



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

July 11, 2024


**DIVISION MEMORANDUM**

No. 358 S. 2024

**WORKSHOP ON THE DEPLOYMENT PLAN OF TEACHERS FOR  
SCHOOL YEAR 2024-2025**

To: Chief Education Supervisors  
All Others Concerned

1. In preparation for the opening of classes for School Year 2024-2025, a **workshop** will be conducted on the plotting and placement to different schools with excess and shortage of teachers **on July 15, 2024 to start at 9:00 o'clock** in the morning at the division office conference hall.
2. Participants to this activity are the following:
  - a. Public School District Supervisors
  - b. Education Program Program Supervisors
  - c. Planning officers
  - d. Chief of the CID
  - e. OIC Chief of the SGOD.
3. Relative to the conduct of this activity, a walk-through and pre-planning conference shall be conducted on **July 12, 2024 9:00 AM**, at the division office conference hall. They are advised to bring the raw and the treated data of the Teacher's Profile and School profiles (refer to DM 309).
4. Immediate dissemination of this communication is desired.

  
MARGARITO A. CADAYONA JR. PhD, CESO VI  
OIC-Schools Division Superintendent.

