



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

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**DIVISION MEMORANDUM**

No. 944 s. 2024

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public School District Supervisors  
School Heads  
All Others Concerned

SUBJECT : **Internal Quality Assurance for the Developed Contextualized Teaching and Learning Resource Package for EPP 4 and TLE 7 of MATATAG Curriculum (Quarter 1)**

DATE : July 19, 2024

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1. This Office, through the Curriculum and Implementation Division- Learning Resources and Management Section (CID-LRMS) shall conduct an **Internal Quality Assurance for the Developed Contextualized Teaching and Learning Resource Package for EPP 4 and TLE 7 of MATATAG Curriculum (Quarter 1)**, on **July 22 - 26, 2024** at DepEd Division Library at 8:00 o'clock in the morning to 5:00 o'clock in the afternoon.
2. The activity aims to:
  - a. orient the Learning Resource Evaluators (LREs) on the quality assurance of the MATATAG transition learning materials for the assigned subjects EPP 4 and TLE 7;
  - b. finalize and quality assure the lesson plans/lesson exemplars, slide decks and activity sheets based on the unpacked MATATAG Curriculum Guide; and
  - c. collect the outputs with recommendations/suggestions of the LREs for submission to the regional office.
3. Below is the schedule of LREs Quality Assurance;
  - a. **July 22, 2024** – Content Editing
  - b. **July 23, 2024** – Writer's Revision based on findings and recommendations of the LREs/Content Editors.
  - c. **July 24, 2024** – Language Editing



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- d. **July 25, 2024** - Writer's Revision based on findings and recommendations of the LREs/Language Editors.
- e. **July 26, 2024** - Layouting/Illustrating
- The participants of this activity are found in Enclosure No. 1. All participants shall bring laptop and extension wire/USB/external drive.
  - A Service Credit/Compensatory Time Off (CTO) will be granted to all participants who will render overtime services as per DepEd Order No. 53, s. 2003.
  - Travelling and other expenses incurred by the participants shall be reimbursable to school MOOE/PTA/or other source of funds, all are subject to the usual accounting and auditing rules and regulation.
  - This memorandum serves as **Travel Authority** of the participants.
  - Immediate dissemination of and compliance with this Memorandum are desired.

**MARGARITO A. CADAYONA Jr. PhD, CESO VI**  
OIC - Schools Division Superintendent

For the Schools Division Superintendent:

  
**GRACE S. PAGUNSAN**  
Administrative Officer V  
Office In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 01 of Division Memorandum No. 574 s. 2024

Participants of the Internal Quality Assurance for the Developed Contextualized Teaching and Learning Resource Package for EPP 4 and TLE 7 of MATATAG Curriculum (Quarter 1)		
List of Content Editors Grade 4 EPP	School/District	Date
Arnold M. Jaraba	EPS-EPP/TLE (Member, Management Team)	July 22, 2024
Nieves C. Javines	Principal II, San Joaquin CES (Writer)	July 22, 2024
Janice Jose	Head Teacher II, Aslhag ES (Writer)	July 22, 2024
Maximo T. Pachon Jr.	Head Teacher, Malayog ES (Writer)	July 22, 2024
Ma. Carren Julaton	Anislag ES, C6	July 22, 2024
Zosimo Sumbise	Mawacat IS, O3	July 22, 2024
Juliet Albelda	Basud IS, C6	July 22, 2024
Chona B. Arpon	SPED, C3	July 22, 2024
Irene Jalayajay	SPED, C 3	July 22, 2024
List of Content Editors Grade 7 TLE	School/District	Date
Luz T. Uy	Principal III, Bagacay IS (Writer)	July 22, 2024
Maria Liza T. San Pedro EdD	Head Teacher II, Malaga NHS (Writer)	July 22, 2024
Enrico G. Tomalon	Head Teacher I, Lapaan IS (Writer)	July 22, 2024
Mariss Jao	RLMSF, T1	July 22, 2024
Romulo Getigan	Oquendo NHS, O1	July 22, 2024
Ma. Heza Arabis	Pena NHS, T3	July 22, 2024
Maricel Alevario	Tarabucan NHS, O2	July 22, 2024
Adelia E. Cortado	CCNHS, C3	July 22, 2024
Rebecca Catalan	San Policarpo NHS, C5	July 22, 2024
Kristene Pretencio	PNAHS, O3	July 22, 2024
Jaysel Grace R. Tan	Malaga NHS, T3	July 22, 2024
List of Writers Grade 4 EPP	School/District	Date
Nieves C. Javines	Principal II, San Joaquin CES (Writer)	July 23, 2024
Janice Jose	Head Teacher II, Aslhag ES (Writer)	July 23, 2024



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Maximo T. Pacho Jr.	Head Teacher, Malayog ES (Writer)	July 23, 2024
Sheryl M. Jean Garcia	Head Teacher, Panoypoy IS (Writer)	July 23, 2024
Normel Galias	Head Teacher, Cag-olango ES (Writer)	July 23, 2024
Zarrah Allego	Principal ICagnipa ES (Writer)	July 23, 2024
Malvin Regulacion	TIC, Cahumpan ES (Writer)	July 23, 2024
<b>List of Writers Grade 7 TLE</b>	<b>School/District</b>	<b>Date</b>
Luz T. Uy	Principal III, Bagacay IS (Writer)	July 23, 2024
Maria Liza T. San Pedro EdD	Head Teacher II, Malaga NHS (Writer)	July 23, 2024
Enrico G. Tomalon	Head Teacher I, Lapaan IS (Writer)	July 23, 2024
Rona Delos Reyes	Head Teacher, Mag-ubay NHS (Writer)	July 23, 2024
Robert Ygrubay	TIC, Patong-Happy Valley IS (Writer)	July 23, 2024
Carlo Doinog	TIC, Himalandrog IS (Writer)	July 23, 2024
Samuel Repelente	TIC, CADSEV (Writer)	July 23, 2024
Luz Murillo	Principal I, Oquendo NHS (Writer)	July 23, 2024
Rowena Oyo-a	Principal I, Acedillo IS (Writer)	July 23, 2024
Nicolas B. Tarrayo Jr.	Head Teacher, Dawo IS (Writer)	July 23, 2024
Rolando Lacbo	Principal II, Pilar NAHS (Writer)	July 23, 2024
Nicolas B. Tarrayo	Head Teacher, Dawo IS (Writer)	July 23, 2024
<b>List of Language Editors Grade 4 EPP</b>	<b>School/District</b>	<b>Date</b>
Dr. Lourdes L. Matan	EPS-Filipino (Member, Management Team)/QA-Language	July 24, 2024
Anabelle O. Yangzon	PSDS	July 24, 2024
Dr. Geraldine P. Sumbise	EPS Designate-ADM (Member, Management Team)/QA-Content Elem	July 24, 2024
Melanie Enriquez	Calbayog City SPED Center	July 24, 2024
Teresa Macabidang	Mawacat IS, O3	July 24, 2024
Maychie Batulat		July 24, 2024
Jinky Baculanta	CCNHS	July 24, 2024
Yasmine Kaye Pellejera	Cabacungan ES, O2	July 24, 2024
Aida A. Tarrayo	Oboob ES, O2	July 24, 2024



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Normel Galias	Cag-olango ES, T2	July 24, 2024
<b>List of Language Editors Grade 7 TLE</b>		
	<b>School/District</b>	<b>Date</b>
Dr. Erwin L. Purcia	EPS-English (Member, Management Team)/QA-Language	July 24, 2024
Ma. Teresa S. Simon	PSDS, Calbayog 2 District	July 24, 2024
Carlo Dionog	Seven Hills NHS	July 24, 2024
Robert Ygbuhay	Patong-Happy Valley IS	July 24, 2024
Dr. Josephine Gallardo	Bagacay IS, C2	July 24, 2024
Martin Ygbuhay	Malajog IS, T1	July 24, 2024
Corie Senolos	RLMSF, T1	July 24, 2024
Catherine Cortez	CCNHS, C3	July 24, 2024
Remirose Do-ann G. Yu	SPNHS, C5	July 24, 2024
Sonia Cupla	Pena I NHS, T3	July 24, 2024
Nico Quintana	SPNHS, C5	July 24, 2024
<b>List of Illustrators/Layout Artists Grade 4 EPP &amp; Grade 7 TLE</b>		
	<b>School/District</b>	<b>Date</b>
Dr. Jaime E. Sagayap Jr.	SPCES, C5	July 25, 2024
Cristian Jay Escarpe	Salhag ES, T1	July 25, 2024
Razle L. Jabelo	Danao I, T1	July 25, 2024
Jenevieve Mercader	Hibuhatan ES, O2	July 25, 2024
Modesto Y. Sapinit	ONHS, O1	July 25, 2024
Angel Porlares	OCES, O1	July 25, 2024
Arturo Cabintoy	Tinaplacan ES. T3	July 25, 2024
Edgar Castillo	Mag-ubay ES, O2	July 25, 2024
Francis Senolos	CADSEV, C5	July 25, 2024
Rose Ann Nazareno	Lonoy IS	July 25, 2024
<b>Management Team</b>		
Renato S. Cagomoc EdD, DM	CID Chief (Management Team, Chair)	July 22-26, 2024
Arnold M. Jaraba	EPS-EPP/TLE (Member, Management Team) Focal Person	July 22-26, 2024



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Noel E. Sagayap, DHC	EPS-LR (Member, Management Team) Co-Focal Person	July 22-26, 2024
<b>Technical Working Group</b>		
Lilibeth G. Ortiz	PDO II (TWG)	July 22-26, 2024
Beverly C. Longcop	Division Librarian (TWG)	July 22-26, 2024



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