



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

June 26, 2024

**DIVISION MEMORANDUM**

No. 377, s. 2024

**DISTRICT-BASED ORIENTATION OF NLC VOLUNTEERS  
CUM 1<sup>ST</sup> COLLABORATIVE EXPERTISE 2024**

To : Asst. Schools Division Superintendent  
CID Chief  
EPSs/PSDSs  
School Heads  
All Others Concerned

1. In reference to DM-OUCT-2024-097, all volunteers of the 2024 National Learning Camp shall undergo a simultaneous District-based Orientation on NLC cum first Collaborative Expertise for the 2024 NLC on July 1, 2024. This shall be conducted in the different district centers of the 12 districts in SDO Calbayog City.
2. The purposes of the activity are to:
  - a. orient LCVs on the use of NLC teachers' resources and learners' worksheets;
  - b. familiarize school facilitators and LCVs on the conduct of the collaborative expertise every Monday and Friday; and
  - c. develop appreciation of NLC flow of activities through a demonstration/walkthrough.
3. The participants of the said activity are District Facilitators per District, all school heads, and all Learning Camp Volunteers. All Public Schools District Supervisors shall take the lead in the conduct of the orientation including the identification and preparation of venue.
4. Due to the time constraints for the competitive procurement of foods for all volunteers in the entire division, the foods of participants of the one-day orientation shall be on self-provision while other incidental expenses shall be charged against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. It is likewise reminded that all pertinent documents be prepared and submitted to the Division Records Section by the NLC participating schools to fast track the downloading of fund for printing of NLC learning resources.
6. This memorandum shall serve as travel authority of all involved in the said orientation.
7. Other provisions in DM 267 s. 2024 shall remain in effect.
8. Immediate dissemination of and compliance with this memorandum are desired.

for:   
**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
OIC-Schools Division Superintendent



Address: P2 Brgy. Hamorawon, Calbayog City, Samar

Page 1 of 1

