



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 345 S. 2025

July 14, 2025

**PROVINCIAL ORIENTATION ON EARTHQUAKE AND FIRE DRILL
FOR SELECTED SCHOOLS WITH HIGH-RISE BUILDINGS
IN DEPED IN THE PROVINCE OF SAMAR**

To: Asst. Schools Division Superintendent
SGOD and CID Chiefs
Public School District Supervisors
School Heads
All Others Concerned

1. In support of the Provincial Government of Samar's initiatives to enhance disaster preparedness and promote a culture of safety and resilience among learners and school personnel, the Provincial Disaster Risk Reduction and Management Office (PDRRMO) will spearhead a **Provincial Orientation on Earthquake and Fire Drill for Selected Schools with High-Rise Buildings in DepEd** on **August 19-20, 2025**, at the **Calbayog City Convention Center, Calbayog City, Samar**.

2. In this regard, each identified school will be given **three (3) slots**, to be participated in by the **School Head**, one **School Nurse** (if available; otherwise, one **DRRM Coordinator**), and one **Co-DRRM Coordinator**. All participants are enjoined to attend and actively participate in the said activity.

3. The orientation and simulation drills are designed to raise awareness, enhance school-level emergency preparedness, and equip participants with essential knowledge of their roles and responsibilities during fire or earthquake incidents. **Full attendance and punctuality are highly expected**. Below is the list of schools with high-rise buildings from both public and private Schools:

NO.	PUBLIC SCHOOLS	PRIVATE SCHOOLS
1	Calbayog Arts & Design School of East. Visayas (CADSEV)	Academia de San Agustin Calbayog, Inc.
2	Calbayog City National High School	Calbayog Christian Faith Academy
3	Calbayog City Night High School	Christ the King College
4	Calbayog City SPED Center	La Milagrosa Academy
5	Calbayog East Central School	STI-Calbayog
6	Dagum Elementary School	
7	Matobato Elementary School	
8	Oquendo National High School	
9	San Joaquin National High School	
10	San Policarpo National High School	

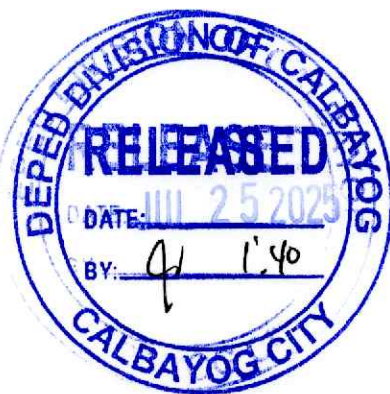


11	Tinambacan Central Elementary School	
12	Trinidad National High School	
DIVISION OFFICE PERSONNEL		
1	Oscar D. Billate, Jr.	EPS-SGOD
2	Carren Meryl A. Cabadsan	SEPS-SMN
3	Eric R. Doroja	PDO II-DRRMO
4	Joanna Lou V. Portura	PDO I - SMN-LFD
5	Joemar S. Abaigar	COS - DRRMO
6	Patria G. Lapara	N2
7	Ma. Benjie B. Señora	N2
8	Ma. Bella B. Ortiz	N2
9	Sophia C. Monteron	N2
10	Adrian Marie C. Nuevo	N2
11	Nikki Ivy S. Dollado	N2

4. Attached is the communication letter from the Provincial Disaster Risk Reduction and Management Office (PDRRMO) for your reference.

5. For confirmation of attendance, kindly accomplish the Google Form at https://bit.ly/SamarProvince_OrientationDrill. Should you need further information or clarification, you may coordinate with **Mr. Eric R. Doroja, PDO II - Division DRRM Coordinator** @ 09366941473 or **Ms. Carren Meryl A. Cabadsan, SEPS-SMN** @09763427843.

6. Immediate dissemination of and compliance with this Memorandum are desired.




MARGARITO A. CADAYONA JR. PhD, CESO-VI
OIC-Schools Division Superintendent

July 7, 2025

DR. MARGARITO D. CADAYONA JR., CESO VI
OIC - School Division Superintendent
DepEd Calbayog City Division
Calbayog City, Samar

Dear Dr. Cadayona,

Greetings!

In line with the Provincial Government of Samar thrust to strengthen disaster preparedness and enhance the safety and resilience of our learners and school-personnel, the Provincial Disaster Risk Reduction and Management Office (PDRRMO) will be conducting a **Provincial Orientation on Earthquake and Fire Drill for Selected Schools with High Rise Buildings in DepEd in the Province of Samar on August 19 - 20, 2025 | 8:00AM**, to be held at **Calbayog City Convention Center, Calbayog City, Samar**. In view of this, we are hereby inviting **School Heads, District DRRM Coordinator, and School DRRM Coordinator or School Nurse** to actively participate in this important event.

These orientation and drills are aimed to raise awareness, increase readiness, and understand their roles and responsibilities in the event of the potential fire and earthquake emergencies. Attendance is highly appreciated and all participants are expected to be present on time. Should you require any further details, please feel free to contact **Mark Joseph H. Casilan, RN, LDRRMO I**, at **0935-7911-961**.

Thank you for your support and hoping for your favorable response on the said request in promoting a safer workplace environment.

Respectfully,


MANUEL VAN A. TORREVILLAS
Prov'l DRRM Officer
Provincial DRRM Office

Noted by:


HON. SHAREE ANN T. TAN
Governor/ PDRRMC Chairperson
Province of Samar

July 7, 2025

DR. MARGARITO D. CADAYONA JR., CESO VI
OIC - School Division Superintendent
DepEd Calbayog City Division
Calbayog City, Samar

THRU: **MS. CARREN MERYL A. CABADSAN**
SEPS-SMN - SGOD
DepEd Calbayog City Division

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These orientation and drills are aimed to raise awareness, increase readiness, and understand their roles and responsibilities in the event of the potential fire and earthquake emergencies. Attendance is highly appreciated and all participants are expected to be present on time. Should you require any further details, please feel free to contact **Mark Joseph H. Casilan, RN, LDRRMO I**, at **0935-7911-961**.

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