



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

AUGUST 20, 2025

**DIVISION MEMORANDUM**

No. 393, s. 2025

**2025 NATIONAL SCIENCE CLUB MONTH CELEBRATION**

To : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
School heads of Public and Private Secondary and Elementary Schools  
Science Coordinators  
All Others Concerned

1. Pursuant to Presidential Proclamation No. 264, s. 2002, declaring September as National Science Club Month, the Schools Division of Calbayog City will join the nation in celebrating the 2025 National Science Club Month (NSCM) dubbed as *Aghaman Festival 2025*. This year's celebration is anchored on the theme **"Harnessing the Unknown: Powering the Future Through Science and Innovation."**

2. Schools are encouraged to observe this celebration, which aims to shape the holistic development of learners and foster academic success by cultivating their scientific skills and talents. The planned activities are designed to encourage students to explore, innovate, and apply scientific knowledge in meaningful ways, helping them become well-rounded individuals capable of critical thinking and problem-solving in real-world contexts.

3. In line with the Department of Education's policy on **"No Disruption of Classes"** (DO 9, s. 2005), schools are directed to observe the celebration through simple, yet meaningful activities that do not interrupt regular class schedules. To maintain instructional time, or **"time on task,"** schools should integrate the celebration into existing class activities or hold them during flag ceremonies or after-school periods. This ensures that both teachers and students can continue with their lessons without interruption.

4. To ensure that the celebration is enriching and aligns with the goals of National Science Club Month, schools may consider the following activities and contests, patterned after the Science, Technology, and Mathematics Fair (STMF) and ASEP Science Quest, as well as other organized activities that spark students' curiosity and enthusiasm for science:

- Science Quiz Bee
- Poster Making Contest
- Science Investigatory Project Exhibition
- Laboratory-Open House Exhibit
- YES-O/STEM-related Educational Talks, Workshops and Campaigns

- Science Fair showcasing student research and innovations
  - Environmental-themed competitions
  - Others
5. Expenses related to the activity shall be charged to the school's MOOE fund, YES-O fund, or other available sources of funds, subject to the usual accounting and auditing rules and regulations.
6. Each school is requested to submit an Activity Completion Report (see attached enclosure no. 1) on the activities conducted during the celebration to the District Science Coordinators by October 15, 2025. The District Science Coordinators will then compile these reports into a compendium and submit it to the Division Office (Record Section), no later than October 31, 2025, through Dr. Joy B. Saldaña, EPS in Science.
7. immediate dissemination of and compliance with this Memorandum are required.

*for:*  
**MARGARITO A. CADAYONA JR. PhD, CESO VI**

Officer-in-Charge

Office of the Schools Division Superintendent

*SO# 060, s. 2025*



Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

curriculum

learning area, science

programs

contests



Enclosure No. 1 of Division Memorandum No. \_\_\_\_\_, s. 2025

**Activity Completion Report (ACR)**  
**[Title of the Report]**

**School Name:**  
[Name of the School]  
**Date of Submission:**  
[Date]

**1. Activity Overview**

- **Description of the Activity:** [Briefly describe the activity conducted.]
- **Objectives:** [List the objectives of the activity.]
- **Date and Time of the Activity:** [Specify the date and time.]

**2. Participants**

- **Number of Participants:** [Total number of participants.]
- **Categories:** [e.g., Students: [number], Teachers: [number], Guests: [number]]

**3. Summary of Activities**

- **Key Activities Conducted:** [Briefly describe the main activities.]
- **Highlights and Achievements:** [Mention notable achievements and highlights.]

**4. Impact and Outcomes**

- **Observed Outcomes:** [Describe the outcomes observed from the activity.]
- **Feedback from Participants:** [Summarize feedback received.]

**5. Challenges and Recommendations**

- **Issues Encountered:** [Describe any challenges faced.]
- **Suggestions for Improvement:** [Provide recommendations for future activities.]

**6. Attachments**

- **Photos or Documentation:** [List any attached documents or photos.]
- **Budget** (If applicable)

**7. Signature**

- **Prepared By:** Science Coordinator
- **Noted By:** School Head
- **Recommending Approval:** District Supervisor

**Formatting Notes:**

- **Paper Size:** Legal (8.5 x 13 inches)
- **Font Style:** Times New Roman
- **Font Size:** 12

*Feel free to adjust the template based on specific requirements or additional details needed for your report.*