



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

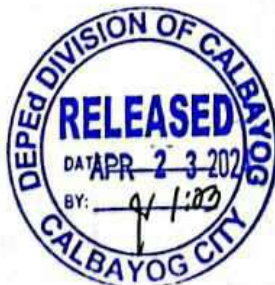
April 22, 2022

**DIVISION MEMORANDUM**  
No. 25, s. 2024

**URGENT MEETING WITH THE SCHOOL HEADS OF SIXTY-NINE (69) SCHOOLS  
WITH CONTRACT OF SERVICE (COS)**

**TO :** Division Chiefs  
Education Program Supervisors  
Section Heads  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Concerned

1. In Reference to DM-OUHROD-2024-0123 or the Implementation Strategy on the Immediate Removal of Administrative Tasks of Public School Teachers Pursuant to DepEd Order No. 002, s. 2024. The Department of Education (DepEd) ordered the Immediate Removal of Administrative Tasks of Public School Teachers to enable teachers to focus on the core function of teaching. As one of the strategies to augment the non-teaching staff in schools, the Department downloaded additional funds for the hiring of Administrative Support Staff under Contract of Service (COS) to eligible schools.
2. In line with this, this office informs all School Heads of the Sixty-nine (69) identified schools with Contract of Service (COS) that there will be a Meeting on April 29, 2024, at 8:30 am in the Conference Hall, Old Building, this division.
3. This activity aims to discuss important matters concerning the duties and functions of the Contract of Service assigned in your schools.
4. This Memorandum shall serve as the Travel Authority of all concerned School Heads.
5. Immediate dissemination and strict compliance with this Memorandum are directed.



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Annex A: List of IDENTIFIED SCHOOLS WITH CONTRACT OF SERVICE

Region VIII  
Calbayog City

No.	District	School ID	School Name
1	Calbayog District III	124026	Sinantan ES
2	Calbayog District III	124004	Alibaba ES
3	Calbayog District III	124003	Tapac ES
4	Calbayog District I	124025	San Antonio ES
5	Calbayog District III	502273	San Jose Iintegared School
6	Calbayog District III	123995	Langoyon ES
7	Calbayog District IV	124039	La Paz ES
8	Calbayog District IV	124042	Osmeña ES
9	Calbayog District IV	313802	Migara National HS
10	Calbayog District IV	502374	Patong-Happy Valley IS
11	Calbayog District III	124077	Bagong Lipunan ES
12	Calbayog District III	124094	Hibatang ES
13	Calbayog District IV	124012	Giragaan ES
14	Calbayog District IV	124044	Panonongon ES
15	Calbayog District IV	124028	Victory ES
16	Calbayog District V	502305	Canjumadac IS
17	Calbayog District V	124041	Navarro ES
18	Calbayog District V	124033	Bontay ES
19	Calbayog District V	124017	Looc ES
20	Calbayog District V	124049	Saputan ES
21	Calbayog District V	344634	Calbayog Arts & Design School of EV (CADSEV)
22	Calbayog District V	124116	Tigbe ES
23	Oquendo District I	124055	Begaho ES
24	Oquendo District I	124058	Cabugawan Pimary School
25	Oquendo District I	124057	Cagbilwang ES
26	Calbayog District V	502297	Limarayon IS
27	Calbayog District V	501844	Basud IS
28	Calbayog District V	124062	Kili-Kili ES
29	Oquendo District I	124073	Rizal II ES
30	Oquendo District I	124061	Dinagan ES
31	Oquendo District I	124122	Catabunan ES
32	Oquendo District I	303646	Oquendo National HS
33	Oquendo District II	124099	Mag-Ubay ES
34	Oquendo District II	124078	Baja ES
35	Oquendo District II	502302	Panoypoy IS
36	Oquendo District II	502274	Cabicahan IS
37	Oquendo District II	124090	Dinabongan ES
38	Oquendo District II	124080	Cabacungan ES
39	Oquendo District II	502300	Lapaan IS
40	Oquendo District II	124103	Obo-ob ES
41	Oquendo District II	124113	Talahiban ES
42	Oquendo District II	124093	Hibabngan ES
43	Oquendo District II	124088	Caybago ES
44	Oquendo District II	502296	Cagbayang IS
45	Oquendo District II	124095	Hibuhatan ES
46	Oquendo District II	124076	Alang-Alang ES
47	Oquendo District II	124108	Quezon ES
48	Oquendo District II	124082	Cag-Anahaw ES



No.	District	School ID	School Name
49	Oquendo District II	124110	San Rufino ES
50	Oquendo District I	303648	Pilar National Agricultural HS
51	Oquendo District I	124071	Panlayahan ES
52	Oquendo District I	124054	Bayo ES
53	Oquendo District I	124074	Roxas II ES
54	Oquendo District I	124075	Sigo ES
55	Oquendo District II	124109	San Isidro ES
56	Oquendo District II	124089	De Victoria ES
57	Oquendo District II	124087	Capacuhan ES
58	Oquendo District II	124115	Tarabucan Central School (District Center)
59	Oquendo District II	303652	Tarabucan National HS
60	Tinambacan District I	303649	R. Lentejas Mem. School Of Fisheries
61	Tinambacan District II	124134	Cag-olango ES
62	Tinambacan District II	124118	Baay ES
63	Tinambacan District II	124120	Bantian ES
64	Tinambacan District II	303650	San Joaquin National HS
65	Tinambacan District III	501970	Caglanipao Sur IS
66	Tinambacan District III	124129	Bugtong ES
67	Tinambacan District III	124138	Malayog ES
68	Tinambacan District III	124137	Malaga Central Elementry School
69	Tinambacan District III	303645	Malaga National HS