



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 221, s. 2024

TO: ASDS
CID and SGOD Chiefs
All School Heads (Public and Private)

SUBJECT: **VALIDATION OF BEIS AND NSBI DATA FOR SY 2023-2024**

DATE: April 1, 2024

1. In conformity with DepEd Order No. 27, s. 2019 titled Guidelines on Yearly Collection of Data/Information Requirements and Validation Processes and the annual conduct of the National Building Inventory, this Office shall conduct **table validation on April 15-18, 2024 from 8am to 5m at the Schools Division Office Conference Hall**. Schedule of validation by district shall be as follows:

Validation Schedule for BEIS and NSBI (Public Schools only)	District
April 15, 2024 (Monday)	Tinambacan 1, 2, and 3
April 16, 2024 (Tuesday)	Oquendo 1, 2 and 3
April 17, 2024 (Wednesday)	Calbayog 4, 5 and 6
April 18, 2024 (Thursday)	Calbayog 1, 2 & 3
<i>Note: Schedule for validation of private school data shall be coordinated with the private schools by the SDO focal person.</i>	

2. The objective of this activity is to ensure the accuracy and veracity of the data reported in both printed copy and in the system.

3. **For BEIS**, the following identified program focal persons shall validate the data reported by the schools and shall sign the forms to ascertain correctness of data.

SDO CALBAYOG BEIS VALIDATION TEAM for SY 2023-2024	
Data Elements	Program Focal Person/Validator
ALIVE (Arabic Language Instruction & Values Education)	Elbert G. Ongcal PSDS
SPED/SNEd	Anabelle O. Yangzon PSDS
School Sports	Oscar D. Billate, Jr , SEPS (SME) Asther E. Bachar , EPS 2 (SME)
Teaching and Non-Teaching Personnel Data	Jennifer C. Alvarez HRMO-Designate
Data on Trainings	Marita P. Senolos , SEPS (HRTD) Rosalia M. Rivera , EPS 2 (HRTD)

Data on Action Research	Galina V. Panela SEPS (Planning & Research)
Learner/School Government Program	Marian C. Advincula Division Youth Formation Coordinator
Career Guidance Advocacy	Joana Lou V. Portura PDO 1
Computers, Internet and ICT-Related Data	Gary H. Ballon, IT Officer I
Data on MOOE	Therence James D. Prudenciado ADAS III (for the Division Accountant)
LAC Sessions Conducted	Joy B. Saldana EPS 1 (Science)
Career Guidance	Dr. Nelson R. Bello EPS 1 (Values)
School Site Data	Atty. Catherine S. Barandino Legal Officer
Electricity School Location, and Travel details	Engr. Jordan B. de Veyra, Engineer III Engr. Lyrian L. Montances, Project Engineer
School Health Nutrition, Water Supply, Solid Waste Management and Tobacco Control	Dr. Arlene C. Catalan, Dentists and Nurses
DRRM and other DRR-related data	Eric R. Doroja, PDO II
School Information	Ma. Marlie M. Mendoza, Planning Officer III
Private School Data	Oscar D. Billate, Jr., SEPS (SMME) Asther E. Bachar, EPS 2 (SMME) Ma. Marlie M. Mendoza, Planning Officer III

4. For NSBI, the identified focal persons to do the validation are as follows:

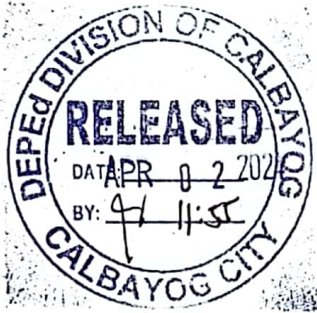
SDO CALBAYOG NSBI VALIDATION TEAM for SY 2023-2024	
Data Element	Person Responsible for Paper and Onsite Validation
Buildings/Classrooms/Temporary Learning Spaces/Water and Sanitation Facilities/Other Facilities and Amenities/Access in Going to School	Engr. Jordan B. de Veyra, Engineer III Engr. Lyrian L. Montances, Project Engineer
Data on Usable Furniture	Gennerson T. Nabual Administrative Assistant II Supply Officer-Designate


5. For the **timelines**, all personnel involved in the data collection and validation shall observe the following:

Activity	BEIS	NSBI
Data Gathering	March 25 – April 14, 2024	
Paper/Table Validation	April 15-18, 2024	
Deadline for Online Submission	April 28, 2024	May 5, 2024
Online Validation	April 29 – May 15, 2024	

6. Online validation of BEIS and NSBI data shall be the responsibility of the Planning Officer.

7. Validators who cannot make it on the given schedule shall send a representative who can perform the task.
8. School Heads are reminded that they are responsible in ensuring the accuracy and correctness of data reported in both physical and online reporting systems.
9. For clarifications and queries, please contact the Division Planning Officer/Division Engineer.
10. Expenses incurred relative to the conduct and participation to this activity shall be charged against local funds/School MOOE subject to the usual accounting and auditing guidelines.
11. Immediate dissemination of and strict compliance with this Memorandum are desired.




MARGARITO A. CADAYONA JR., PhD CESO VI
Asst. Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

SGOD-PRS-YENG