



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

OFFICE MEMORANDUM

No: 011 s. 2025

TO: Dr. Jun-Nilou D. Dulfo
Dr. Renato S. Cagomoc
Dr. Avelina P. Tupa
Education Program Supervisors
Public Schools District Supervisors
Grace S. Pagunsan
Sheryll Ann Marie G. Lacaba CPA
Sunshine Marjorie E. Ventures
Atty. Rhea P. Aguado
Gary H. Ballon
Functional Unit/Section Heads
All Others Concerned

ASDS
Chief, CID
Chief, SGOD
CID
CID
AO V
Accountant III
Budget Officer
Legal Officer
IT Officer

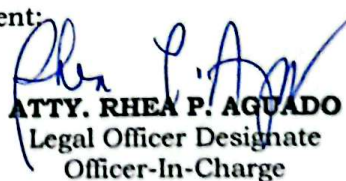
FROM: **MARGARITO A. CADAYONA, JR. PhD CESO VI**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DATE: February 10, 2025

SUBJECT: **SPECIAL PLANNING CONFERENCE**

1. A special planning conference is hereby scheduled on Tuesday, February 11, 2025 to start at 8:30 in the morning at the Conference Hall, this Division Office.
2. The agenda of the said conference are the following:
 1. Itinerary of the visit of the DepEd Secretary on March 5 and 6, 2025;
 2. Proposed committees and members;
 3. Proposed activities in the evening of March 5, 2025;
 4. Other matters.
3. The participants shall be the SDO key personnel (identified above), the Education Program Supervisors, the Public Schools District Supervisors, and the heads of the functional units and sections.
4. Punctuality is highly desired.

For the OIC-Schools Division Superintendent:


ATTY. RHEA P. AGUADO
Legal Officer Designate
Officer-In-Charge

