

June 24, 2024

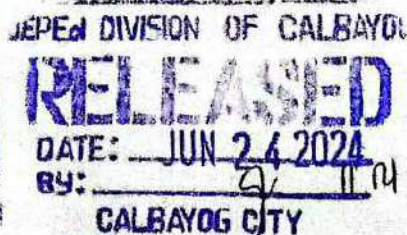
DIVISION MEMORANDUM


No. 432, s. 2024

DIVISION ORIENTATION ON THE DEPED ORDER NO. 005, S. 2024, RATIONALIZATION OF TEACHERS' WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Unit/Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. In response to DepEd Order No. 005, s. 2024 known as the "Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload," and the agreement during the recently concluded Policy Orientation on the above-mentioned DepEd Order last June 19-21, at the Diamond Hotel, Cebu City, every division is required to immediately conduct an orientation to schools before the opening of classes SY 2024-2025 that aims to streamline the teachers; day-to-day tasks, setting their official working hours, and providing guidelines for the payment of teaching overload.
2. In view of this, the Schools Division of Calbayog City shall conduct a division orientation on the Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload on June 27, 2024, at SDO Calbayog Conference Hall, Calbayog City, Samar.
3. The purpose of this activity is to discuss and provide direction on the cascading of the policy's salient features, including the duties and responsibilities of the schools, and to clarify common concerns and solicit feedback.
4. The participants of this activity are the Education Program Supervisor (EPS), PSDS, HRMO, Budget Officer, Accountant, AO V, SGOD Chief, SEPs of M&E, Planning Officer, and Public Elementary and Secondary School Heads.
5. It was also required of all SDOs to organize an SDO Implementing Team to lead and oversee the implementation of the said policy for SDO Calbayog City, below is the composition of the team:
Chairman: Jun-Nilou D. Dulfo (OIC-ASDS)
Members : Avelina P. Tupa (OIC-SGOD Chief)
: Renato S. Cagumoc (CID Chief)
: Jennifer Moreno Campillo-Alvarez (OIC-HRMO)
: Oscar D. Billate, Jr. (SEPS-M&E)
: Ma. Merlie M. Mendoza (Planning Officer)
6. Immediate dissemination of this Memorandum is highly desired.




MARGARITO A. CADAYONA, JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Address: P2 Brgy. Hamorawon, Calbayog City, and Samar
Website: <https://calbayogcity.deped.gov.ph>
Email Address: calbayogcity@deped.gov.ph