



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY
Calbayog City

September 15, 2025

DIVISION MEMORANDUM

No. 455, s. 2025

DIVISION PROGRAM IMPLEMENTATION REVIEW ON THE PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Unit Heads
All Others Concerned

1. In compliance to the department's mandate to integrate DepEd internal processes of the Quality Management System, this office will be conducting a workshop on the review the different Professional Development Programs (PDPs) for teachers and school leaders. Further, the said adjustments shall be incorporated in the Division Education Development Plan (DEDP) streamlining operations and processes of different functional division and unit services for effective management of the different PDPs. This will be conducted on October 7-10, 2025 as shown in the matrix below. The venue will be announced in a separate Issuance.

SPECIFIC TASK	ACTIVITY	SCHEDULE	VENUE & MECHANISM
1. Program Implementation Review	Walk-through of the Different PD Program for Teacher and School Leaders Data Analysis for Designing Implementing and evaluation PD programs	Day 1 (Oct. 7, 2025)	Live-in Workshop
2. Process-based mapping of Division PDPs	Inclusion of new DepEd thrusts and Program/Projects on PDPs in the DEDP	Day 2 (Oct. 8, 2025)	
3. Mechanism for Continuous Improvement	Reporting of output Presentation of the adjusted areas in the DEDP highlighting PDs for teachers and school leaders	Day 3 (Oct. 9, 2025)	
	Finalization of Output	Day 4 (Oct. 10, 2025)	



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2. The objectives of the activities are:
 - a. articulately review the different program, projects and activities relative to the development of professional development programs of teachers and school leaders;
 - b. discuss issues or challenges encountered during the implementation of the different PDPs;
 - c. Use the findings from the review to improve the planning and implementation of other professional development programs;
 - d. Incorporate the adjusted of the different Programs, Projects and activities for the PDPs in the DEDP target.

3. Participants to this activity are listed in the attached enclosures. They are to bring a **copy of the DEDP highlighting the proposed adjustment per unit and per pillar, copy of the content and scope of the Program/Projects and Activities of PDPs being supervised**, laptop and extension cord. Travel expenses, meals, lodging and other expenses relative to the participation of the activities shall be charged to HRD/local fund subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this communication is desired.


MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent

