



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

October 8, 2025

DIVISION MEMORANDUM

No. 505, s. 2025

**RECONSTITUTION OF THE DIVISION PROVIDENT FUND BOARD
OF TRUSTEES AND SECRETARIAT**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
District Heads
School Heads (Elementary & Secondary)
Teachers
Section/Unit Heads
All Others Concerned

1. In the exigency of the service and in compliance to Regional Memorandum No. 1182 s. 2025, the Division Provident Fund Board of Trustees and Secretariat is hereby reconstituted as follows:

DIVISION PROVIDENT FUND BOARD OF TRUSTEES

Chairman:	DR. MARGARITO A. CADAYONA, JR. CESO VI Schools Division Superintendent
Vice-Chairman:	DR. JUN-NILOU D. DULFO OIC – Asst. Schools Division Superintendent
Members:	DR. RENATO S. CAGOMOC Chief Education Supervisor
	DR. AVELINA P. TUPA OIC - Chief Education Supervisor
	ATTY. RHEA P. AGUADO Attorney III – Legal Unit
	SHERYLL ANN MARIE G. LACABA Accountant III
	SUNSHINE MARJORIE E. VENTURES Budget Officer
	GENNERSON T. NABUAL Administrative Officer IV





Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

ROMEO D. CASTANTE
School Principal IV

DIVISION PROVIDENT FUND SECRETARIAT

Head: GRACE S. PAGUNSAN
Administrative Officer V

Assistant Head: JENNIFER C. ALVAREZ
Administrative Officer IV

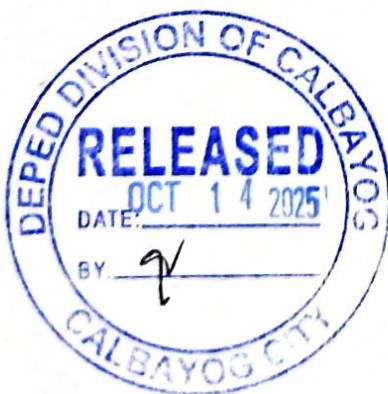
Members: SHERYLL ANN MARIE G. LACABA
Accountant III

SUZETTE P. CANDAIZA
Administrative Officer IV

ROCELLE CHARISMA R. DIANITO
Administrative Officer II

JAY-AR JOHN O. PANOY
Administrative Officer II

2. Immediate dissemination of this memorandum is desired.




MARGARITO A. CADAYONA, JR. PhD, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 12, 2025

REGIONAL MEMORANDUM

No. **1182** s. 2025

**RECONSTITUTION OF THE REGIONAL PROVIDENT FUND BOARD OF
TRUSTEES AND SECRETARIAT**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. In the exigency of service, the Regional Provident Fund Board of Trustees and Secretariat is hereby reconstituted as follows:

REGIONAL PROVIDENT FUND BOARD OF TRUSTEES

Chairman : **Dr. RONELO AL K. FIRMO, CESO IV**
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Vice-Chairman : **Dr. ROSEMARIE M. GUINO**
Chief, Administrative Division

Members : **Ms. ALMA E. SUYOM**
Chief, Finance Division

Dr. GERTRUDES C. MABUTIN
OIC-Chief
Curriculum and Learning Management Division
Representative, Division Chiefs' Group

ATTY. ELEANOR C. CALUMPIANO
Attorney IV
Legal Unit

Dr. ELMER ALBERT E. CUEVAS
Dentist III
Education Support Services Division
Representative, Non-Teaching Support Group

Dr. MANUEL P. ALBAÑO, CESO V
Schools Division Superintendent
Representative-Superintendents' Group
Member, PPSTA National Board of Trustees

REGIONAL PROVIDENT FUND SECRETARIAT

Head : **ELIZABETH E. CABOBOY**
Supervising Administrative Officer
Administrative Division

Assistant Head : **EVA D. ROSALES**
Administrative Officer V (HRMO III)
Personnel Section

Members : **FE M. GERONA**
Accountant III, Finance Division

RUSSEL L. RESCO
Administrative Officer V (Cashier III)
Cash Section

JANNINE CHRISTIA MARIE T. BAUTISTA
Accountant I, Finance Division

CHONA O. ZABALA
Administrative Officer IV (HRMO II)
Personnel Section

2. **The Schools Division Offices shall create its own respective Provident Fund Board and Secretariat with similar or parallel composition as in the Regional Board, to administer the operations of the fund in the Schools Division level.**
3. Immediate dissemination of this Memorandum is desired.



RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

BOARD OF TRUSTEES PROVIDENT SECRETARIAT

AD-PS-COZ