



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

April 25, 2024

**DIVISION MEMORANDUM**

No. 263, s. 2024

**ADDENDUM TO DIVISION MEMORANDUM NO. 239, S. 2024  
RE: PARTICIPATION OF THE CALBAYOG CITY ATHLETIC  
ASSOCIATION (CCAA) DELEGATION TO THE 2024 EVRAA MEET**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor (CID & SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Delegation Officials for the 2024 EVRAA Meet  
All Others Concerned

1. To ensure the readiness of the billeting school/quarter of the Calbayog City Athletic Association (CCAA) Delegation at Valencia National High School, this Office hereby directs the following delegation officials and mess support personnel to depart in advance going to Ormoc City on the following dates:

Date	Delegation Official	Role/Designation
April 29, 2024	1. Engr. Jordan B. De Veyra	Asst. Head, Physical Facilities
	2. Melvin Terno	Member, Physical Facilities
	3. Godfrey Notarte	Driver
April 30, 2024	1. Michael V. Pernia	Asst. Athletic Mngr. (Admin)
	2. Arnold M. Jaraba	Head, Physical Facilities & Landscaping
	3. Wilfredo Yazar	Member
	4. Ron Teofyle M. Ortiz	Member
	5. Marcia C. Tocayon	Head, Procurement
	6. Marian G. Cui	Asst. Head, Procurement
	7. Jaysam Casaljay	Asst. Head, Procurement
	8. Fernando P. Medrina	Asst. Quarter Master
	9. Gerome Silva	Member
	10. Dr. Joy B. Saldana	Head, Event & Discipline Committee
	11. Milaner R. Oyo-a	Asst. Head, Event & Discipline Committee
	12. Joey Catampo	Member



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Schools Division of Calbayog City

13. Jonathan Tan	Member
14. Sara B. Demit	Mess Manager (Elem)
15. Maria Rose Ibajo	Mess Manager (Sec)
16. Alma L. Rojas	Member
17. Janice B. Jose	Member
18. Emmalyn A. Tan	Member
19. Cynthia Pagatpat	Member
20. Maychie Batulat	Member
21. Nelson Managaysay	Member
22. Ma. Liza San Pedro	Member
23. Wilfredo Tozon	Member
24. Malvin Regulacion	Member
25. Jose Aniban Jr.	Head Cook
26. Leo Dioquino	Asst. Cook
27. Rolly M. Avilgas	Kitchen Helper
28. Jerome Magbutay	Kitchen Helper
29. Ronald Dioquino	Kitchen Helper
30. Jerome Magbutay	Kitchen Helper
31. Alvin Aniban	Server/Helper
32. Kerwin Adigue	Server/Helper
33. Raffy Repoyo	Dishwasher
34. Lester Jumaday	Dishwasher
35. Mark Louie Cabonegro	Server/Helper
36. Wangson Cabug-os	Dishwasher
37. Rodolfo Allequir	Server/Helper

- All concerned will be staying at Valencia National High School.
- Expenses for food and transportation of the identified personnel above until May 2, 2024 shall be charged against Program Support Fund (PSF) for Sports subject to usual accounting and auditing rules and regulations.
- Service Credits/CTO** shall be granted to the participants who will render services on days that fall on weekends and holidays as stipulated in DepED Order No. 67, s. 1988 and CSC Memo Circular No. 09, s. 1988.
- This Memorandum serves as **Travel Authority** of the involved participants in the conduct of the 2024 EVRAA Meet.
- Immediate dissemination and strict compliance with this Memorandum are earnestly desired.

SCHOOLS DIVISION OF CALBAYOG  
**RELEASED**  
DATE: APR 26 2024  
9:28  
CALBAYOG CITY

  
**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
OIC-Schools Division Superintendent

To be included in the Perpetual Index Under the following subject  
**SPORTS**



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