



Republic of the Philippines
 Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

DM-OSGOD-HNU No. 076, 2024

TO : Chief Education Supervisor (CID)
 Education Program Supervisors
 Public Schools District Supervisors / District In-Charge
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

FROM : **MARGARITO A. CADAYUNA Jr. PhD, CESO VI**
 OIC - Schools Division Superintendent

For the OIC - Schools Division Superintendent

JUN-NILOU D. DULFO, PhD

OIC-Assistant Schools Division Superintendent



SUBJECT : **ORIENTATION ON THE WASH IN SCHOOLS (WinS) ENHANCED ON-LINE MONITORING SYSTEM AND SIMULTANEOUS UPLOADING OF DATA FOR SY 2022-2023**

DATE : February 12, 2024

- To ensure good health practices among learners, DepEd issued DO No. 10 s. 2016 - **"Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program"**.
- The program aims to ensure that all schools shall report and update their WinS status yearly with the use of the Three Star Approach (TSA). With the new system being lodged with the LIS, an orientation and simultaneous uploading of data is essential. Hence, this office through the SGOD-HNU and SDO-ICT will schedule all Schools per District for the conduct of the said activity in order to ensure accurate entry of data, timely submission of the said tool and provision of TA, thus, advices all Elementary and Secondary School SBM-WinS Coordinators (School Heads/Non-Teaching Personnel Designate) to be at the New Division Office Conference Hall, SDO Calbayog City, on the following schedule:

FEB 13, 2024	AM	ALL Elementary Schools of: CALBAYOG 1 CALBAYOG 2 CALBAYOG 3 CALBAYOG 4
	PM	ALL Elementary Schools of: CALBAYOG 5 CALBAYOG 6 OQUENDO 1 OQUENDO 2

FEB 14, 2024	AM	ALL Elementary Schools of: OQUENDO 3 TINAMBACAN 1 TINAMBACAN 2 TINAMBACAN 3
	PM	ALL SECONDARY SCHOOLS
<p>Note: For the Integrated Schools, the School Head may opt to choose from the given schedule respective of their District.</p>		

3. Participants are expected to have a soft copy of duly accomplished WinS Monitoring System for Schools version 2022-07-15 for SY 2022-2023 and bring their own laptop and extension cord. Further, the School ICT/LIS Coordinator is advised to provide their respective School Head access on their LIS Account. This will serve as **Travel Order** of the participants.
4. Travel and other incidental expenses relative to the conduct of activity shall be charged against School MOOE subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

