



Republic of the Philippines

Department of Education

Region VIII

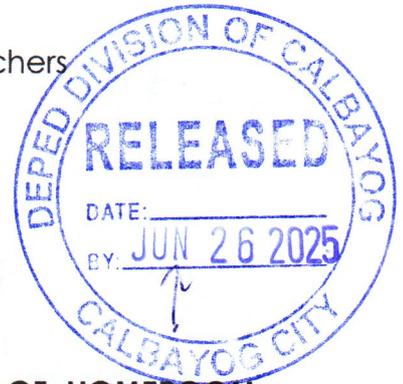
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 289 s. 2025

To : Assistant Schools Division Superintendent
 CID Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads (Elem & Sec)
 Guidance/EsP/GMRC/Values Coordinators/Teachers
 All Other Concerned

FOR: *for: Rhea P. Agui*
 ATTY. RHEA M. PRUDENCADO-AGUADO
 FROM : **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
 OIC - Schools Division Superintendent
S.O # 045 s. 2025



SUBJECT: **REITERATION ON THE MANDATORY INCLUSION OF HOMEROOM GUIDANCE PROGRAM (HGP) CLASSES IN THE TEACHING LOAD OF CLASS ADVISERS AND CLASS PROGRAMS OF TEACHERS FROM KINDERGARTEN TO GRADE 12 S.Y. 2025-2026**

DATE : **June 23, 2025**

1. In reference with DepEd Order No. 012, s. 2024 on the Policy Guidelines on the Implementation of the MATATAG Curriculum, this is to **REITERATE THE MANDATORY INCLUSION OF HOMEROOM GUIDANCE PROGRAM (HGP) CLASSES IN THE TEACHING LOAD OF CLASS ADVISERS AND CLASS PROGRAMS FROM KINDERGARTEN TO GRADE 12 for SY 2025-2026.**

2. The **Modules, Class Program, Assessment Tools, COT for teachers, and School Implementation Tool** can still be downloaded from: <https://tinyurl.com/HGPPACKAGE-2025-2026>, in DepEd's LRMS portal and Facebook Homeroom Guidance Program page.



3. Homeroom Guidance is a comprehensive, developmental, and proactive program designed to equip K to 12 learners with life skills on these three domains which are not all learned and considered gaps of our current subject areas:

- a. Academic Development,
- b. Personal and Social Development, and
- c. Career Development.



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
 Email Address: calbayogcity@deped.gov.ph
 Website: <https://calbayogcity.deped.gov.ph/>



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4. These aimed to produce holistically developed Filipinos who are able to understand themselves, have problem-solving skills, make informed decisions, achieve academic success, plan for their future, and respect individual differences. It envisions learners who can work for the common good of society and love for our country while upholding the rights and responsibilities of global citizens.

5. Time Allotment per week:

Grade Level	Time allotment per week
Kindergarten	Include in the blocks of time
Grade 1 to Grade 12	45 minutes in 1 session per week

6. Every quarter, Class Adviser/s or HGP teacher shall accomplish and attach the Learners Development Assessment Tool (DM-OUCI-2021-346) and attached the form to the student's Form 138 (Report Card) representing students HGP performance then to be presented to parents/guardian during quarterly meetings. The assessment tool shall form part of the students Form 138 or Report Card.

7. Expenses relative to the reproduction of materials shall be charged against School MOOE subject to usual government accounting, auditing rules and regulations.

8. Immediate dissemination and compliance with this Memorandum are desired.



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Table 5: **Time Allotment for Grades 1 to 3**

LEARNING AREA	TIME ALLOTMENT PER DAY (NUMBER OF MINUTES)		
	G1	G2	G3
Language	40 (5x a week)	-	-
Reading and Literacy	40 (5x a week)	-	-
Filipino	-	40 (5x a week)	45 (5x a week)
English	-	40 (5x a week)	45 (5x a week)
Mathematics	40 (5x a week)	40 (5x a week)	45 (5x a week)
Makabansa	40 (5x a week)	40 (5x a week)	45 (5x a week)
GMRC	40 (5x a week)	40 (5x a week)	45 (5x a week)
Science	-	-	45 (5x a week)
*NRP	30 (4x a week)	30 (4x a week)	30 (4x a week)
*NMP	30 (4x a week)	30 (4x a week)	30 (4x a week)
* HGP	40 (once a week)	40 (once a week)	45 (once a week)
Total Time per day (in minutes)	260 (Mon-Thurs) 240 (Fridays)	260 (Mon-Thurs) 240 (Fridays)	330 Mon-Thurs) 315 (Fridays)
Total Time per day (in hours)	4h 20 min (Mon to Thurs) 4h (Friday)	4h 20 min (Mon to Thurs) 4 h (Friday)	5h 30 min (Mon to Thurs) 5h and 15 min (Friday)

**NMP and NRP are provided with a time allotment and shall be considered part of the total teaching load of teachers.*

Table 3
Time Allotment for Key Stage 3: Grades 7, 10 to 12

LEARNING AREA	TIME ALLOTMENT (NUMBER OF MINUTES)
Filipino	45 (5x a week)
English	45 (5x a week)
Mathematics	45 (5x a week)
Araling Panlipunan	45 (5x a week)
MAPEH	45 (5x a week)
Values Education	45 (5x a week)
Science	45 (5x a week)
TLE	45 (5x a week)
*NMP	30 (4x a week)
*HGP	45 (once a week)
Total Time per day (in minutes)	390 (Mon-Thurs) 405 (Fridays)
Total Time per day (in hours)	6 h 30 min (Mon-Thurs) 6 h 45 min (Fridays)



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FIRST SEMESTER

Grade 11

SAMPLE

Time	Day and Subject	
	Monday	Thursday
7:30 – 9:00	Understanding Culture, Society and Politics	Oral Communication
9:00 – 9:30	RECESS	
9:30 – 11:00	General Mathematics	Physical Science
11:00 – 12:00	21 st Century Literature from the Philippines and the World	21 st Century Literature from the Philippines and the World
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Discipline and Ideas in Social Sciences	Komunikasyon at Pananaliksik sa Wika at Kulturang Filipino
2:30 – 2:45	BREAK	
2:45 – 4:15	Physical Education and Health	Improvement Technologies: ICT for Professional Tracks
4:15 – 5:00	Homeroom Guidance (HG)	

Grade 12

SAMPLE

Time	Day and Subject	
	Tuesday	Friday
7:30 – 9:00	Introduction to World Religion and Belief	Creative Non-Fiction: The Literacy Essay
9:00 – 9:30	RECESS	
9:30 – 11:00	Practical Research II	Physical Science
11:00 – 12:00	Library Time	
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Philippine Politics and Governance	Introduction to Philosophy of Human Person
2:30 – 2:45	BREAK	
2:45 – 4:15	Pagsulat sa Filipino sa Pilang Larangan	Physical Education and Health
4:15 – 5:00	Homeroom Guidance (HG)	