



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

June 6, 2024

DIVISION MEMORANDUM

No. 310, s. 2024

DIVISION MANAGEMENT COMMITTEE MEETING (DMANCOM)

TO : Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public & Private Elementary and Secondary School Heads
All SGOD Personnel
All Others Concerned

1. This Office announces that the Division Management Committee Meeting (DMANCOM) is scheduled on **June 18, 2024**, venue to be announced later.
2. Further, reiterating the registration fee of **ONE THOUSAND (Php1,000.00) PESOS**, shall be collected from each participant, by the division cashier prior to the scheduled date, chargeable against School/Division MOOE and/or other local funds subject to usual accounting and auditing rules and regulations.
3. Other provisions in the previous Memorandum shall remain in effect.
4. For the information and guidance of all concerned.


MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC-Schools Division Superintendent Jr.



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**DIVISION MANAGEMENT COMMITTEE MEETING
(DMANCOM)**

June 18, 2024

Part I: PRELIMINARIES

National Anthem

Prayer

DepEd Calbayog Hymn

DepEd Quality Policy Statement

Physical Fitness

Acknowledgement of Participants - **Mrs. Alma Caber, PSDS Tinambacan 1**

Welcome Remarks - Avelina Tupa, OIC Chied SGOD

Part II: MANCOM Conference Proper

Declaration of Quorum **Dr. Margarito A. Cadayona, Jr.**
OIC- Schools Division Superintendent

Call to Order

Reading of the Previous Minutes

Matters arising from the Minutes

Approval of the Previous Minutes - **Dr. Margarito A. Cadayona, Jr.**

BUSINESS OF THE DAY

SDS Time **Dr. Margarito A. Cadayona, Jr.**
OIC- Schools Division Superintendent

ASDS Time **Dr. Jun-Nilou D. Dulfo**
OIC- Asst. Schools Division Superintendent

PPSTA Updates **Mr. Romeo D. Castante P3**
CCPSTA President

CID Updates **Dr. Renato S. Cagomoc**
Chief ES, CID

SGOD Updates **Dr. Avelina P. Tupa**
OIC Chief ES, SGOD

OSDS Updates

Finance Section **Sheryll Ann Marie G. Lacaba, CPA**
Accountant III

Budget Section **Sunshine Marjorie E. Ventures**
Budget Officer III

Legal Section **Atty. Maria Catherine S. Barandino**
Atty. III (Legal Officer)

Admin. Section **Grace S. Pagunsan**
AO V

