



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 22, 2025

DIVISION MEMORANDUM

No. 337, s. 2025

**PRE-PLANNING CONFERENCE AND FOCUS GROUP DISCUSSION (FGD)
WITH THE DIVISION FIELD TECHNICAL ASSISTANCE COMPOSITE
TEAMS (DFTACTs) FOR THE QUARTER 2 RFTACT DEPLOYMENT**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Division Section Heads
DFTACTs' Team Leaders
All Others Concerned

1. In reference to Regional Memo FTAD-2025-827 re: Quarter 2 Deployment of the Regional Field Technical Assistance Composite Team to the Schools Division of Calbayog City, this Office, through the School Governance and Operations Division (SGOD), hereby informs all the members of the core team and the team leaders and members of the DFTACTs on the conduct of pre-planning conference and focus group discussion (FGD) on July 24, 2025 at 1:30pm at the Division Conference Hall.
2. This activity is in preparation for the Quarter 2 Deployment of the Regional Field Technical Assistance Composite Team to the Schools Division of Calbayog City on July 31-August 1, 2025.
3. See attached list of expected participants to the aforesaid activity (Enclosure No. 1). Attendance of the listed participants is a MUST.

4. For information, guidance, and compliance of those concerned.

MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC- Schools Division Superintendent

For the Schools Division Superintendent:



Rhea P. Aguado
ATTY. RHEA P. AGUADO
Legal Officer-Designate *q*
Office In-Charge
SO No. *11 S. 2025*

Enclosure: *Enclosure 1-List of Participants*

To be indicated in the *Perpetual Index Under* the following subjects:

SGOD

DFTACT

FGD

Enclosure 1

**LIST OF PARTICIPANTS TO THE PRE-PLANNING CONFERENCE AND
FOCUS GROUP DISCUSSION (FGD) WITH THE DIVISION FIELD
TECHNICAL ASSISTANCE COMPOSITE TEAMS (DFTACTs) FOR THE
QUARTER 2 RFTACT DEPLOYMENT**

**July 24, 2025 at 1:30PM
Division Conference Hall**

A. DFTACT CORE TEAM

Chairman : Dr. Margarito A. Cadayona Jr., CESO VI
OIC-Schools Division Superintendent

Co-Chairman : Dr. Jun-Nilou D. Dulfo
OIC-Asst. Schools Division Superintendent

Members : Dr. Renato S. Cagomoc
Chief ES, CID

Dr. Avelina P. Tupa
OIC-Chief ES, SGOD

Atty. Rhea Aguado
Legal Officer-Designate

Ms. Grace S. Pagunsan
Administrative Officer V

All Education Program Supervisors (EPSs)

Mr. Oscar D. Billate, Jr.
SEPS/EPS-Designate (SGOD)
Division TA Coordinator

Dr. Joy B. Saldaña
EPS-Science
Division Co-TA Coordinator

Mr. Robert Anthony F. Ygrubay
SEPS-Designate, SMM&E
Division SBM Coordinator

B. DIVISION FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (DFTACTS)

Team	Team Leader	Team Members	Area of Function	Assigned Area/ Districts
1	Joshua Sherwin T. Lim, JD EPS-Mathematics	Nora G. Capetillo	Curriculum & Instruction	Calbayog 1 and 2
		Alma R. Caber	Curriculum & Instruction	
		Leah B. Arnejo	Curriculum & Instruction	
		Grace S. Pagunsan	Administrative Services	
		Galina V. Panela	Governance & Operations	
		Dr. Arlene C. Catalan	Health & Nutrition	
		Ma. Bella B. Ortiz	Health & Nutrition	
		Engr. Jordan B. De Veyra	Education Facilities	
		Sheryll Ann Marie G. Lacaba	Financial Management	
		Erwin B. Ortiz	Financial Management	
2	Dr. Joy B. Saldaña EPS-Science	Dr. Nelson R. Bello	Curriculum & Instruction	Calbayog 3 and 4
		Anabelle O. Yangzon	Curriculum & Instruction	
		Jose O. Abon	Curriculum & Instruction	
		Beverly C. Longcop	Curriculum & Instruction	
		Ma. Angela B. Antonio	Administrative Services	
		Carren Meryl A. Cabadsan	Governance & Operations	
		Rosalia M. Rivera	Governance & Operations	
		Dr. Susan Queroljico	Health & Nutrition	
		Ma. Benjie Señora	Health & Nutrition	
		Engr. Lyrian L. Montances	Education Facilities	
		Sunshine Marie E. Ventures	Financial Management	
		Ma. Kristine B. Pacheco	Financial Management	
3	Dr. Erwin L. Purcia EPS-English	Mercedita S. Garcia	Curriculum & Instruction	Calbayog 5 and 6

		Reynaldo T. Bernales	Curriculum & Instruction	
		Teresa D. Villa	Curriculum & Instruction	
		Jennifer C. Alvarez	Administrative Services	
		Marita P. Senolos	Governance & Operations	
		Ma. Marlie M. Mendoza	Governance & Operations	
		Adrian Marie C. Nuevo	Health & Nutrition	
		Gennerson T. Nabual	Education Facilities	
		Suzette Candaza	Financial Management	
		Ma. Lenie Anquilan	Financial Management	
4	Ricky S. Cano EPS-ALS	Noemi S. Castante	Curriculum & Instruction	Oquendo 1 and Tinambac an 1
		Ma. Teresa S. Simon	Curriculum & Instruction	
		Rina M. Aboganda	Curriculum & Instruction	
		Gary H. Ballon	Administrative Services	
		Asther E. Bachar	Governance & Operations	
		Sharon D. Balza	Governance & Operations	
		Dr. Simeon M. Panoy	Health & Nutrition	
		Nikki Ivy S. Dollado	Health & Nutrition	
		Eric R. Doroja	Education Facilities	
		Edilberto Cailo	Financial Management	
5	Dr. Lourdes L. Matan EPS-Filipino	Rivero Belizar	Financial Management	Oquendo 2 and 3
		Dr. Geraldine P. Sumbise	Curriculum & Instruction	
		Benedicto M. Merales	Curriculum & Instruction	
		Lilibeth G. Ortiz	Curriculum & Instruction	
		Jose Don Babon	Administrative Services	
		Robert Anthony F. Ygrubay	Governance & Operations	
		Marian Cabonegro-Advincula	Governance & Operations	
		Nikki Ivy S. Dollado	Health & Nutrition	

6	Arnold M. Jaraba EPS-EPP/TLE	Adelito D. Ostulano	Education Facilities	
		Ma. Lennie C. Anquilan	Financial Management	
		Carmen Esquerdo	Financial Management	
		Noel E. Sagayap	Curriculum & Instruction	Tinambacan 2 and 3
		Elbert G. Ongcal	Curriculum & Instruction	
		Ester A. Siozon	Curriculum & Instruction	
		Hannah Gensis	Administrative Services	
		Joanna Lou V. Portura	Governance & Operations	
		Patria G. Lapara	Health & Nutrition	
		Drixel Idol Ortega	Education Facilities	
		Abegail P. Dionisio	Financial Management	
		Shiela Marie Cano	Financial Management	