October 7, 2025

**DIVISION MEMORANDUM**
No. 491, s. 2025

### REGISTRATION OF QUALIFIED ALS LEARNERS FOR THE CONDUCT OF THE 2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST

To:     Assistant Schools Division Superintendent
        Chief Education Supervisors (CID & SGOD)
        ALS Education Program Supervisor
        Division ALS Focal Person
        School Management, Monitoring and Evaluation Section
        ALS Implementing School Heads
        All Others Concerned

1.  Pursuant to the directives of the Bureau of Alternative Education (BAE) and during the virtual orientation held last September 24, 2025 in line with the conduct of the **2025 Accreditation and Equivalency (A&E) Test comes March 1, 2026,** this office through the School Management, Monitoring and Evaluation (SMM-E) of the School Governance and Operations Division in coordination of the Curriculum and Implementation Division announces the **registration of qualified ALS learners** for both elementary and junior high school levels from **September 29, 2025 to November 4, 2025.**

2.  Qualified registrants include:

    a. ALS learners aged at least 12 years old for the A&E Elementary Level and at least 16 years old for the A&E Junior High School Level on or before the examination day who are enrolled in the Learner Information System (LIS) for SY 2025-2026 or before October 31, 2025;

    b. Previous ALS Program Completers who are not registered in the LIS of the current school year and have not taken either the Presentation Portfolio Assessments (PPA) or the Accreditation and Equivalency(A&E) Test; Eligibility of Test Registrants and Requirements; and

    c. Previous ALS Program Completers who are not registered in the LIS of the current school year and have not passed either the Presentation Portfolio Assessment (PPA) or the Accreditation and Equivalency (A&E) Test BUT underwent additional learning intervention in the ALS K to 12 Basic Education Curriculum (BEC), certified by the ALS Teacher/Community ALS Implementer/Learning Facilitator;

3.  The schedule and requirements of registration are as follows:

    a. **Registration Period**: September 29 to November 4, 2025.
       **Venue**: Division ALS Center/ Library hub.

    b. **Requirements**:
       • 3 recent 1x1 ID pictures (white background with nametag).

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- Original and one (1) Photocopy of Birth Certificate (PSA). In case PSA Birth Certificate is not available, the original and one (1) photocopy of the following documents can be presented:
  - Baptismal Certificate;
  - Voter's ID;
  - Valid Passport;
  - Valid Driver's License; or
  - Any Legal Document bearing the applicant's picture, name, signature and date of birth (e.g. NBI Clearance, Police Clearance).
- Original and one (1) photocopy of ALS Form (AF) 5 prepared by the Division ALS Implementer/ EPSA.
- Original and one (1) photocopy of the PPA result evaluated by the EPSA or Certificate of Rating (COR). This applies to those program completers who did not pass the PPA or A&E Test.

4. The **Division 2025 A&E Registration Committee** is hereby constituted as follows:

| | |
|---|---|
| Division Testing Coordinator: | **ROBERT ANTHONY F. YGRUBAY**<br>SEPS-SMM&E/Div. SBM Coord. Designate |
| Test Registration Officer: | **RICKY S. CANO**<br>EPS/ Division ALS Focal Person |
| | **RINA M. ABOGANDA**<br>EPSA |
| Support Staff: | **ASTHER E. BACHAR**<br>EPS II- SMME |
| | **LEAH ARNEJO**<br>EPSA |

5. An orientation with the ALS mobile teachers shall be conducted on September 29, 2025 at the Division Library Hub to capacitate them on the registration of the qualified learners.

6. Expenses incurred in the conduct of all related activities shall be charged against NASBE Funds subject to the usual accounting rules and regulations.

7. This Memorandum shall serve as **Special Order** and **Travel Order** of all identified personnel in the administration of the A&E Test.

8. Immediate dissemination of this Memorandum is earnestly desired.

RELEASED
DATE: OCT 0 8 2025
BY

**MARGARITO A. CADAYONA JR. PhD, CESO VI**
Schools Division Superintendent
S.O. # 74 S. 2025

Enclosure: *None*
To be indicated in the *Perpetual Index Under* the following subjects:
**SMME**     **A&E**     **REGISTRATION**