



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

September 2, 2025

DIVISION MEMORANDUM

No. 424 S. 2025

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 399, S. 2025
RE UPDATE ON STAKEHOLDERS SUMMIT**

TO : Asst. Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public School District Supervisors
Elementary & Secondary School Heads
All others concerned

1. This Corrigendum is hereby issued to amend **DM No. 399, s. 2025**, titled **Update on Stakeholders Summit**, specifically on the official list of Outstanding Stakeholders per District.

2. Following the validation of documents conducted for the Outstanding Stakeholders, it was noted that some previously identified stakeholders were unable to submit the required documentary evidence. Said stakeholders have accordingly provided the Division Office with a Letter of Explanation stating the reasons for inability to comply.

3. In light of these findings, the next in rank stakeholder with the highest verified amount of donation shall be duly recognized as the Outstanding Stakeholder in replacement of those disqualified.

4. The **revised List of Outstanding Stakeholders per District** is attached herewith as **Annex A** of this Corrigendum, thereby superseding the list issued under Division Memorandum No. 399, s. 2025.

5. In preparation for the Stakeholders Summit, a **meeting** with the **Technical Working Group (TWG)** and the **Usherettes** relative to the conduct of the activity shall be convened on **September 9, 2025, at 2:00 PM at the Division Conference Hall**.

6. Attached herewith under **Annex B** is the official **List of Participants** for the Stakeholders Summit scheduled on September 12, 2025. Under **Annex C** is the **List of Usherettes**. Further, the **List of the Technical Working Group (TWG)** is attached as **Annex D** of this Corrigendum.

7. This Memorandum likewise serves as the **Travel Order** for the identified participants to attend the above-stated activity.

8. Should you need further information or clarification, you may coordinate with *Ms. Carren Meryl A. Cabadsan, SEPS-SMN @09763427843*.

9. Immediate dissemination of this Memorandum is likewise directed.

MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent



GRACE S. PAGUNSAN
*Administrative Officer V,
Officer-In-Charge*
SO. No. 062 s. 2025

Enclosure: Annex A – Revised List of Outstanding Stakeholders per District
Annex B – List of Participants
Annex C – List of Usherettes
Annex D – List of the Technical Working Group (TWG)

ANNEX A

REVISED LIST OF OUTSTANDING STAKEHOLDERS PER DISTRICT

DISTRICT	SCHOOL	SCHOOL HEAD	GROUP CATEGORY (2 HIGHEST DONOR)	INDIVIDUAL CATEGORY
			NAME OF PARTNER	NAME OF PARTNER
CALBAYOG 1	Cogon Elementary School	Chona C. Valenzuela	Sangguniang Barangay of Cogon	
	Carayman Elementary School	Lea L. Jordan	Sangguniang Barangay of Carayman	
	Carayman National High School	Christopher D. Salino		Aylene G. Getigan
CALBAYOG 2	Calbayog Pilot Central School	Nova S. Gaspan	School Parents-Teachers Association SY 2023-2024 <i>Calbayog Pilot Central School</i>	
	Cacaransan Elementary School	Marian G. Cui	School Parents-Teachers Association SY 2023-2024 <i>Cacaransan Elementary School</i>	
	Matobato Elementary School	Bonifacio P. Pondang		Jerry Y. Contridas
CALBAYOG 3	Calbayog City SPED Center	Dioleriano Y. Cacaït	Manila Water Foundation	
	Calbayog City SPED Center	Dioleriano Y. Cacaït	School Parents-Teachers Association SY 2023-2024 <i>Calbayog City SPED Center</i>	
	Calbayog City Sped Center	Dioleriano Y. Cacaït		Engr. Raulito F. Yangzon
CALBAYOG 4	Guin-On Elementary School	Mary Jean P. Lim	Sangguniang Barangay of Guin-On	
	Patong - Happy Valley Integrated School	Felylou Collinares	The Runaways Calbayog	
	Tabawan Integrated School	Cynthia S. Tarrayo		Reynaldo C. Aniban
CALBAYOG 5	Gadgaran Integrated School	Myrna C. Pecayo	Gadgaran Integrated School Alumni Association	
	Gadgaran Integrated School	Myrna C. Pecayo	School Parents-Teachers Association SY 2023-2024 <i>Gadgaran Integrated School</i>	
	Gadgaran Integrated School	Myrna C. Pecayo		Regino H. Galindes
CALBAYOG 6	Cagsalaosao Elementary School	Barbara C. Relampago	Sangguniang Barangay of Cagsalaosao	
	Trinidad National High School	Wilma L. Reyes	SGPTA OFFICERS 2023	
	Cagsalaosao Elementary School	Barbara C. Relampago		Teresa D. Villa
OQUENDO 1	Longsob Elementary School	Sara B. Demit	School Parents-Teachers Association SY 2023-2024 <i>Longsob Elementary School</i>	

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	Catabunan Elementary School	Wilfredo R. Tozon	School Parents-Teachers Association SY 2023-2024 <i>Catabunan Elementary School</i>	
	Begaho Elementary School	Leilani G. Apes		Edwin C. Goles
OQUENDO 2	Mag-Ubay National High School	Ma. Rona L. De Los Reyes	M Lhuillier Financial Services <i>Calbayog City, Samar</i>	
	Cabacungan Elementary School	Rhuel R. Yongotngot	School Parents-Teachers Association SY 2023-2024 <i>Cabacungan Elementary School</i>	
	Hibabngan Elementary School	Merlinda D. Elbano		Marie Ian Grace Cano
OQUENDO 3	Pilar National Agricultural High School	Rolando M. Lacbo	Northwest Samar State University	
	Macatingog Integrated School	Blesildo A. Orquin	School Parents-Teachers Association SY 2023-2024 <i>Macatingog Integrated School</i>	
	Pilar National Agricultural High School	Rolando M. Lacbo		Elizabeth Cacho-Buchholz
TINAMBACAN 1	R. Lentejas Mem. School Of Fisheries	Emelie O. Tarrayo	Batch Bugsay	
	Bante Elementary School	Adora P. Montañez	School Parents-Teachers Association SY 2023-2024 <i>Bante Elementary School</i>	
	Malopalo Elementary School	Merlita C. Añora		Oscar P. Estoya
TINAMBACAN 2	Binaliw Elementary School	Arsenio A. Sintos, Jr.	School Parents-Teachers Association SY 2023-2024 <i>Binaliw Elementary School</i>	
	San Joaquin National High School	Rinalyn C. Beso	School Parents-Teachers Association SY 2023-2024 <i>San Joaquin National High School</i>	
	Baay Elementary School	Loridel L. Obinguar		Jessica R. Tradio
TINAMBACAN 3	Cagmanipis Norte Integrated School	Fernando P. Medrina	School Parents-Teachers Association SY 2023-2024 <i>Cagmanipis Norte Integrated School</i>	
	Malaga National High School	Ma. Liza T. San Pedro	School Parents-Teachers Association SY 2023-2024 <i>Malaga National High School</i>	
	Caglanipao Sur Integrated School	Herminia S. Balanay		Marianne M. Balajo

Annex B

LIST OF PARTICIPANTS

NO.	PARTICIPANTS	POSITION	NO. OF PAX
1	District Stakeholders		36
2	Division Stakeholders		30
3	School Heads (Current School Heads of the Identified Stakeholder)		36
4	Dr. Margarito A. Cadayona Jr.	SDS	1
5	Dr. Jun-Nilou D. Dulfo	ASDS (OIC)	1
6	Dr. Avelina P. Tupa	SGOD Chief (OIC)	1
7	Dr. Renato S. Cagomoc	CID Chief	1
8	Atty. Rhea M. Prudenciano-Aguado	Legal Officer III	1
9	Pagunsan, Grace S.	AO V	1
10	Abon, Jose O.	PSDS - Calbayog 4	1
11	Bernales, Reynaldo A.	PSDS - Calbayog 5	1
12	Caber, Alma R.	PSDS - Calbayog 2	1
13	Capetillo, Nora G.	PSDS - Calbayog 1	1
14	Castante, Noemi S.	PSDS - Oquendo 1	1
15	Merales, Benedicto M.	PSDS - Oquendo 2	1
16	Ongcal, Elbert G.	PSDS - Tinambacan 2	1
17	Simon, Ma. Teresa S.	PSDS - Tinambacan 1	1
18	Siozon, Ester A.	PSDS - Tinambacan 3	1
19	Sumbise, Geraldine	PSDS - Oquendo 3	1
20	Villa, Ma. Teresa D.	PSDS - Calbayog 6	1
21	Yangzon, Anabelle O.	PSDS - Calbayog 3	1
22	Bello, Nelson R.	EPS	1
23	Cano, Ricky S.	EPS	1
24	Garcia, Mercedita S.	EPS	1
25	Jaraba, Arnold M.	EPS	1
26	Lim, Joshua Sherwin T.	EPS	1
27	Matan, Lourdes L.	EPS	1
28	Purcia, Erwin L.	EPS	1
29	Sagayap, Noel E.	EPS	1
30	Saldana, Joy B.	EPS	1
31	Ballon, Gary H.	ITO	1
32	Ortega, Drixel Idol R.	ICT - ADAS III	1
33	Melvin Termo	ICT Staff	1
34	Billate, Oscar Jr. D.	EPS - SGOD	1
35	Tomale, Peter John B.	COS-SSC Focal	1
36	Cabadsan, Carren Meryl A.	SEPS - SMN	1
37	Balza, Sharon D.	EPS II - SMN	1
38	Doroja, Eric D.	PDO II - DRRM - SMN	1
39	Abaigar, Joemar	COS - DRRM - SMN	1
40	Portura, Joanna Lou V.	PDO I - LFD - SMN	1
41	Advincula, Marian C.	PDO I - LFD - SMN	1
42	Aliza C. Borela-Roa	PDO I - LFD - SMN	1
43	Katherine A. Capalis	PDO I - LFD - SMN	1
44	Reggie C. Halabaso	PDO I - LFD - SMN	1
45	Eliseo A. Amatoso	PDO I - LFD - SMN	1

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46	Ygrubay, Robert Anthony	SEPS - SMME	1
47	Bachar, Asther E.	EPS II - SMME	1
48	Senolos, Marita P.	SEPS - HRD	1
49	Panela, Galina V.	SEPS - P&R	1
50	Mendoza, Ma. Marlie M.	Planning Officer III	1
51	De Veyra, Jordan	Engineer III	1
52	Montances, Lyrian L.	Project Engineer	1
53	Catalan, Arlene C.	Medical Officer III	1
54	Dollado, Nikki Ivy S.	Nurse II	1
55	Monteron, Sophia C.	Nurse II	1
56	Fiscal Fiscal Jennylyn D. Sumagang	Division Federated PTA - Chairperson	1
57	Domar R. Ranque	Division Federated PTA - Vice Chairperson	1
58	Joan Tocayon	AO II	1
59	Leah Balane	AO II	1
60	Mariel Lelix	AO II	1
61	Mylene villanueva	AO II	1
62	John Roy Talahiban	AO II	1
63	Jonathan Capalis	AO II	1
64	Ronel Clarido	AO II	1
65	Guest Speaker		1

Annex C

LIST OF USHERETTES

NO.	NAME	POSITION
	FEMALE:	
1	Joan Tocayon	AO II
2	Leah Balane	AO II
3	Mariel Lelix	AO II
4	Mylene Villanueva	AO II
	MALE:	
1	John Roy Talahiban	AO II
2	Jonathan Capalis	AO II
3	Ronel Clarido	AO II

Annex D

LIST OF THE TECHNICAL WORKING GROUP (TWG)

NAMES	DESIGNATION	COMMITTEE
Dr. Avelina P. Tupa	SGOD Chief (OIC)	Supervisory Function
Billate, Oscar Jr. D.	EPS - SGOD	Supervisory Function
Cabadsan, Carren Meryl A.	SEPS - SMN	Overall Program & Secretariat
Ballon, Gary H.	ITO	LED, SOUND SYSTEM (anything about ICT) / Documentation & Publicity Committee
Ortega, Drixel Idol R.	ICT - ADAS III	
Melvin Terno	ICT Staff	
Balza, Sharon D.	EPS II - SMN	Food & Accommodation Committee/ Logistics & Transportation Committee
Doroja, Eric D.	PDO II - DRRM - SMN	Safety, Security/ Physical Arrangement & Venue Committee
Abaigar, Joemar	COS - DRRM - SMN	Safety, Security/ Physical Arrangement & Venue Committee
Tomale, Peter John B.	COS-SSC Focal	Logistics & Transportation Committee/ Awards & Tokens Committee
Advincula, Marian C.	PDO I - LFD - SMN	Registration & Reception Committee
Aliza C. Borela-Roa	PDO I - LFD - SMN	Logistics & Transportation Committee/ Awards & Tokens Committee
Katherine A. Capalis	PDO I - LFD - SMN	Logistics & Transportation Committee/ Awards & Tokens Committee
Reggie C. Halabaso	PDO I - LFD - SMN	Logistics & Transportation Committee/ Awards & Tokens Committee
Eliseo A. Amatosa	PDO I - LFD - SMN	Logistics & Transportation Committee/ Registration & Reception Committee
Bachar, Asther E.	EPS II - SMME	Registration & Reception Committee
Montances, Lyrian L.	Project Engineer	Registration & Reception Committee
Catalan, Arlene C.	Medical Officer III	Medics
Dollado, Nikki Ivy S.	Nurse II	
Monteron, Sophia C.	Nurse II	
Leah Balane	AO II	Lead Usher / Food & Accommodation Committee
Joan Tocayon	AO II	Usherettes
Mariel Lelix	AO II	
Mylene Villanueva	AO II	
John Roy Talahiban	AO II	
Jonathan Capalis	AO II	
Ronel Clarido	AO II	