



Republic of the Philippines  
**Department of Education**  
REGION VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

August 22, 2025

**DIVISION MEMORANDUM**

No. 399 S. 2025

**UPDATE ON STAKEHOLDERS SUMMIT**

TO : Asst. Schools Division Superintendent  
SGOD and CID Chiefs  
Education Program Supervisors  
Public School District Supervisors  
Elementary & Secondary School Heads  
All others concerned

1. Pursuant to **Division Memorandum No. 138, s. 2025**, re: **Stakeholders Summit**, this Memorandum serves as an update regarding the conduct of the said activity.
2. Attached under Annex A is the list of **Outstanding Stakeholders per District**. The following personnel are hereby designated to validate the documents of the identified Outstanding Stakeholders on **August 26-28, 2025**:

DISTRICT	VALIDATOR	DISTRICT	VALIDATOR
C1 & C2	Carren Meryl A. Cabadsan Reggie C. Halabaso	O1 & O2	Eric Doroja Joemar Abaigar
C3 & C4	Aliza C. Borela-Roa Katherine A. Capalis	T1 & T2	Engr. Jordan De Veyra Engr. Lyrian Montances
C5 & C6	Aliza C. Borela-Roa Katherine A. Capalis	O3 & T3	Carren Meryl A. Cabadsan Sharon D. Balza

3. All identified awardees are required to prepare and submit a photocopy of the following documents during the validation, addressed to **Ms. Carren Meryl A. Cabadsan**:
  - o Activity Completion Report
  - o Pictures of the projects/donations
  - o MOA/MOU / DOD & DOA

4. The **Stakeholders Summit** shall be held on **September 12, 2025 (Friday)**, at **1:00 PM** at the **Calbayog City Convention Center, Calbayog City, Samar**. The prescribed attire for the event is **Smart Casual**.

5. Each **Outstanding Stakeholder** shall be given **one (1) slot** during the summit. Confirmation of attendance is requested at the earliest possible time.

6. Preparation of logistics and other related concerns shall be handled by the following PDO's, from September 4-5 and 8-12, 2025, and are advised to report to the Division Office, School Governance and Operations Division (SGOD), SMN Unit.

- i. Aliza Borela- Roa
- ii. Eliseo A. Amatoso
- iii. Katherine Capalis
- iv. Reggie C. Halabaso

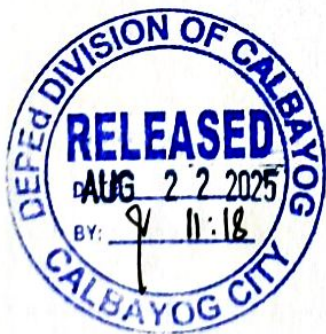
7. This Memorandum likewise serves as the **Travel Order** for the identified participants to attend the above-stated activity.

8. Should you need further information or clarification, you may coordinate with *Ms. Carren Meryl A. Cabadsan, SEPS-SMN @09763427843*.

9. Immediate dissemination of this Memorandum is likewise directed.

**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
*Schools Division Superintendent*

For the Schools Division Superintendent



*[Signature]*  
**ATTY. RHEA P. AGUADO**  
*Legal Officer Designate*  
*Office In-Charge*  
SO No. 059, s. 2025 **AUG 22 2025**

*Enclosure: List of Outstanding Stakeholders SY. 2023-2024*



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**ANNEX A**

**List of Outstanding Stakeholders for SY. 2023-2024**

DISTRICT	SCHOOL	SCHOOL HEAD	GROUP CATEGORY (2 HIGHEST DONOR)	INDIVIDUAL CATEGORY
			NAME OF PARTNER	NAME OF PARTNER
CALBAYOG 1	Cogon Elementary School	Chona C. Valenzuela	Barangay LGU	
	Carayman Elementary School	Lea L. Jordan	Brgy. Carayman Council	
	Carayman National High School	Christopher D. Salino		Aylene G. Getigan
CALBAYOG 2	Calbayog Pilot Central School	Nova S. Gaspan	SPTA SY 2023-2024	
	Cacaransan Elementary School	Marian G. Cui	SPTA SY 2023-2024	
	Matobato Elementary School	Bonifacio P. Pondang		Jerry Y. Contridas
CALBAYOG 3	Calbayog City National High School	Milaner R. Oyo-A	Grade 12 Parents	
	Calbayog City National High School	Milaner R. Oyo-A	HRPTA	
	Calbayog City Sped Center	Dioleriano Y. Cacalt		Engr. Raulito Yangzon
CALBAYOG 4	Guin-On Elementary School	Mary Jean P. Lim	Brgy. Council	

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	Patong - Happy Valley Integrated School	Felylou Colinares	The Runaways Volunteers	
	Tabawan Integrated School	Cynthia S. Tarrayo		Nonita Estrada
<b>CALBAYOG 5</b>	Gadgaran Integrated School	Myrna C. Pecayo	Gadgaran IS Alumni Association	
	Gadgaran Integrated School	Myrna C. Pecayo	SPTA SY 2023-2024	
	Gadgaran Integrated School	Myrna C. Pecayo		Regino H. Galindes
<b>CALBAYOG 6</b>	Cagsalaosao Elementary School	Barbara C. Relampago	Brgy Officials	
	Mancol Integrated School	Bernie J. Abing	SPTA SY 2023-2024	
	Basud Integrated School	Norman E. Sagayap		Julieta O. Albelda
<b>OQUENDO 1</b>	Longsob Elementary School	Sara B. Demit	SPTA SY 2023-2024	
	Catabunan Elementary School	Wilfredo R. Tozon	SPTA SY 2023-2024	
	Begaho Elementary School	Leilani G Apes		Edwin Goles
<b>OQUENDO 2</b>	Mag-Ubay National High School	Ma. Rona L. De Los Reyes	MLhuillier	
	Cabacungan Elementary School	Rhuel R. Yongotngot	SPTA SY 2023-2024	
	Cabacungan Elementary School	Rhuel R. Yongotngot		Gerry Millamis



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<b>OQUENDO 3</b>	Pilar National Agricultural High School	Rolando M. Lacbo	NWSSU	
	Pilar Elementary School (District Center)	Lope D. Locaya	Bgy. Council	
	Pilar National Agricultural High School	Rolando M. Lacbo		Elizabeth Buncholz
<b>TINAMBACAN 1</b>	R. Lentejas Mem. School Of Fisheries	Emelie O. Tarrayo	Batch Bugsay	
	Bante Elementary School	Adora P. Montañez	SPTA SY 2023-2024	
	Malopalo Elementary School	Merlita C. Añora		Oscar Estoya
<b>TINAMBACAN 2</b>	Binaliw Elementary School	Arsenio A Sintos, Jr.	Stakeholders	
	San Joaquin National High School	Rinalyn C. Beso	Grade 10 And 12 Stakeholders	
	Baay Elementary School	Loridel L. Obinguar		Jessica R. Tradio
<b>TINAMBACAN 3</b>	Cagmanipis Norte Integrated School	Fernando P. Medrina	Parents, SPTA, Bgy. Council	
	Malaga National High School	Ma. Liza T. San Pedro	Malaga SPTA	
	Caglanipao Sur Integrated School	Herminia S. Balanay		Marrienne M. Balajo

**DIVISION AWARDEES**

<b>GROUP</b>		<b>INDIVIDUAL</b>	
1	ANINAU	1	Catalina Montesclaros

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2	Bureau of Fire Protection	2	Edward Clemens
3	Calbayog City Eagles Club	3	Florencio U. Enriquez
4	Calbayog Water Company Inc.	4	Juliet Uy- Querol
5	CCDA/ CAPOSO	5	Raymund C. Uy
6	China Bank Savings	6	Sharee Ann Tan
7	City Public Information Office	7	Stephen James Tan
8	City Savings Bank	8	Rex Daguman
9	Department of Public Works and Highways		
10	DepEd - Region 5		
11	East West Rural Bank		
12	Fairways Water Station		
13	Fo Guang Chan Foundation		
14	Local Government Unit - Calbayog City		
15	National Employee Union – SUNSHINE MARJORIE VENTURES		
16	National Grid Corporation of the Philippines (NGCP)		
17	Philippine Army - 43IB, 8ID		
18	Philippine National Police - Calbayog City		
19	Rotary Club of Calbayog		
20	Rotary Club of Greater Calbayog		
<b>TOTAL NUMBER OF STAKEHOLDERS</b>		<b>28</b>	