



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 7, 2025

DIVISION MEMORANDUM

No. 305, s. 2025

**SIMULTANEOUS CONDUCT OF THE BSP-CALBAYOG CITY COUNCIL
AREA ASSEMBLIES**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In consonance to the letter received from the BSP-Calbayog City Council dated July 7, 2025 (*see attachment*), this Office through the School Governance and Operations Division (SGOD) hereby informs the field on the simultaneous conduct of the BSP-Calbayog City Council Area Assemblies on July 11, 2025 at the respective proposed venues, to wit:

Area	District Composition	Proposed Venue of the Area Assembly
Area 1	Tinambacan 1-3 Districts	San Joaquin National High School
Area 2	Oquendo 1-3 Districts	Oquendo National High School
Area 3	Calbayog 1-3 Districts	Calbayog City National High School
Area 4	Calbayog 4-6 Districts	San Policarpo National High School

2. The participants of the said area assemblies shall be the Scout Adult Leaders and the Institutional Leaders with BTC and other higher trainings. This activity shall be facilitated and led by the respective District Scouting Coordinators.

3. The activity aims to conduct area elections and conduct pre-planning activity for the BSP-related activities for School Year 2025-2026 in the respective districts. Please see attached letter received for the details of the elections and other mentioned activities.

4. All expenses relative to the conduct of the said assemblies shall be charged against School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.



MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC- Schools Division Superintendent

Enclosure: *Letter Received from the BSP-Calbayog City Council*
To be indicated in the *Perpetual Index Under* the following subjects:
SGOD SCOUTING



BOY SCOUT OF THE PHILIPPINES
Region VIII – Eastern Visayas
CALBAYOG CITY COUNCIL
Calbayog City



- a. Area Chairman
- b. Area 1st Vice-Chairperson
- c. Area 2nd Vice-Chairperson
- d. Area Treasurer
- e. Area Assistant Treasurer
- f. Area Auditor

However, the remaining unelected member shall be designated by the elected Area Chairperson as Heads of the following Standing Committees:

- a. Committee on Organization and Extension
- b. Committee on Leadership Training
- c. Committee on Advancement
- d. Committee on Camping & Activities
- e. Committee on Health and Safety
- f. Committee on Finance


After the simultaneous conduct of the area assembly, all elected Area Presidents are invited to attend the 2nd Board Meeting of the BSP Calbayog City Council on July 25, 2025 at the Division Conference Hall at 1:30PM.

Along this line, the undersigned would like to request the division-wide dissemination of the aforesaid area assembly to all the schools, both public and private, in the Schools Division of Calbayog City for them to be informed on the conduct of such for the revitalization and for the effective and efficient implementation of all BSP-related activities in the district which shall be directly participated by the school-based personnel and learners.

Further, the undersigned would also like to request that all expenses relative to the conduct of the area assemblies be charged against School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.

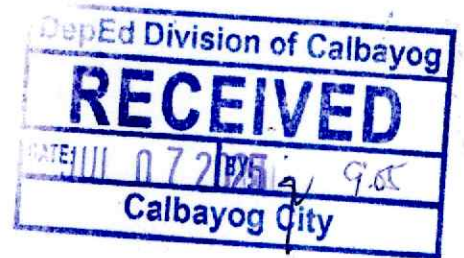
Hoping for your favorable approval in this humble request and for a stronger partnership with the council for a better future of all our scouts.

Very truly yours,


ROMEO D. CASTANTE
Council Chairperson
BSP Calbayog City Council



BOY SCOUT OF THE PHILIPPINES
Region VIII – Eastern Visayas
CALBAYOG CITY COUNCIL
Calbayog City



July 7, 2025

DR. MARGARITO A. CADAYONA JR., CESO VI
OIC-Schools Division Superintendent
Council Scout Commissioner, BSP Calbayog City Council

Thru: **OSCAR D. BILLATE, JR.**
Division Scouting Coordinator

Sir:

Greetings from the BSP Calbayog City Council!

This undersigned together with the Local Council Executive Board of BSP Calbayog City Council would request from your good office on the conduct of the Simultaneous BSP Area Assembly this coming July 11, 2025. Below is the composition of the different areas as to the respective districts in the Schools Division of Calbayog City:

Area	District Composition	Proposed Venue of the Area Assembly
Area 1	Tinambacan 1-3 Districts	San Joaquin National High School
Area 2	Oquendo 1-3 Districts	Oquendo National High School
Area 3	Calbayog 1-3 Districts	Calbayog City National High School
Area 4	Calbayog 4-6 Districts	San Policarpo National High School

The participants of the said area assembly shall be the Scout Adult Leaders and the Institutional Leaders with BTC and other higher trainings. This activity shall be facilitated and led by our respective District Scouting Coordinators.

The activity aims to conduct area elections and conduct pre-planning activity for the BSP-related activities for School Year 2025-2026 in the respective districts. Below shall be the positions to be included in the elections: 12 Regular Members of the BSP-Area Executive Board (AEB) and from the 12 elected members who shall serve for the following periods: a. Nos. 1-4 b. Nos. 5-8 c. Nos. 9-12 Three Years Term of Office (2025 to 2027), Two Years Term of Office (2025 to 2026), One Year Term of Office (2025 only). After the elections of the regular members of the BSP-AEB, elections for the Area Officers/Executive Committee (EXECOM) shall be held with the following positions: