



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

September 15, 2025

DIVISION MEMORANDUM

No. 448, s. 2025

**PRE-INTERNSHIP TEACHING ORIENTATION AMONG COOPERATING
SCHOOL HEADS AND FIELD STUDY STUDENTS**

TO: CID Chief
Public Schools District Supervisors
Selected School Heads
All Others Concerned

1. This office, through the Curriculum Implementation Division and in partnership with the Northwest Samar State University, shall conduct a **Pre-Internship Teaching Orientation** among the Field Study Students and **School Heads** of the herein listed **Cooperating Schools** on Tuesday, **September 16, 2025 at 1:00 in the afternoon** at the **RSU Socio-Cultural Center**, to wit:

<i>Name of School Head</i>	<i>Cooperating School</i>
1. Calbayog Pilot Central Elementary School	Nova S. Gaspan
2. Calbayog East Central Elementary School	Samila L. Advincula
3. Calbayog City SPED Center	Dioleriano Y. Cacait Jr.
4. Dagum Elementary School	Cynthia D. Pagatpat
5. Matobato Elementary School	Dr. Bonifacio Pondang
6. San Policarpo Central Elementary School	Dr. Jaime E. Sagayap Jr.
7. Calbayog City National High School	Dr. Milaner R. Oyo-a
8. San Policarpo National High School	Romeo D. Castante
9. Gadagaran Integrated School	Dr. Myrna Coso
10. Trinidad National High School	Wilma L. Reyes
11. Rafael Lentejas Memorial School of Fisheries	Emelie O. Tarrayo
12. Oquendo National High School	Dr. Luz C. Murillo
13. Mag-ubay National High School	Ma. Rona L. Delos Reyes
14. San Joaquin National High School	Dr. Rinalyn Beso
15. Bagacay Integrated School	Luz T. Uy
16. Carayman National High School	Christopher D. Salino

2. This activity aims to:
a. orient the participants on the deployment guidelines and its legal



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
Email Address: calbayogcity@deped.gov.ph
Website: <https://calbayogcity.deped.gov.ph/>

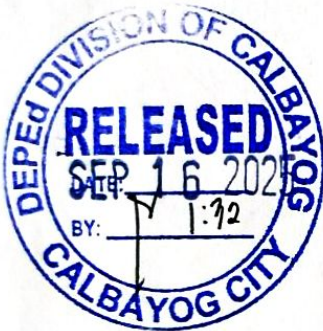
bases;

- b. introduce field study students to cooperating school heads; and
- c. commence deployment of field study students to cooperating schools.

3. The school heads shall select cooperating teachers based on DO 3 s.2007 and CHED-DEPED JMC No. 1 s.2021.

4. This memorandum shall serve as travel authority of the participants.

5. Immediate dissemination of and compliance with this memorandum are desired.




MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent