





Republic of the Philippines
 Department of Education
 REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

OSDS NO. 363, S. 2024

TO : OIC-Asst. Schools Division Superintendent
 Chief Education Supervisors (CES)
 Education Program Supervisors
 Public School Districts Supervisors
 Heads, Public Elementary/ Secondary, and Senior High Schools
 All Others Concerned

FROM : 
MARGARITO A. CADAYONA JR, PhD., CESO VI
 OIC-Schools Division Superintendent 



SUBJECT : REASSIGNMENT OF PUBLIC SCHOOL DISTRICT SUPERVISOR (PSDSs), EDUCATION PROGRAM SUPERVISORS (EPS) DISTRICT ADOPTERS, CID PERSONNEL & STAFF, WITH CORRESPONDING PROGRAM AND PROJECT (PAPs) ASSIGNMENT FOR SCHOOL YEAR 2024-2025.

DATE : July 15, 2024

1. This Office, through the Curriculum Implementation Division, and in the interest of the service hereby announces the reassignment of Public School District Supervisors (PSDSs) and Education Program Supervisors (EPSs) District Adopters, CID personnel and staff with corresponding program and project (PAPs) assignment for School Year 2024-2025, to wit:

A). AS DISTRICT SUPERVISOR and ADOPTERS

DISTRICT	DISTRICT SUPERVISOR	DISTRICT ADOPTER
Calbayog I	Ms. NORA G. CAPETILLO	Dr. GERALDINE P. SUMBISE
Calbayog II	Ms. ALMA R. CABER	Mr. JOSHUA SHERWIN T. LIM
Calbayog III	Ms. ANABELLE O. YANGZON	Dr. JOY B. SALDANA
Calbayog IV	Mr. JOSE A. ABON	Dr. NELSON R. BELLO
Calbayog V	Mr. REYNALDO BERNALES	Dr. JOY B. SALDANA
Calbayog VI	Ms. ESTHER A. SIOZON	Dr. ERWIN L. PURCIA
Oquendo I	Ms. NOEMI CASTANTE	Mr. RICKY S. CANO
Oquendo II	Mr. BENEDICTO MERALES	Ms. LOURDES L. MATAN
Oquendo III	Ms. GINA U. MORENO	CID Chief
Tinambacan I	Ms. MA. TERESA S. SIMON	Dr. MARYLYN S. TAHIL
Tinambacan II	Mr. ELBERT ONGCAL	Mr. ARNOLD A. JARABA
Tinambacan III	Mr. NOEL E. SAGAYAP	CID Chief



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B.) AS PROGRAM and PROJECTS (PAPs) FOCAL PERSON

CODE	PROGRAMS and PROJECTS (PAPs)	FOCAL PERSON
00	CID Reports, Deliverables & PAPs Overall Chairman	DR. RENATO S. CAGOMOC CID Chief
01	Campus Journalism & SPC coordinator	DR. ERWIN I. PUJOCIA EPS-ENGLISH
02	Phil-IRI (Reading)	
03	NRP (English)	
04	P3 (English)	
05	Chair, ELLN (Language)	
06	Reading Program Coordinator	
07	CID Research and Innovation	
08	Division Achievement Test (DAT) English In-Charge	
10	MTB-MLE	DR. LOURDES L. MATAN EPS- FILIPINO
11	MPPE (multi-grade)	
12	Co-Chair, ELLN- Language	
13	Buwan ng Wika	
14	Filipino Sign Language (SFL)	
15	Project LIBRO	
16	Tara-Basa	
17	NRP(Filipino)	
18	P3 (Pagbasa)	
19	Division Achievement Test (DAT) Filipino In-Charge	
20	SSES	DR. JOY B. SALDANA EPS-SCIENCE
21	SIM/SIP/ASEP	
22	SBM- Curriculum Coordinator	
23	Div. Science Technology & Math Fair	
24	Eco-Friendly Program	
25	Coaching and Mentoring coordinator	
26	ASEP Coordinator (Science)	
27	Division Achievement Test (DAT) Science In-Charge	
28	STE	
29	MTAP/Math Challenge	JD JOSHUA SHERWIN T. LIM EPS- MATH
30	ASEP Co-Coordinator (Math)	
31	Numeracy Program	
32	Div. Science Technology & Math Fair	
33	Co-Chair ELLN (Math)	
34	Co-Chair on Contextualization	
35	CID AIP Report In-Charge	
36	Division Achievement Test (DAT) Math In-Charge	
37	TLE/ EPP/TVL	ARNOLD M. JARABA EPS-TLE
38	Senior High School	
39	Div. Portfolio Days and FOT	
40	STVEP	
41	Farm in School Program Coordinator	
42	Student Teachers Coordinator	
43	Division Achievement Test (DAT) EPP/TLE In-Charge	
44	ESP/Homeroom Career Guidance	DR. NELSON R. BELLO



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45	CID Child-Friendly System,	EPS- GUIDANCE
46	CID MEA Report In-Charge	
47	Inclusive Education Coordinator	
48	LDM and MHM-CES Coordinator	
49	GAD & Peace Education Program coordinator	
50	Alternative Delivery Mode (ADM)	
51	Division Achievement Test (DAT) GMRC/Values Education In-Charge	
52	Functional LRMDC	NOEL E. SAGAYAP EPS-LR
53	Chairman on Contextualization	
54	DCCM	
55	Development of SIM (Big & Small books)	
56	Learning Materials Inventory /Delivery In-charge	
57	Printing/Reproduction of Learning Materials in-charge	
58	Utilization of Regional Test Item Bank	
59	Learning Resources and LR Portals	
60	Development and Crafting of NRP & MATATAG LRs	
61	ALS	RICKY S. CANO EPS-ALS
62	A and E	
63	BLP	
65	CLC	
66	Kwerdas/Rondalla Group Co-Coordinator	
65	National Learning Recovery Program (NRP) Focal Person	DR. GERALDINE SUMBISE
66	National Learning Camp (NLC) Focal Person	
67	NRP and NMP, Coordinator	
68	Learning and Development coordinator	
70	CID/School/District INSET	
71	Co-Chair on Contextualization	
72	BAC Secretariat member	
73	SPA, School Program in the Sports (SPA)	NORA G. CAPETILLO PSDS- Calbayog 1
74	Division Sports Program Co-coordinator	
75	Koriyaw Division	
76	Visual Arts/Painting Group	
77	Project "TAMING" & Cultural Group	
78	Kwerdas/Rondalla Group Coordinator	
79	CID Health Protocols and Risk Management coordinator	
80	Division Achievement Test (DAT) MAPEH In-Charge	
81	District EPP/TLE Achievement Test coordinator	ALMA R. CABER PSDS-Tinambacan 1
82	Child Protection Coordinator	
83	Catch Up Fridays (CUF) Coordinator	
84	Kindergarten (Head start, AYODA)	ANABELLE O. YANGZON PSDS-Calbayog 2
85	SPED/SNED	
86	District Filipino Achievement Test coordinator	
87	Campus Journalism & SPC asst. coordinator	JOSE A. ABON PSDS-Calbayog 4
88	BAC TWG	
89	District Achievement Test (DAT) English Coordinator	
90	Malaya akong Maging –"I choose campaign" coordinator	REYNALDO BERNALES PSDS-Calbayog 5
91	District & Division Achievement Test (DAT) ARPA coordinator	
92	District Achievement Test (DAT) GMRC/Values Education	ESTHER A. SIOZON



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93	Private Schools Co-Coordinator on Curriculum and Instruction	PSDS-Calbayog 6
94	District Achievement Test (DAT) MAPEH coordinator	NOEME CASTANTE OIC PSDS-Oquendo 1
95	Project GIYA-BULIG coordinator	
96	Lusog Isip Kabataan Education coordinator	BENEDICTO MERALES PSDS-Oquendo 2
97	District Math Achievement Test coordinator	
98	Project RIVERNES Focal Person	GINA U. MORENO OIC PSDS-Oquendo 3
99	Division LGU-JOs, LSA Focal Person	
100	Teachers and Instructional Leaders Welfare Focal Person	
101	Special Need Education (SNED)	MA. TERESA S. SIMON PSDS – Tinambacan 1
102	Private Schools Programs Coordinator	
103	Beginning Reading Coordinator	
104	Madrasah- ALIVE coordinator	ELBERT ONGCAL PSDS-Tinambacan 2
105	Catch-Up Fridays Program Coordinator	
106	District Science Achievement Test coordinator	
107	CID PMIS in-Charge	RINA M. ABOGANDA SEPS-ALS
108	CID Video Room in-charge	
109	BAC Secretariat Member	
110	CID Reports Consolidator and In-Charge	LILIBETH G. ORTIZ PDO-LR
111	CID PMIS Co-In-Charge	
112	BAC Secretariat Member	
113	IS Consolidator	BEVERLY C. LONGCOP Division Librarian
114	School Library Hubs	
115	BAC Secretariat Member	LEAH G. ARNEJO SEPS-ALS
116	Tele Safe Hotline	
117	CID Reports Assistant Consolidator	CARLO UY Job Order
118	In-coming/Out-Going communication/documents recorder & processor	
119	Does other clerical works	

2. The assignment scheme is intended to share the PSDSs and EPSs instructional, supervisory, and managerial expertise on effective implementation and delivery of Programs & Projects (PAPs) and as PSDSs and EPS District Adopters to different districts in the Schools Division of Calbayog City for educational purposes.

3. This Memorandum shall serve as Special Order (S.O) and shall take effect immediately and upon further orders. Previous issuance relative to this memorandum is hereby rescinded.

4. Immediate dissemination of and compliance with this Memorandum are desired.



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