



Republic of the Philippines  
**Department of Education**  
 Schools Division of Calbayog City

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
**DIVISION MEMORANDUM**

No. 112 s. 2024

To : EPS's/PSDS's  
 School Heads (Elem/Sec; Public & Private)  
 All Other Concerned

FROM : **MARGARITO A. CADAYONA, JR. PhD, CESO VI**  
 OIC - Schools Division Superintendent

For the Schools Division Superintendent:

  
**JUN-NILO D. DULFO PhD**  
 OIC - Asst. Schools Division Superintendent  
 Office In-charged 



SUBJECT: **PARTICIPANTS ALLOCATION FOR REGIONAL TRAINING OF TRAINERS OF THE POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES IN THE FIELD**

DATE : **October 7, 2024**

1. In reference to Regional Memorandum No. 1057, s. 2024, this is to allocate participants for the **Regional Training Of Trainers Of The Positive Discipline Learning Action Cell (LAC) Session Guides in the Field on October 21 - 23, 2024** wherein the venue to be announced later to wit:

Name of Participants	School/Office	Position	Role on the Training
1. Nelson R. Bello	Div. Office	EPS	Participants
2. Joanna Lou V. Portura	Div. Office	PDO-1	
3. Romeo D. Castante	SPNHS	P4	
XXX NOTHING FOLLOWS XXX			

2. **This serves as travel order of the participants** who shall register at this link: <https://tinyurl.com/RTOTPosDILAC>. The Day O is **October 21, 2024**.

3. Participants shall be provided for with meals, accommodations, and advocacy shirts charged against OSEC-8-24-0635 dated January 2, 2024, while their travel and other incidental expenses shall be charged against their respective MOOE/ Local Fund/ESF subject to the usual government accounting and auditing procedures.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.



**Project SHINES: Care to Shine!**



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

September 9, 2024

**REGIONAL MEMORANDUM**

No. **1057** s. 2024

**TRAINING OF TRAINERS FOR THE UTILIZATION OF THE POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES IN THE FIELD**

To: Schools Division Superintendents  
 All Others Concerned

1. In line with the thrust to uphold DepEd Order No. 40, s. 2012, which emphasizes zero tolerance for child abuse, exploitation, violence, discrimination, bullying, and other forms of abuse in schools, the Learner Rights and Protection Office (LRPO), in partnership with the Bureau of Learning Delivery's Teaching and Learning Division (TLD-BLD), developed the Positive Discipline Learning Action Cell (PosDi-LAC) Session Guides. These guides are designed to integrate effective pedagogies for positive discipline in classrooms.

2. This Office, through the Education Support Services Division (ESSD) - Special Programs and Projects Section (SPPS), shall conduct the **Training of Trainers for the Utilization of Positive Discipline Learning Action Cell (LAC) Session Guides** in the Field on October 21-23, 2024 at a venue to be announced in a separate issuance.

3. The selected 64 participants are specified as follows:

Office	Designation	Pax
LRP Central Office (3)	LRPO Personnel	3
Regional Office (8)	Regional Director	1
	Assistant Regional Director	1
	ESSD Chief	1
	Regional LRP Focal Person	1
	EPS in Values Education	1
	RLRP Alternate Focal Person	1
	Technical Working Group Member (ESSD)	2

Schools Division Offices (48)

SDO	LRP Focal Person	EPS in ESP	School Head/ Guidance Counselor	# of Pax	SDO	LRP Focal Person	EPS in ESP	School Head/ Guidance Counselor	# of Pax
Baybay	1	1	1	3	Mitson City	1	1	1	3
Biliran	1	1	1	3	North Itan Samar	1	1	3	5
Borongan	1	1	1	3	Ortigueira City	1	1	1	3
Calbayog	1	1	1	3	Samar	1	1	3	5
Catbalogan	1	1	1	3	South Itan Samar	1	1	1	3
Eastern Samar	1	1	3	5	Talibon City	1	1	2	4
Leyte	1	1	3	5	<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>22</b>	<b>48</b>



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Office	Writer
SDO Leyte (5)	Maria Nancy Punong Oliver A. Lampayan Jennifer Avila Julan Daguil Alexander T. Olazo

4. The Region requests the Division LRP Focal Persons to identify their respective participants and ensure their registration via the link <https://tinyurl.com/RTOTPosDiLAC>.

5. Participants shall be provided for with meals, accommodations, and advocacy shirts charged against OSEC 8 24-0635 dated January 2, 2024, while their travel and other incidental expenses shall be charged against their respective MOOE/Local Fund/ESF subject to the usual government accounting and auditing procedures.

6. Accommodation shall be available on Day 0, October 21, 2024 and check out time shall be during lunch time of Day 2, October 23, 2024. Meal provision shall be as follows:

Day	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner
Day 0					
Day 1	/	/	/		
Day 2	/	/	/		

7. Immediate dissemination of and compliance with this Memorandum are desired.

*E.R.*  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

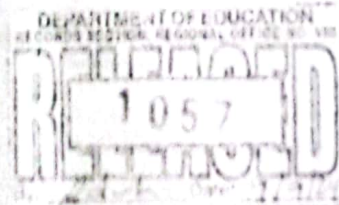
Enclosures: Indicative Program

References: None

To be indicated in the Perpetual Index under the following subject:

LRPO                      POSITIVE DISCIPLINE                      SESSION GUIDES

125514-010-10-M



Annex A

**INDICATIVE PROGRAM**

**TRAINING OF TRAINERS FOR THE UTILIZATION OF THE POSITIVE DISCIPLINE LEARNING ACTION CELL (LAC) SESSION GUIDES IN THE FIELD**

October 21-23, 2024

Day/Time	Morning	Afternoon
Day 0		<p>12:00-2:00 PM Arrival, Registration, Hotel Check In</p> <p>2:00-3:00 PM <b>OPENING PROGRAM</b> A. Prayer B. Pambansang Awit C. Welcome Remarks D. Inspirational Message E. Keynote Address F. Message of Challenge Introduction of Participants</p> <p>3:00-3:15 PM Wellness Break/Snacks</p> <p>3:15-4:00 PM House Rules and Leveling of Expectations</p> <p>Objective Setting</p> <p>4:00-5:00 PM Introduction of Positive Discipline Learning Action Cell (LAC) Session Guides - PDFT Save the Children</p>
Day 1	<p>8:00-9:00 AM Management of Learning</p> <p>9:00 AM-11:00 AM <b>3E's (Explore, Experience, and Examine) of the PosDi LAC Session Guides</b> - to be facilitated by the Five Writers of the session guides</p> <p>11:00 AM - 11:15 AM Wellness Break</p> <p>11:15 AM - 12:00 NN <b>Preparation for Teaching Demonstration of the PosDi LAC Session Guides</b></p> <p>12:00 NN - 1:00 PM</p>	<p>1:00-1:15 PM Icebreaker</p> <p>1:15-2:30 PM <b>Session Guides Demo 1</b></p> <p>2:30-2:45 PM <b>Feedbacking on Previous Session</b></p> <p>2:45-3:00 PM Wellness Break/Refreshments</p> <p>3:00 PM-4:15 PM <b>Session Guides Demo 2</b></p> <p>4:15 PM - 4:30 PM <b>Feedbacking on Previous Session</b></p>



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	<p>Lunch</p>	<p>4:00 PM - 5:15 PM <b>Session Guides Demo 3</b></p> <p>5:15 PM - 5:30 PM <b>Feedbacking on Previous Session</b></p> <p>5:30 - 7:00 PM Dinner</p>
<p>Day 2</p>	<p>8:00- 10:00 AM <b>Creation of Implementation Plans</b></p> <p><i>Main Question: How can we effectively train educators and implement the Positive Discipline LAC Session Guides to ensure consistent and impactful application of positive discipline strategies across all schools?</i></p> <p>10:00-11:00 AM <b>Presentation of Plans</b></p> <p>11:00-12:00 NN <b>CLOSING CEREMONY</b></p> <ul style="list-style-type: none"> <li>A. Awarding of Certificates</li> <li>B. Response from the Participants</li> <li>C. Reciting the Commitment Statement</li> <li>D. Closing Remarks</li> <li>E. Closing Prayer</li> </ul> <p>12:00-1:00 PM Lunch and Check out</p> <p>1:00 PM onwards <b>HOME SWEET HOME</b></p>	

