



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

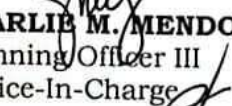
DIVISION MEMORANDUM

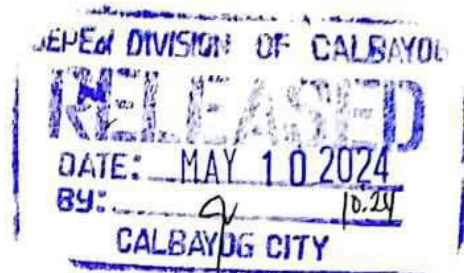
No. 274, s. 2024

To: Public School Districts Supervisors and DICs
Elementary and Secondary School Heads
All other concerned

From: **MARGARITO A. CADAYONA JR., PhD, CESO VI**
Schools Division Superintendent
Calbayog City Division

For the Schools Division Superintendent:


MA. MARLIE M. MENDOZA
Planning Officer III
Office-In-Charge



Subject: **Planning Conference of CRLA Core Team for EOSY CRLA Orientation**

Date: May 9, 2024

1. In preparation for the Division Orientation on the conduct of End of School Year CRLA, the Schools Division Office will be conducting a planning Conference of the CRLA Core team at LR office on May 10, 2024.
2. Objectives of the said activity are the following but not limited to:
 - Plan thoroughly the smooth conduct of the CRLA EOSY Orientation;
 - Prepare materials needed on the conduct of the EOSY CRLA Orientation.
3. Participants to this activity are the core team of the CRLA specified on the enclosure;
4. School heads with identified trainer-teacher are expected to make displacement form to ensure smooth operation of classes in schools.
5. Travelling expenses of the Core team members who will participate in this activity to include their meals shall be charge against their school MOOE subject to usual accounting and auditing rules.
6. Immediate dissemination of and compliance with this Memorandum is desire

Core Team of the EOSY CRLA Orientation at LR Office on May 10, 2024

NO.	Core Team members	Position	School/District
1.	Lourdes L. Matan	EPS-1 Filipino	CID Office
2.	Dr. Geraldine Sumbise	EPS-Designate	CID Office
3.	Gloria R. Diomangay	MT-3	Alang-alang ES
4.	Ma. Rhoda C. Cruda	MT-2	Mawacat ES
5.	Cesil Collamar	MT-2	Pena CES
6.	Dina Marcial	MT-2	Trinidad CES
7.	Aida A. Tarrayo	MT-2	Obo-ob ES
8.	Laura Alaon	MT-1	Nijaga ES
9.	Dawn Marie Castante	Teacher 3	Calb. East CES
10.	Jaysson Alilita	Teacher 3	Sinantan ES
11.	Billy Joe Castante	Teacher 3	Bante ES
12.	Ma. Jellyn Y. Guibao	Teacher 3	Baja ES
13.	Cecilia B. Nardo	Teacher 3	Longsob ES