



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

April 11, 2025

DIVISION MEMORANDUM

NO. 202, s. 2025

**TRAINING ON GENDER SENSITIVITY, MAINSTREAMING AND ANALYSIS
FOR NON-TEACHING PERSONNEL**

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elem & Sec School Heads
Unit/Section Head
All Others Concerned

1. This Office, through the Human Resource Development Section (HRDS), shall conduct the **2-Day Live-Out Training on Gender Sensitivity, Mainstreaming and Analysis for Non-Teaching Personnel** on November 27-28, 2025 at the Division Conference Hall.
2. This activity aims to:
 - a. increase awareness and augment the efforts of DepEd personnel in eliminating gender-based violence;
 - b. strengthen commitment of non-teaching personnel in eliminating gender-based violence; and
 - c. recognize, promote and respect the rights of DepEd personnel to equal opportunities in life.
3. The Matrix of Activities is herein attached as *Enclosure No. 1* while the List of Participants is attached as *Enclosure No. 2*.
4. The cost for food, training materials, and other expenses relative to the conduct of this activity shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. For wide dissemination and proper guidance of all concerned.



For: 
MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC-Schools Division Superintendent

Enclosure No. 1

**TRAINING ON GENDER SENSITIVITY, MAINSTREAMING AND ANALYSIS
FOR NON-TEACHING PERSONNEL**

November 27-28, 2025

Venue: TBA

TIME	SESSION TITLE/TOPIC	RESOURCE PERSON/ IN-CHARGE
Day 1: Morning		
8:00-8:15	Arrival and Registration	TWG
8:15-9:00	Opening Program/Preliminaries	
9:00-10:00	Session 0: Getting to Know You & Levelling of Expectations	Rina M. Aboganda EPS II
10:00-12:00	Session 1: What It Means to be ME? Sex and Gender	Oscar D. Billate, Jr. EPS-SGOD
12:00-1:00	LUNCH BREAK	
Afternoon		
1:00-2:00	Session 1 Continued	
2:00-5:00	Session 2: Train to GAD: A Journey to Awakening	Marita P. Senolos SEPS-HRD
Day 2: Morning		
8:00-8:15	MOL	
8:15-11:00	Session 3: Leaving No One Behind	Robert Anthony F. Ygrubay SEPS-Designate
11:00-12:00	Session 4: We Need to Fly with GAD	Rosalia M. Rivera EPS II-HRD
12:00-1:00	LUNCH BREAK	
Afternoon		
1:00-3:00	Session 4 Continued	
3:00-4:00	Open Forum	TWG
4:00-5:00	Closing Program	

Prepared by:

ROSALIA M. RIVERA
EPS II-HRD

OSCAR D. BILLATE, JR.
EPS/Division GAD Coordinator

Noted:

AVELINA P. TUPA, EdD
OIC-Chief, SGOD
APPROVED:

MARGARITO A. CADAYONA JR, PhD, CESO VI
OIC-Schools Division Superintendent

Enclosure No. 2

TRAINING ON GENDER SENSITIVITY, MAINSTREAMING AND ANALYSIS FOR NON-TEACHING PERSONNEL

November 27-28, 2025

Venue: TBA

LIST OF PARTICIPANTS

1. Advincula, Marian C.	22. Joriza, Benigna M.
2. Albelda, Glendo N	23. Mancol, Vincent V.
3. Anquilan, Ma. Lenie C.	24. Mendoza, Judith A.
4. Asturias, Vincent Arnie	25. Obong, Gregggy Bec
5. Babon, Jose Don P.	26. Ortega, Drixel Idol R.
6. Baloca, Sarah Kay S.	27. Ortiz, Erwin B.
7. Belizar, Rivero A.	28. Ortiz, Lytton A.
8. Bongoyan, Maribel	29. Ortiz, Renato
9. Cabral, Joseph Jules S.	30. Ostulano, Adelito D.
10. Cailo, Edilberto Jr. A.	31. Ostulano, Jonel
11. Camarines, Narita Karla R.	32. Pacheco, Ma. Kristine B.
12. Cano, Shiela Marie M.	33. Pagunsan, Rio Francis A.
13. Demit, Mark Joseph	34. Portura, Joanna Lou V.
14. Dianito, Rocelle Charisma R.	35. Posto, Ma. Lourdes
15. Dionisio, Abegail P.	36. Prudenciado, Therenace James D.
16. Drilon, Alvin H.	37. Quinones, Mapeth M.
17. Drilon, Christie N.	38. Roa, Christine May
18. Esquierdo, Ma. Carmen C.	39. Sajetarios, Cherryl
19. Gacola, Jun Carlo D.	40. Serrato, Edgardo Jr.
20. Gensis, Hannah A.	41. Tizon, Rosalyn V.
21. Hermosa, Annabelle B.	42. Ygbuhay, Roy A.

Prepared by:

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EPS II-HRD

OSCAR D. BILLATE, JR.
EPS/Division GAD Coordinator

Noted:

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