

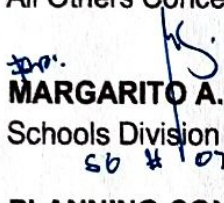


Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

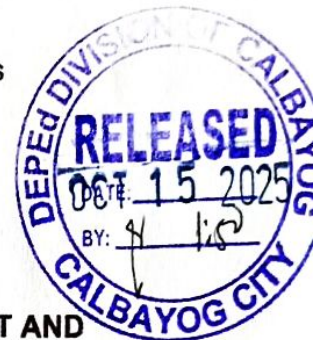
NO. 54, S. 2025

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School Districts Supervisors
Heads, Public Elementary/ Secondary and Senior High Schools
All Others Concerned

FROM :  **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
Schools Division Superintendent
sb # 077 S. 2025

SUBJECT : **PLANNING CONFERENCE ON THE CONDUCT OF DISTRICT AND
DIVISION SCHOOLS PRESS CONFERENCE**

DATE : October 15, 2026



1. Relative to Conduct of the various Campus Journalism related activities, the field is hereby informed that there will be a planning conference all District Journalism Coordinators (English and Filipino) with the host districts PSDSs and School Heads, along with the Yes Journalism Attendees Phase 3 in Catbalogan City on **October 17, 2025**, to start at **1-5PM**, in the **Old Division Conference Room**.

2. This activity aims to achieve the following objectives:

- plan out the proceedings of the to-be held District and Division SPC;
- assign committees to take charge of the activities; and
- ensure maximum participation and cooperation of all in-charge.

3. Participants for the said meeting are all District Journalism Coordinators both in English and Filipino and the Public Schools District Supervisors of the host districts and their school heads together with the attendees of the YES Journalism Phase 3 in Catbalogan City .

4. This memorandum will serve as **Travel Authority** of the participants.

5. Food and travel expenses of the participants shall be charged against school MOOE fund subject to usual accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.

