



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

October 27, 2025

DIVISION MEMORANDUM

No. 540, s. 2025

**ADMINISTRATION OF EARLY LANGUAGE, LITERACY AND NUMERACY
ASSESSMENT (ELLNA) FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors (English, Filipino and Mathematics)
Public Schools District Supervisors
Division Testing Coordinator
All Public Elementary School Heads
School Testing Coordinators
All Others Concerned

1. Pursuant to **DO 087 s. 2025** anchored to the Department of Education's commitment to assess learners' foundational skills in literacy and numeracy, the Bureau of Education Assessment (BEA) through this good office hereby informs the field on the administration of **EARLY LANGUAGE, LITERACY AND NUMERACY ASSESSMENT (ELLNA)** on **November 5, 2025** to be participated by all Grade 4 learners in all public elementary schools in the Schools Division.
2. To ensure smooth and standardized implementation of the assessment, an **Orientation Meeting** for School Heads shall be conducted on **November 3, 2025** at the Division Office Conference Hall, following the schedule below:

Time	District
8 AM- 12PM	Calbayog 1-6
1 PM- 5 PM	Tinambacan 1-3; Oquendo 1-3

3. Distribution of testing materials shall immediately follow after the orientation sessions.



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DEPARTMENT OF EDUCATION

REGION VIII

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4. To facilitate efficient retrieval of the test materials after the administration, the assistance of Administrative Officers in every district is hereby requested. Their support in the collection, inventory, and secure turnover of ELLNA materials to the Division Office is highly encouraged and appreciated.
5. This Memorandum shall serve as **Special Order** and **Travel Order** of all identified personnel in the administration of ELLNA.
6. All expenses incurred relative to the administration of the test including its preparatory activity such as the orientation and delivery of the test materials **shall be charged against the Program Support Fund (PSF)** subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.


MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent



Enclosure: *None*

To be indicated in the **Perpetual Index Under** the following subjects:

SGOD

SMME

ELLNA2025

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