



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

April 7, 2025

DIVISION MEMORANDUM

No. 194, s. 2025

UPDATED COMPOSITION OF BIDS AND AWARDS COMMITTEE (BAC)

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Section/Unit Heads
All Others Concerned

1. In accordance with the guidelines set forth in the *Revised Implementing Rules and Regulations* (IRR) of Republic Act No. 9184, and in line with the department's efforts to ensure transparency and efficiency in the procurement process, below is the updated composition of Bids and Awards Committee (BAC):

Chairperson : Dr. JUN-NILOU D. DULFO, PhD
OIC- Assistant Schools Division Superintendent

Vice Chairperson: Dr. AVELINA P. TUPA, EdD
OIC- Chief Education Supervisor, SGOD

Members : Dr. RENATO S. CAGOMOC EdD, DM
Chief Education Supervisor, CID

Dr. LOURDES L. MATAN EdD
Education Program Supervisor

Ms. GRACE S. PAGUNSAN
Admin. Officer V

Alternate Members: Mr. JOSE O. ABON
Public Schools District Supervisor

Mr. OSCAR D. BILLATE JR.
EDUCATION PROGRAM SUPERVISOR, SGOD

Technical Working Group:

Engr. JORDAN B. DE VEYRA
Engineer III

Ms. SHERYLL ANN MARIE G. LACABA
Accountant III

Atty. RHEA P. AGUADO
Division Legal Officer-Designate

Mr. GENNERSON T. NABUAL
AO IV

Mr. ERIC O. DOROJA
Program Development Officer-II

Mr. NOEL E. SAGAYAP
Education Program Supervisor
For Learning Resources (LR) – Related Procurement

Mr. GARY H. BALLON
Information Technology Officer I
For Information Technology (IT) -Related Procurement

Dr. ARLENE C. CATALAN
Medical Officer V
For SBFP and Medical Related Procurement

Secretariat:

Head: Ms. MA. MARLIE M. MENDOZA
Planning officer III

Members: Ms. RINA M. ABOGANDA
Education Program Specialist II

Ms. ASTHER E. BACHAR
Education Program Specialist II

Mr. DRIXEL IDOL R. ORTEGA
Administrative Assistant III

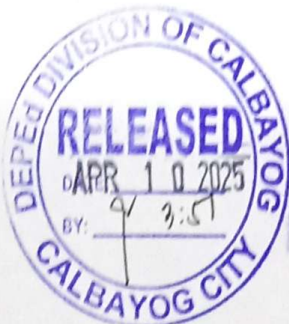
Mr. EGARDO P. SERRATO JR.
ADA VI

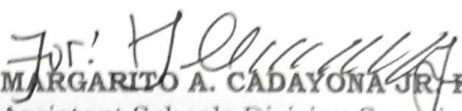
2. This update is intended to optimize the operational efficiency of the BAC and ensure that the committee continues to operate effectively in strict adherence to procurement laws and regulations.

3. More importantly, the revision in the BAC composition is based on the major recommendation of the evaluators during the conduct of the CY 2024 Agency Procurement Compliance and Performance Indicators (APCPI) Evaluation. According to their assessment, all procurement documents must be signed by the majority of the primary members of the BAC. Hence, the update is aligned with this recommendation to ensure full compliance and proper implementation of procurement policies and standards.

4. This memorandum is being issued to ensure that all concerned parties are informed of the updated list and to guarantee compliance with the relevant procurement laws and policies.

5. For strict compliance and guidance.



For: 
MARGARITO A. CADAYONA JR., PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent 