



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

05 April 2024

DIVISION MEMORANDUM
No. 242, s. 2024

**MONITORING OF CANCELLATION/SUSPENSION OF CLASSES AND
SHIFTING TO ADM IN THE EVENT OF EXTREME WARM WEATHER/EL NIÑO**

To: Assistant Schools Division Superintendent
Functional Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
All Public Elementary and Secondary Schools
All Others Concerned

1. Attached hereto is **Memorandum OUOPS No. 2024-04-02477** outlining the mitigating measures for extreme heat/El niño and Regional **Memorandum No. 387, s. 2024** reiterating the guidelines in the cancellation and suspension of classes and work in schools in the event of natural disasters and other calamities in response to the prevailing warm and dry season experienced across the country.
2. In connection with the said issuances, this office reminds all School Heads of their responsibility to ensure that the said measures and guidelines are observed. School Heads are also reminded of the Department has given them the authority and discretion to suspend the conduct of in-person classes and to shift to Alternative Delivery Mode (ADM) in case they find that the extreme warm weather condition poses health risks hindering learning and productivity.
3. The issuances further reiterate that teaching and non-teaching personnel except, those essential personnel in charge of security, safety, health, sanitation, finance, engineering and disaster response, shall not be required to report to work during said cancellation or suspension.
4. Still in this connection, this office hereby requires all school heads who declared/shall declare cancellation or suspension of classes, to immediately report to the Division DRRM Coordinator, and to immediately inform the ADM Coordinator on the implementation of modular distance learning.




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5. The Division DRRM Coordinator is hereby directed to closely coordinate with the Local Government Unit to monitor reports regarding weather condition updates and the corresponding disaster response should there be any, and to submit to this office a daily report on Class Suspension.
6. The Division ADM Coordinator is also directed to submit a report on the implementation of Alternative Delivery Mode (ADM) in all Public Elementary and Secondary Schools.
7. Immediate dissemination and compliance of this memorandum is desired.



Fr. 
MARGARITO A. CADAYONA PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Encl.: As stated.

Reference: N o n e

To indicated in the Perpetual Index

Under the following subjects:

AUTHORITY	CALAMITY	CLASSES
REPORTS	POLICY	

OSDS-013/April 05, 2024



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