

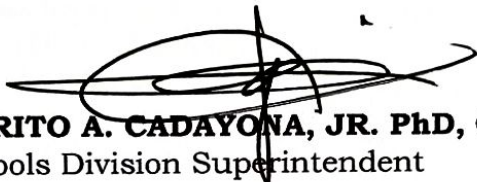


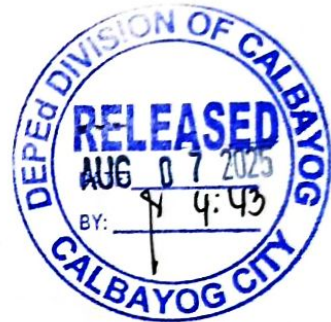
Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 371 s. 2025

To : Assistant Schools Division Superintendent
CID/SGOD Chiefs
EPS's/PSDS's
School Head (CCNight HS)
All Other Concerned

FROM :  **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
OIC - Schools Division Superintendent



SUBJECT: POSTPONEMENT OF SCHEDULE FOR THE DIVISION CONSULTATIVE CONFERENCE AND VALIDATION/QUALITY ASSURANCE ON THE FOUR-YEAR CURRICULAR PROGRAM OFFERING OF CALBAYOG CITY NIGHT HIGH SCHOOL

DATE : August 6, 2026

1. Due to prioritization of division activities, the schedule for the conduct of **"DIVISION CONSULTATIVE CONFERENCE AND VALIDATION/QUALITY ASSURANCE ON THE FOUR-YEAR CURRICULAR PROGRAM OFFERING OF CALBAYOG CITY NIGHT HIGH SCHOOL"** scheduled on August 7, 2025 is **POSTPONED**. Please wait for further issuances for updates.

2. Other provision of the previous memorandum remained enforced.

3. Immediate dissemination of and strict compliance with this Memorandum are desired.



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

July 25, 2025

DIVISION MEMORANDUM

No. 360, s. 2025

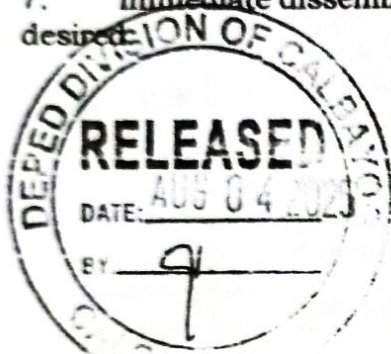
**CONDUCT OF DIVISION CONSULTATIVE CONFERENCE AND
VALIDATION/QUALITY ASSURANCE ON THE FOUR-YEAR CURRICULAR
PROGRAM OFFERING OF CALBAYOG CITY
NIGHT HIGH SCHOOL**

To : Asst. Schools Division Superintendent
Chiefs (CID & SGOD)
Education Program Supervisors
C3 Public Schools District Supervisor
NiHS School Head / Teachers
All Others Concerned

1. Pursuant to DepEd Order No. 021, s. 2019, entitled "Policy Guidelines on the Implementation of K to 12 Basic Education Program", particularly page 99 on the provision of establishment of Night School Program (NiHS), this is to **"CONDUCT DIVISION CONSULTATIVE CONFERENCE AND VALIDATION/QUALITY ASSURANCE ON THE FOUR-YEAR CURRICULAR PROGRAM OFFERING OF CALBAYOG CITY NIGHT HIGH SCHOOL"** on **August 7, 2025; 1:00 pm** at Calbayog City Night High School.
2. The aims of the activity are the following:
 - a. ensure the smooth transition, operation and implementation of the four-year curricular program.
 - b. assess the readiness of the school in terms of infrastructure, faculty, and resources;
 - c. ensure compliance with the program's standards and requirements; and
 - d. identify areas for improvement and provide necessary support.
3. The **Validation and Quality Assurance Team** are the following:

Chairman: Dr. Margarito A. Cadayona, Jr. – OIC- DSD Vice-chair: Dr. Jun-Nilou D. Dulfo – OIC – ASDS Legal : Atty. Rhea P. Aguado – Legal Officer	
CURRICULUM	OPERATION
Leader: Dr. Renato B. Cagomoc – CID Chief	Leader: Dr. Avelina P. Tupa – OIC-SGOD Chief
Members: <ol style="list-style-type: none">1. Dr. Nelson R. Bello – EPS/ADM Coord.2. Dr. Noel E. Sagayap – EPS-LR3. Dr. Joy B. Saldana – EPS-Science4. Dr. Erwin L. Purcia – EPS-English5. Dr. Lourdes L. Matan – EPS-Filipino6. Mr. Arnold M. Jaraba – EPS-TLE7. Mrs. Mercedes S. Garcia – EPS-MAPEH8. Anabelle O. Yangzon – PSDS C3	Members: <ol style="list-style-type: none">1. Mr. Oscar D. Billate, Jr – EPS-SGOD2. Mr. Robert Anthony Ygrubay – SMME3. Ms. Asther Bachar – EPS II-SMME4. Ms. Pamela Galena – SEPS-PR5. Ms. Carren Meryl Cabadsan-SEPS-SocMob6. Mrs. Marita Senolos – SEPS-HRD
School PTA President, SSG president	

4. The school shall prepare all necessary documents for the validation and QA to include: Pertinent Application Documents (with letter of intent, proposal and implementation plan), adjusted 4-year curricular/class program and subject loading of teachers, inventory of LMs, Materials/Equipment/Facilities for the implementation of the program, MOA, Memoranda, and other issuances. They shall also prepare short program for this activity.
5. This serves as **Travel Authority** of the validation team.
6. Expenses relative to the conduct of the validation and QA (to include supplies, food of the validators and other expenses) shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.



MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC - Schools Division Superintendent

Reference: DO 021, s. 2019; Div Memo No. 234, s. 2025

To be indicated in the Perpetual Index under the following subjects:
Nigh HS

Enclosure No. 1 of Division Memorandum No. _____, s. 2025

**CONDUCT OF DIVISION CONSULTATIVE CONFERENCE AND VALIDATION AND
QUALITY ASSURANCE ON THE FOUR-YEAR CURRICULAR PROGRAM
OFFERING OF CALBAYOG CITY
NIGHT HIGH SCHOOL**

ACTIVITY MATRIX

TIME	ACTIVITY / RESPONSIBLE PERSON
1:00 – 1:30 PM	Preliminaries: <ul style="list-style-type: none"> - National Anthem - Prayer - DepEd Quality Policy Statement - Body Conditioning - Attendance Check - Welcome Message - Maricel P. Alegria – School Head - Statement of Purpose - Dr. Renato S. Cagomoc – CID Chief - Message - Dr. Margarito A. Cadayona, Jr. - SDS - Rationale - Dr. Nelson R. Bello – EPS/ADM Focal
1:30 – 2:00 PM	ADM : Legal Basis on the Establishment of Night High School Dr. Nelson R. Bello EPS
2:00 – 2:30 PM	Mechanics of the Validation Process Oscar D. Billate – EPS/SGOD Mr. Robert Ygrubay – SMME SEPS Designate Panela Galena – SEPS/PR
2:30 – 3:00 PM	Mechanics of the Quality Assurance Process Dr. Erwin L. Purcia, PD-QM – EPS
3:00 – 4:30 pm	VALIDATION AND QUALITY ASSURANCE PROPER <div> <div> I. Application Process & Legal Compliance II. Compliance with Curriculum Requirements (Subjects, Class Program, Teaching Loads, Learning Resources/Materials/Facilities/Equipment) III. Human Resource, School Operation & Stakeholders/ Linkages IV. Monitoring, Evaluation & Feedbacking </div> <div> Responsible Team - CID/SGOD/Legal - CID - SGOD - CID/SGOD </div> </div>
4:30 – 5:00 pm	CLOSING PROGRAM Nationalistic Song Tribute to God Message of Support and Commitment Acceptance Message Next Steps <ul style="list-style-type: none"> - OSDS, CID, SGOD Heads - School Head - ADM Coordinator - School Head