



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 18, 2025

DIVISION MEMORANDUM

No. 123, s. 2025

**CY 2024 AGENCY PROCUREMENT COMPLIANCE and
PERFORMANCE INDICATORS (APCPI) REPORTS**

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, CID
OIC- Chief Education Supervisor, SGOD
Section/Unit Heads
BAC Members, Secretariat and TWG
All Others Concerned

- The Agency Procurement Compliance and Performance Indicators (APCPI) Evaluation** is an integral part of the Department of Education's (DepEd) efforts to ensure transparency, accountability, and efficiency in the implementation of procurement activities. The APCPI is a tool for evaluating the compliance of the agency with procurement laws, rules, and regulations. It also measures the overall performance of the agency's procurement processes in terms of efficiency and effectiveness. The evaluation process is a critical part of DepEd's efforts to continuously improve procurement practices, monitor performance, and enhance governance.
- In consonance with the submission of the CY 2024 APCPI Reports on or before March 31, 2025, the Office of the Schools Division of Calbayog City, through the Office of the Bids and Awards Committee (BAC), will spearhead all preparations of documents relative to the conduct of the APCPI Evaluation. The date of the APCPI Evaluation will be announced in a separate memorandum.
- The Head of Procurement and Evaluation (HoPE), BAC Members, the BAC Secretariat, the Technical Working Group (TWG), and other concerned personnel are required to actively participate in and support the preparation of the necessary documents. Their commitment is essential to ensure the timely and accurate completion of the reports.
- In line with the "Jury Duty Principle," the BAC Secretariat members and other personnel involved for each pillar of APCPI (as detailed in Enclosure 1) must prioritize




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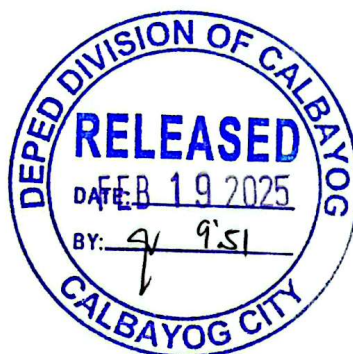
their functions regarding this evaluation. As such, they are expected to render services from **February 24 to March 12, 2025**, to allow sufficient time for the preparation and gathering of the required documents.

5. Expenses relative to the conduct of this activity shall be charged against the Division MOOE subject to usual auditing rules and regulations.
6. Immediate dissemination of and compliance with this memorandum is desired to ensure a smooth and timely evaluation process.

MARGARITO A. CADAYONA JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:


GRACE S. PAGUNSAN
Administrative Officer V
Office In-Charge
SO # 010 S . 2025



Enclosure 1:

**CY 2025 APCPI
LIST OF PERSONS INVOLVED PER PILLAR**

PILLAR	PERSONNEL INVOLVED	
	CHAIRMAN	MEMBERS
PILLAR NO. I Legislative and Regulatory Framework	Dr. Avelina Tupa	Ma. Marlie M. Mendoza Mr. Gennerson T. Nabual Drixel Idol Ortega
PILLAR NO. II Agency Institutional Framework and Management Capacity	Dr. Lourdes Matan	Mr. Oscar D. Billate Jr Ms. Asther E. Bachar
PILLAR NO. III Procurement Operations and Market Practices	Mr. Jose Abon	Engr. Jordan B. De Veyra Edgardo Jr. Serrato Carla D. Timan
PILLAR NO. IV Integrity and Transparency of Agency Procurement System	Ms. Grace Pagunsan	Rina M. Aboganda Niel Patrick Palma

