



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 28, 2025

DIVISION MEMORANDUM
NO. 143, s. 2025

**UPDATES TO DM NO. 119, S. 2025 RE SCREENING OF THE DIVISION
POOL OF LEARNING FACILITATORS (Batch 2)**

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elem & Sec School Heads
Public Elem & Sec School Teachers
All Others Concerned

1. The title of DM No. 119, s. 2025 is amended from "Screening of the Division Pool of Learning Facilitators (Batch 2)" to "**Screening of Vetted Faculty for the Implementation of Phase 2 Enhanced K-12/MATATAG Curriculum**". In addition, the new set of *Assessors* for the said screening is herein attached as *Enclosure No. 1*.
2. Likewise, the deadline of submission of the requirements for the screening is extended until **March 6, 2025 (5:00 PM)**. The forms and templates can be downloaded from the new link: bit.ly/formsNEAPLF.
3. For the existing **Pool of Accredited NEAP R-VIII Learning Facilitators (LFs)** of SDO Calbayog City (*see Enclosure No. 2*), they shall be required to submit the following documents:
 - a. Memorandum (Division, Region or National) of the activity being facilitated or served as resource person;
 - b. Matrix of Activities which shows the session title and name of the LF; and
 - c. Certificate of Recognition/Appreciation as a **Resource Person**.
4. Failure to submit/comply item no. 3 shall mean termination of NEAP accreditation hence, the concerned LFs will undergo the screening process again.
5. Based from the profile of the existing NEAP accredited LFs, there is a need for more vetted faculty in the elementary level. With this, all district offices are encouraged to recommend potential applicants across all grade levels.
6. The screening process will follow the herein distribution of scoring/rating percentages:


a. Session Guide Writing and Slide Deck Preparation:	30%
b. Facilitation Skills Demonstration & Interview :	70%
Total :	100%

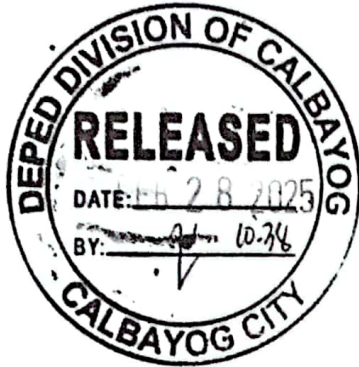
Enclosure No. 1

GROUP OF ASSESSORS

Group	Subject	Venue
Group 1 Chairperson: Dr. Avelina P. Tupa Members: Dr. Rinalyn C. Beso Jeneth Alfaro Kristian Aldrin B. Cruda	ARPA & MAPEH	Div. Conference Hall
Group 2 Chairperson: Anabelle O. Yangzon Members: Chona C. Valenzuela Samuel A. Repelente Carlo A. Doinog Fernando P. Medrina	English, TLE	SDS Conference Room
Group 3 Chairperson: Marita P. Senolos Members: Dr. Virginia A. Millares Benjie A. Beduya John Michael C. Jalayajay	Mathematics	Div. Library Hub
Group 4 Chairperson: Milaner R. Oyo-a Members: Oscar D. Billate, Jr. Maria Luz C. Murillo Robert Anthony F. Ygrubay	Science	City High
Group 5 Chairperson: Blesildo A. Orquin Members: Nelson R. Bello Christopher D. Salino Jaysam M. Casaljay	Values Education	City High
Group 6 Chairperson: Dr. Lourdes L. Matan Members: Rina M. Aboganda Rose Ann B. Menieba Chinky F. Baculanta	Filipino	PSDS Office
Secretariat: Rosalia M. Rivera Drixel Idol R. Ortega		

- c. Expenses to be incurred in the conduct of this activity shall be charged against 2024 continuing Program Support Fund (PSF), subject to the usual government accounting and auditing rules.
- d. The rest of the provisions stipulated in the previous issuance in consonance with this Memorandum remain enforced.
- e. For the information and strict compliance of all concerned.


MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC Schools Division Superintendent
SO # 012 s. 2025





Republic of the Philippines
Department of Education
REGION VIII

SCHOOLS DIVISION OF CALBAYOG CITY

**SHORTLIST OF LEARNING FACILITATORS/RESOURCE PERSONS
NEAP R VIII POOL OF QUALIFIED LEARNING FACILITATORS**

No.	Grade Level/ Subject Area/Name	Position	School	District
Kindergarten Level				
1	Ma. Rhoda C. Cruda	MT - II	Mawacat IS	Oquendo 3
Elem - English				
2	John Michael C. Jalayajay	HT - II	La Paz-Osmefa Clustered School	Calbayog 4
Elem - Mathematics				
3	Chona C. Valenzuela	P-I	Cogon ES	Calbayog 1
4	Fernando P. Medrina	P-II	Cagmanipis Norte IS	Tinambacan 3
5	Jaysam M. Casaljay	HT-I	Gabay ES	Calbayog 5
6	Blesildo A. Orquin	P-I	Macatingog IS	Oquendo 3
Elem - Science				
7	Benjie A. Beduya	HT-II	Mabini II IS	Oquendo 1
8	Haydee B. Salurio	MT-II	Calbayog City SPED Center	Calbayog 3
Elem - EPP/TLE				
9	Anabelle O. Yangzon	PSDS	CID	Division Office
10	Ma. Carren M. Julaton	MT-II	Anislag ES	Calbayog 6
Elem - MAPEH				
11	Kristian Aldrin B. Cruda	HT-I	Panlayahan ES	Oquendo 3
12	Malvin O. Regulaiton	TIC	Cahumpan ES	Calbayog 6
Junior High School - Araling Panlipunan				
13	Avelina P. Tupa	OIC-Chief ES	SGOD	Division Office
14	Ira Calaoagan	MT-I	Oquendo NHS	Oquendo 1
15	Jeneth Alfaro	MT-I	Oquendo NHS	Oquendo 1
16	Valentino D. Galban	P-I	Limarayon IS	Calbayog 6
Junior High School - English				
17	Carlo A. Doinog	TIC/MT-I	Tarabucan NHS	Oquendo 2
18	Hazel C. Paghunasan	MT-II	Calbayog City NHS	Calbayog 3
19	Lido C. Manicane	MT-I	Calbayog City NHS	Calbayog 3
20	Maria Lourdes M. Daligidig	MT-I	San Joaquin NHS	Tinambacan 2
21	Martin B. Ygbuhay II	MT-I	Malajog IS	Tinambacan 1
22	Meriam M. Calesa	MT-I	Calbayog City NHS	Calbayog 3
23	Remirose Doann G. Yu	T-III	San Policarpo NHS	Calbayog 5
24	Samuel A. Repelente	TIC/MT-III	CADSEV	Calbayog 5
Junior High School - Eduk. Sa Pagpapakatao				
25	Christopher D. Salino	P-I	Carayman NHS	Calbayog 1
26	Joseph D. Catarus	MT-I	Calbayog City NHS	Calbayog 3
27	Marjorie L. Cababat	T-III	Calbayog City NHS	Calbayog 3
28	Nelson R. Bello	EPS	CID	Division Office
29	Raymond Constantino	T-II	Oquendo NHS	Oquendo 1

	Grade Level/ Subject Area/Name	Position	School	District
Senior High School - Filipino				
30	Chinky F. Baculanta	MT-I	Calbayog City NHS	Calbayog 3
31	Lizmher Jane D. Suarez	T-III	Calbayog City NHS	Calbayog 3
32	Lourdes L. Matan	EPS	CID	Division Office
33	Rina M. Aboganda	EPS II	CID	Division Office
34	Rose Ann B. Menieba	T-III	Calbayog City NHS	Calbayog 3
Junior High School - ICT				
35	Reynaldo Demit	T-III	Oquendo NHS	Oquendo I
Junior High School - MAPEH				
36	Kris Almi B. Tarrayo	T-III	Calbayog City NHS	Calbayog 3
37	May P. Abad	T-III	Oquendo NHS	Oquendo 1
38	Rinalyn C. Beso	TIC/MT-II	San Joaquin NHS	Tinambacan 2
Junior High School - Mathematics				
39	Danilo S. Jadulco	TIC/MT-I	Malajog IS	Tinambacan 1
40	Elexis J. Lamor	T-III	Calbayog City NHS	Calbayog 3
41	Liza Bon C. Tomnob	T-III	Calbayog City NHS	Calbayog 3
42	Marita P. Senolos	SEPS	SGOD-HRD	Division Office
43	Mark Anthony G. Bagaris	MT-II	Calbayog City NHS	Calbayog 3
44	Romeo D. Castante	P-4	San Policarpo NHS	Calbayog 5
45	Romeo L. Labine II	T-III	Calbayog City NHS	Calbayog 3
46	Virginia A. Millares	P-II	Tomaligues IS	Tinambacan I
Junior High School - Science				
47	Edna Cabillan	T-III	Oquendo NHS	Oquendo 1
48	Jose Arvin M. Dogillo	MT-I	Calbayog City NHS	Calbayog 3
49	Maria Luz C. Murillo	P-II	Oquendo NHS	Oquendo 1
50	Milaner R. Oyo-a	P-IV	Calbayog City NHS	Calbayog 3
51	Oscar D. Billate, Jr.	EPS-Designate	SGOD	Division Office
52	Robert Anthony F. Ygrubay	SEPS-Des/MT-II	SGOD-SMME	Division Office
Junior High School - TLE				
53	Eduardo T. Hibaya	MT-I	Calbayog City NHS	Calbayog 3
54	Jenelyn B. Tendido	T-III	Carayman NHS	Calbayog 1
55	Luz T. Uy	P-3	Bagacay IS	Calbayog 2
56	Maita Y. Sarmiento	T-III	Calbayog City NHS	Calbayog 3
Senior High School - Science				
57	Ana Margarita D. Bautista	T-II	San Policarpo NHS	Calbayog 5
58	Tonie Rose S. Lauderer	T-II	San Policarpo NHS	Oquendo 1
59	Ylrah May D. Salor	T-II	Oquendo NHS	Oquendo 1

Prepared by:

MARITA P. SENOLOS

SEPS-HRD

NOTED:

AVELINA P. TUPA, EdD

OIC-Chief SGOD

APPROVED:

MARGARITO A. CADAYONA JR, PhD

OIC-Schools Division Superintendent



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 14, 2025

DIVISION MEMORANDUM
 NO. 119 s. 2025

SCREENING OF THE DIVISION POOL OF LEARNING FACILITATORS (Batch 2)

TO: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elem & Sec School Heads
 Public Elem & Sec School Teachers
 All Others Concerned

1. As part of the preparations for the implementation of MATATAG Curriculum Phase 2, the Department of Education, in collaboration with the National Educators Academy of the Philippines (NEAP), is in search for the additional Pool of Learning Facilitators (LFs) who will serve as LFs in the regional and division roll-out. In consonance with this, this Office, thru SGOD-HRDS shall conduct a screening of potential LFs. Below is the timeline of activities on the screening process.

DATE	ACTIVITY	IN-CHARGE
March 3, 2025	Deadline of submission of requirements	Records Section
March 6-7, 2025	Phase 1: Paper Screening - Only those applicants who passed this phase shall proceed to Phase 2 and Phase 3	HRDS
March 11-12, 2025	Phase 2: Session Guide Writing and Slide Deck Preparation	
March 11, Morning	Orientation on the Development of Session Guide Writing & Slide Deck Preparation	Milaner R. Oyo-a, Principal IV, CCNHS Marita P. Senolos, SEPS (HRD)
March 11, afternoon - March 12, 2025	Session Guide Writing and Slide Deck Preparation - Applicants shall be given time to write a session guide and prepare slide decks to be delivered in 20 minutes. The Division Screening Committee shall assign the topic related to the program. The session guide must reflect adult learning methodologies and sources must be properly acknowledged in the materials. The applicants shall be rated using the rubrics	Certified National & Regional LFs



	<ul style="list-style-type: none"> provided by NEAP-CO on Session Guide Writing and Slide Deck Preparation. 	
<p>March 13-14, 2025</p>	<p>Phase 3: Facilitation Skills Demonstration</p> <ul style="list-style-type: none"> Each participant shall be given a maximum of 20 minutes to deliver the submitted session guide. After the demonstration, the screening committee shall interview the applicants for 5-10 minutes. The applicants shall be rated using the rubrics provided by NEAP-CO on Facilitation Skills Demonstration and Behavioral Event Interview. 	<p>Certified National & Regional LFs</p>

2. This screening is open to all Teachers, Master Teachers, School Heads, Specialists and Supervisors who are not yet certified by NEAP-RO8 or NEAP-CO. Applicants must be able to meet the following:

Basic Requirements:

- at least 3 years in service;
- at least a Masters Degree graduate;
- have excellent communication and facilitation skills;
- computer/ICT proficient; and
- not more than 50 years old.

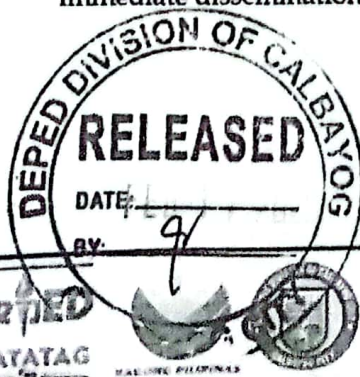
Required Documents:

- Duly Accomplished Application Form;
- Letter of Intent (LOI) to the Schools Division Superintendent;
- Letter of Intent (LOI) to the Regional Director;
- Letter of Recommendation from School to SDS;
- Character References (2);
- Service Record;
- Transcript of Record (post-graduate studies);
- IPCRF SY 2023-2024/CY 2024 (with at least VS rating); and
- Certificates of the trainings listed in the Application Form.

3. Forms and templates are downloadable from bit.ly/NEAPforms. Interested applicants are advised to submit the portfolio of requirements using A4-sized bond paper and with proper tabbing to the Records Section addressed to the Schools Division Superintendent thru Ms. MARITA P. SENOLOS, SEPS-HRD.

4. For queries and other clarifications, please email HRDS at hrds@calbayog.ph.education.

5. Immediate dissemination of and compliance with this Memorandum are desired.



for
KS
MARGARITO A. CADAYONA JR., PhD, CESO VI
 Schools Division Superintendent
 30 # 010 S. 2025

DepEd
 MATATAG
 MAKING FILIPINAS

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