



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

August 27, 2025

**DIVISION MEMORANDUM**

No. 401, s. 2025

**ARAL ORIENTATION FOR SCHOOL HEADS, COORDINATORS, AND MASTER TEACHERS ON THE SALIENT POINTS OF ARAL PROGRAM IMPLEMENTATION**

TO: OIC- Asst. Schools Division Superintendent  
Chief (CID/SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads (Elementary & Secondary)  
All Others Concerned

1. In support of the nationwide implementation of the ARAL Reading Program on September 15, 2025, the Schools Division Office of Calbayog City shall conduct an orientation for School Heads, Coordinators, and Master Teachers on the salient points of ARAL Program Implementation. This initiative aims to ensure that all program implementers are adequately equipped with the knowledge, skills, and readiness necessary for the successful rollout of the program before the formal division-wide training.
2. This one-day orientation shall be participated in by School Heads, Coordinators, Master Teachers, and Public Schools District Supervisors from each clustered district. The activity will be held on September 2 and 3, 2025, with venues prepared by the respective PSDSs. The orientation will utilize school-based venues and available resources. Each venue must be equipped with essential facilities, including a hall or covered space, sufficient chairs and tables, a sound system, a TV set or projector (if available), and other necessary utilities.
3. In compliance with DepEd Order No. 9, s. 2005, otherwise known as the "No Disruption of Classes Policy," and other related policies on Time-on-Task, all participating schools are directed to implement internal class arrangements such as modular instruction, team teaching, class merging, asynchronous tasks, peer coverage, or make up classes to ensure uninterrupted learning while the orientation is being conducted.
4. The orientation shall be conducted following the schedule below:

Date	District	Time	Venue
September 2, 2025	Tinambacan I-III, Oquendo I-III	8:00 AM – 5:00 PM	Oquendo Central Elementary School
September 3, 2025	Calbayog I-VI	8:00 AM – 5:00 PM	Carmen Elementary School



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## 5. The session will follow this orientation matrix:

Time	Activity	Resource/Responsible Person
7:30-8:00 AM	Arrival and Registration of Participants	PSDSs
8:00-8:30 AM	Opening Program: <ul style="list-style-type: none"> <li>National Anthem – AVP</li> <li>Prayer – AVP</li> <li>Division Hymn – AVP</li> <li>DepEd Quality Policy – AVP</li> <li>Welcome Message – PSDS</li> <li>Acknowledgment of Participants – PSDS</li> <li>Inspirational Message – Dr. Margarito A. Cadayona Jr., CESO VI</li> <li>Rationale – Dr. Renato S. Cagomoc</li> </ul>	Various Presenters
8:30-9:15 AM	Status of Literacy in the Country	Ma. Teresa Simon
9:15-10:15 AM	Understanding the ARAL-Reading Program	Dr. Erwin L. Purcia / Dr. Geraldine Sumbise
10:15-10:30 AM	Health Break	
10:30-11:15 AM	Responsibilities of the School Head in ARAL Implementation	Chona C. Valenzuela
11:15-12:00 NN	ARAL Reading Tutorial for Key Stage 1: An Overview	Nimfa Doroja
12:00-1:00 PM	Lunch Break	
1:00-2:00 PM	ARAL Reading – Basic Tutorial for Key Stages 2 & 3: An Overview	Carlo Doinog
2:00-3:00 PM	ARAL Reading – Plus Tutorial for Key Stages 2 & 3: An Overview	Sam Repelente
3:00-3:30 PM	ARAL Reading Resources and Materials	Noel E. Sagayap
3:30-4:00 PM	Open Forum	PSDS (Moderator)
4:00-5:00 PM	Closing Program and Ways Forward	PSDS and ARAL Team

6. To ensure the success of this activity, PSDSs are directed to supervise the full conduct of the orientation, oversee the availability of required materials and resources, and facilitate the smooth flow of sessions. ARAL Learning Resource materials shall be provided digitally through the Division's official communication channels.
7. This Memorandum shall serve as the **official Travel Authority** for all participants attending the training. All schools are directed to record official travel and attendance accordingly. Full support, cooperation, and commitment from all school and district personnel are hereby enjoined to ensure the successful implementation of this preparatory activity.
8. Wide dissemination of and strict compliance with this Memorandum are hereby directed.

Issued this 27th day of August 2025 in Calbayog City.



**MARGARITO A. CADAYONA JR., PhD, CESO VI**  
Schools Division Superintendent



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