



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

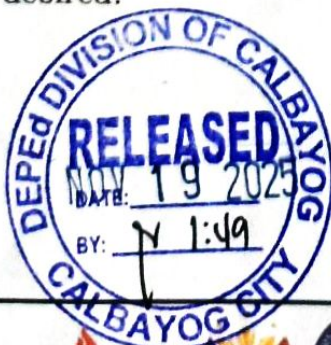
November 18, 2025

DIVISION MEMORANDUM
No. 582, s. 2025

**ORIENTATION ON INSPECTION, DELIVERY, ACCEPTANCE
AND DOCUMENTATION OF THE SUPPLEMENTARY
LEARNING RESOURCES**

TO: CID Chief
OIC-SGOD Chief
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
All Others Concerned

1. This office through the Curriculum Implementation Division- Learning Resource and Management Section announces a division-wide orientation on the standardized protocols for the Inspection, Delivery, Acceptance, and Documentation (IDAD) of procured supplementary learning resources (SLRs) on **November 25, 2025** from **8:00am to 12:00nn** at the SDO Library, Old SDO Bldg.
2. The orientation aims to ensure strict compliance with procurement rules, promote transparency, and uphold accountability in the receipt and distribution of procured SLRs for recipient schools. This will ensure that all procured materials meet quality and technical specifications for the benefit of our learners.
3. Attached are the list of required participants.
4. Immediate dissemination of and compliance with this memorandum are desired.



for:
MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent
SO No. 087, S. 2025



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Enclosure 1 to Division Memorandum No. 582 s., 2025**Elementary Schools**

No.	School	Name	District
1	Calbayog Pilot Central School	Reggie Halabaso	Calbayog 2
2	Calbayog City SpEd Center	Marites R. Mateo	Calbayog 3
3	Calb. East Elementary School	Emma Suarino	Calbayog 4
4	San Policarpo Central Elementary School	Desiree B. Barote	Calbayog 5
5	Trinidad Central Elementary School	Emilia Jaguio	Calbayog 6
6	Anislag Elementary School	Maria Carissa B. Novela	Calbayog 6
7	Cagsalaosao Elementary School	Kristine Joy Labonite	Calbayog 6
8	San Joaquin Central Elementary School	Josephine A. Tomnob	Tinambacan 2

Secondary Schools

9	Calbayog City National High School	Rufa C. Sumayo	Calbayog 3
10	Gadgaran Integrated School	Maureen Orale	Calbayog 5
11	San Policarpo National High School	Rosarie Charish G. Pincas	Calbayog 5
12	Limarayon Integrated School	Ginalyn Getigan	Calbayog 6
13	Trinidad National High School	Sylvia Rubante	Calbayog 6
14	Oquendo National High School	Lovely Balonzo	Oquendo 1
15	Tarabucan National High School	Anniel Baroza	Oquendo 2
16	Pilar National Agriculture High School	Maribel Julaton	Oquendo 3
17	Macatingog Integrated School	Erwin Delgado	Oquendo 3
18	Dawo Integrated School	Rhenielyn Guisihan	Oquendo 3
19	Malajog Integrated School	Tricia Rose Chua	Tinambacan 1
20	San Joaquin National High School	Frediliza Gaviola	Tinambacan 2
21	Malaga National High School	Jerson Petilos	Tinambacan 3
22	Cagmanipis Norte Integrated School	Cathrina Joy Montealto	Tinambacan 3
23	Peña I National High School	Rona Diane Licos	Tinambacan 3