



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 25, 2024

DIVISION MEMORANDUM

No. 391, s. 2024

**UPDATES OF SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE
MATATAG CURRICULUM FOR K147 TEACHERS**

TO: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. This office, through the SGOD-Human Resource Development Section in collaboration with the Curriculum Instruction Division (CID) announces updates in the conduct of School-Based Training of Teachers (SBTT) on the MATATAG Curriculum for K147 Teachers.
2. The date of the conduct of this activity is reset from August 5-9, 2024 to August 26-30, 2024 to be held at the identified school-venues.
3. There will be a Coordination Meeting and Walkthrough of the Resource Packages both Session Guides and Slide Decks, and Preparation of the SBTT Resource Materials on August 6-7, 2024, to start at 9:00 a.m., Division Conference Hall. The participants of the Meeting are the Division Program Management Team (DPMT) and Cluster PMT & Cluster TWG.
4. K147 teachers who **were not included** in the *SBTT MATATAG Curriculum Downloaded Fund (SUB-ARO No. RO-8-24-0359)* **shall be included** in the conduct of SBTT as articulated in *MEMORANDUM OM-OUHROD-NEAP-2024-056* signed by Director Jennifer E. Lopez, Director IV of the National Educators Academy of the Philippines (NEAP) dated June 10, 2024 titled "*Utilization of 2024 HRDPSLC Fund for School-Based Teacher Training: Supporting Professional Development Initiatives*" and *MEMORANDUM* issued by Usec Wilfredo E. Cabral, Regional Director, OIC-Office of the Undersecretary for HROD and Usec Gina O. Gonong of Curriculum and Teaching dated December 20, 2023 titled "*Training on the MATATAG Curriculum for Teachers and School Leaders*" which states that "*ALL teachers teaching kindergarten, grade 1, grade 4 and grade 7 (K147) must undergo the School-Based Training of Teachers (SBTT) on MATATAG Curriculum Trainings*".

5. To ensure that ALL K147 teachers shall be able to attend the SBTT, school heads are expected to adhere the compliance of paragraph no. 2 of Division Memo No. 11, s. 2024, that states "To ensure the 'No Disruption of Classes Policy', school heads should make necessary arrangement of classes of the teacher-participants while attending this activity."
6. This Memorandum will serve as **Travel Authority** of the participants. The teacher-participants shall be granted a 1-day service credit while the teaching-related/non-teaching personnel shall be granted a 1-day Compensatory Time-off (CTO) for rendering services on August 26, 2024 (Monday-National Heroes Day).
7. The expenses incurred by the additional teachers in attending this activity shall be charged to FY 2024 HRD INSET Fund/Division MOOE as stated in *paragraph 9-b of Memorandum issued by Usec Wilfredo E. Cabral, Regional Director, OIC-Office of the Undersecretary for HROD and Usec Gina O. Gonong of Curriculum and Teaching dated December 20, 2023* "School-based training expenses for meals and supplies shall be charged against the 2024 HRD Fund... in case of deficiencies, the SDOs can use their Division HRD funds, and the schools can also utilize the School MOOE allotted for Training and other local funds available, subject to the usual accounting and auditing rules and regulations.
8. All other provisions in the previous Issuance are still in effect.
9. Immediate dissemination of and compliance with this Memorandum are desired.




MARGARITO A. CADAYONA, JR. PhD, CESO VI
OIC-Schools Division Superintendent

Enclosure: as stated
Reference: as stated

To be indicated in the Perpetual Index under the following subjects:

L&D

SBTT - MATATAG Curriculum

SGOD/HRDS/mpsenolos



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