



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

DIVISION MEMORANDUM  
No. 460, s. 2024

**CONDUCT OF VALIDATION OF ALS ENROLMENT FOR SY: 2024-2025**

TO : CID Chief  
Public Schools District Supervisors  
Concerned School Heads  
Education Program Specialists-ALS  
ALS Teachers  
All Others Concerned

1. This is to inform the field that the Office of the Alternative Learning System (ALS) of the Curriculum Implementation Division will conduct a validation of ALS enrollment for the following programs: BLP, A&E Elementary, A&E Junior High School, and ALS-SHS for School Year 2024-2025.
2. The main objective of this activity is to ensure that enrollment data in the ALS accurately matches the records in the Learner Information System (LIS). This validation helps confirm that all learner information is correct and up-to-date, minimizing errors and discrepancies that could impact learners' access to educational resources, services, or certification. It also ensures compliance with educational regulations and standards, maintains accountability, and provides accurate enrollment numbers essential for funding, resource allocation, and reporting to stakeholders.
3. The validation will be conducted by the Division ALS Focal Person and the Education Program Specialists in ALS from September 12 to September 30, 2024.
4. The validation will take place at the respective schools or community learning centers where the ALS teachers are based.
5. To avoid disruption of classes, ALS Teachers are advised to prepare the necessary forms and documents for the activity and provide a suitable space or venue for the validation.

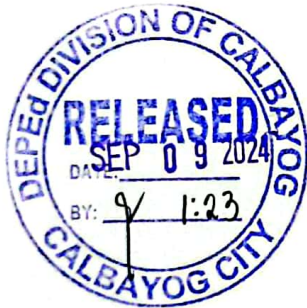


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6. This memorandum serves as a Travel Order for the personnel involved in the conduct of this activity.
7. Expenses related to this activity will be charged against the ALS Downloaded Funds, subject to the usual COA auditing and accounting guidelines.
8. Immediate dissemination and compliance with this memorandum are requested.

**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

***For the Schools Division Superintendent:***



**RENATO S. CAGOMOC EdD, DM**  
Chief ES, CID  
Office In-Charge