Fund	Activity	Venue	Date
A.								
PAINT (Ivory Spcs, Temptation Spcs (LATEX))	10pcs	800.00	1	8,000.00	PSF-BPLP	DIVISION BRIGADA ESKWELA 2024 KICK-OFF		July, 2024
PAINT BRUSH (4" Roller)	11pcs	400.00	1	400.00				
NAILS		400.00	1	400.00				
1"	2	158	1	316.00				
2"	2	140	1	280.00				
3"	2	139	1	278.00				
4"	2	135	1	270.00				
UMBRELLA NAILS	1 Kl.	98	1	98.00				
VULCA SEAL	8 pcs	81	1	648.00				
SHOVEL	7 pcs	350	1	2,450.00				
SAW	2 pcs	300	1	600.00				
HACKSAW	2 pcs	300	1	600.00				
HAMMER	2 pcs	395	1	790.00				
GOOD LUMBER								
2" x 2"	20	223	1	4,460.00				
2" x 3"	11	195	1	2,145.00				
2" x 4"	5	290	1	1,450.00				
				23,185.00				
B.								
White Paint	4 Gallon	580.00	1	2,320.00	PSF-BPLP	REGIONAL KICK-OFF OF 2024 BRIGADA ESKWELA	TBA	TBA
Green Paint	4 Gallon	580.00		2,320.00				
Roller Paint Brush	2 Pcs.	150.00		300.00				
				4,940.00				
C.								
PAINT LATEX GLOSSY (CEMENT)	6 PAIL	4500.00		27,000.00	GASS 2024	SUPPLIES AND MATERIALS OF SDO CALBAYOG		
ROLLER BRUSH 7"	5 PCS	100.00		500.00				
PAINT BRUSH 2"	5 PCS	50.00		250.00				
				27,750.00				

D.								
STAINLESS MOVABLE STANDARD BULLETIN BOARD WITH GLASS AND ROOF BACK TO	1	40,000.00		40,000.00	GASS 2024	SUPPLIES AND MATERIALS OF SDO CALBAYOG		
BACK) LABOR AND MATERIALS								
OUTDOOR TENT, BIG, HEAVY METAL DETACHABLE	3	48,000.00		144,000.00				
DOOR KNOB, HEAVY DUTY	10	500.00		5,000.00				
CURTAIN WITH RINGS, 8 FT., THICK (LIGHT BROWN)	30	500.00		15,000.00				
TABLE CLOTH, 8 SEATERS (WHITE)	14	450.00		6,300.00				
				210,300.00				

[Use this form for Framework Agreement:]

Technical Specifications

TECHNICAL SPECIFICATIONS			
<i>Item / Service</i>	<i>Maximum Quantity</i>	<i>Technical Specifications / Scope of Work</i>	<i>Statement of Compliance</i>
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the</i></p>

			<i>Bidder or supplier liable for prosecution.]</i>

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; **and**
- (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (k) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in

- government procurement activities for the same item or product.
- (1) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

