



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

November 25, 2025

DIVISION MEMORANDUM

No. 594 S. 2025

**CONDUCT OF THE PAMASKONG HANDOG 2025 – NATIONWIDE GIFT-GIVING
ACTIVITY AT SAN JOAQUIN CENTRAL ELEMENTARY SCHOOL**

TO : Asst. Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public School District Supervisors
Elementary & Secondary School Heads
All others concerned

1. In reference to the implementation of the **Pamaskong Handog 2025: Nationwide Gift-Giving for Learners and Families**, spearheaded by the Department of Education in partnership with the Office of the President and the Department of Information and Communications Technology (DICT), this Division announces the participation of **San Joaquin Central Elementary School, Tinambacan II District, Calbayog City, Samar** as one of the identified school recipients.
2. As part of the Division's support for the conduct of the activity at the school level, **all assigned participants and members of the Technical Working Group (TWG) shall be granted Compensatory Time Off (CTO)/Compensatory Overtime Credit (COC)** in recognition of their services rendered during the activity on the following dates:
 - **November 29, 2025** – Preparatory and coordination activities
 - **December 6, 2025** – Implementation of the school-based Pamaskong Handog activities
3. The identified personnel are expected to assist in ensuring the smooth, meaningful, and successful execution of the activity in accordance with the provided guidelines.
4. Expenses relative to the conduct of the activity shall be charged to *local funds/ School MOOE/ PSF for the Pamaskong Handog 2025 Program* or other

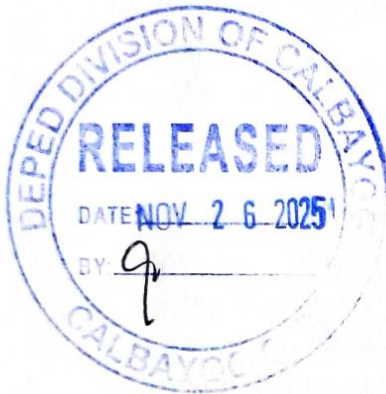
sources as may be allowed by existing accounting and auditing rules and regulations.

5. Should you need further information or clarification, you may coordinate with *Ms. Carren Meryl A. Cabadsan, SEPS-SMN @09763427843*.

6. Immediate dissemination of this Memorandum is likewise directed.

MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent



JOSE O. ABON
Public Schools District Supervisor
Office-In-Charge

Enclosure: *Annex A – List of Participants and TWG*
 Annex B – List of School Recipients
 Annex C – Program Flow
 Annex D – Timeline of Events

ANNEX A

LIST OF PARTICIPANTS AND TWG

NO.	PARTICIPANTS
1.	Dr. Margarito A. Cadayona Jr.
2.	Dr. Jun-Nilou D. Dulfo
3.	Dr. Avelina P. Tupa
4.	Dr. Renato S. Cagomoc, DM
5.	Billate, Oscar Jr. D.
6.	Ongcal, Elbert G.
7.	Jaraba, Arnold M.
8.	140 Grade 3 Learners
9.	Parents of the Grade 3 Learners
10.	Brgy. Officials
11.	LGU Officials/ Guests
TECHNICAL WORKING GROUP	
12.	Cabadsan, Carren Meryl A.
13.	Advincula, Marian C.
14.	Balza, Sharon D.
15.	Borela-Roa, Aliza A.
16.	Capalis, Katherine C.
17.	Doroja, Eric D.
18.	Halabaso, Reggie
19.	Portura, Joanna Lou V.
20.	Ballon, Gary H.
21.	Ortega, Drixel Idol R.
22.	Nieves C. Javines
23.	Mae Angelica R. Comota
24.	Pops M. Matudan
25.	Stephanie C. Labasbas
26.	Josephine A. Tomnob
27.	Elleane P. Sagayap
28.	Marcia B. Geonzon
29.	Erna N. Rosco
30.	Maria Victoria A. Palima
31.	Maria Chona N. Ramirez
32.	Miriam D. Magalang
33.	Cecille D. Loreto
34.	Jerameel I. Alcaraz
35.	Malou P. Tan
36.	Dnina Gracia D. Sarzata
37.	Pablo P. Delos Santos
38.	Rowena P. Sagayap
39.	Rosemarie E. Paulino

ANNEX B

LIST OF SCHOOL RECIPIENTS

SCHOOLS DIVISION OFFICE (SDO)	SCHOOL	CONTACT PERSON	CONTACT NUMBER	ADDRESS	TECHNICAL STAFF	EMAIL ADDRESS	SCHOOL ID
REGION I							
REGION IV-A							
13	Batangas City	Alangin Central School	Fe Atillero	9186699030	BCMO Access Road, Alangin, Batangas City	Mennara Blanco	100002
14	General Trias	General Trias Memorial Elementary	Mary Ann Pascua	9187433324	Barangay San Juan I, General Trias City, Cavite	Angel C. Prado	107017
15	Laguna	Royal Elementary School	Eliher Lacion	9566644713	Royal Avenue, Barangay T. Siga, Marikina, Laguna	Lorina Sumangay	100364
16	Quezon	Pasaring Elementary ng Lucban 1	Hidro R. Obmase Jr	9171337966	A. Raciola Avenue, Brgy. Ayud, Lucban, Quezon	Valerie Obias	100803
REGION IV-B							
17	Marikina	Don Luis Hidalgo Memorial School	Melanie M. Mendoza	09594056418	T. Roque Street, Barangay Makusk, Boac	Julius Christian Llanos	100002
18	Oriental Mindoro	San Jose Central School	Ricardo E. Lanto	095992221088	A. Mabini Boulevard, Pinaragay, Oriental Mindoro	Chanda S. Mervan	100002
19	Palawan	Julio Arzaga Elementary School	Loreto M. Bado Jr.	09595157810	Popoblan 1970th, Palawan, MIMAROPA	Raden O. Lumanog	100002
20	Romblon	Romblon East Central School	Emmyrose R. Madrona	09597183178	Governor Fajardo Street, Barangay Capaduan, Romblon	Korah M. Madros	111708
REGION V							
21	Comarinas Norte	Paradise Elementary School	Yenia S. Surua	9955656009	Royal Street, Popoblan Sur, Comarinas Norte	Berna Ofrado	100002
22	Irian City	San Pedro Elementary School	Paulo M. Surua	9196740542	Highway 1, San Pedro, Irian City, Comarinas Norte	Sharon Lim	100002
23	Marikina	Palmas Central School	Marlow Camacho	9477860752	Palmas, Marikina	Francis Lim Lantua	100002
24	Sorsogon	Sorsogon Pict. Elementary School	Nelouardo Dellosa	9296886175	Dr. Vera Street, Barangay T. Siga, Sorsogon City	Francis Lim Lantua	100002
REGION VI							
25	Albay	Isabel Central School	Gracia Celeste M. Samson	09778310182	Popoblan, Isabel, Albay	Junier Alcedo	100002
26	Antique	Bunawan Central School	Dr. Rosemar A. Abuya	92765091931	Corner Promisio Street & M.H. Del Pilar Street, Bunawan, Antique	Edna Salazar	100002
27	Cebu	San Juan Elementary School	MELANIE BACUTIA	9183816082	Barangay T. Siga, Brgy. Sta. Barbara, Iloilo	Mary Ann Pascua	100002
28	Iloilo	San Juan Elementary School	Donny B. Bado	9952325417	4 Zamora Street, Iloilo City Proper, Iloilo City	Milo M. Tardillas	117028
29	Iloilo City	A. Morales 1 Elementary School	HENRY G. CABE	9956716897	Manshion, Barangay Soliman, Iloilo City	Milo M. Tardillas	117028
30	Palawan	Palawan Central School	JULIETA P. PACHECO	9507975270	Ellipta Street, Bantia, Boac City	Milo Mervan	117028
31	Rosita City	Rosita Elementary School	Reynaldo Aurelio	9949518170	Ellipta Street, Bantia, Boac City	Milo Mervan	117028
REGION VII							
32	Boac City	Montevideo Elementary School	John Cesar R. Torrecampo	9128850669	Bk 5, Brgy. Montevideo, Boac City, Negros	Janet Caplan	117480
33	Boac City	Boac City Elementary School	Mary Anne Chablin	9959507030	Armeda Street, Boac City, Negros Occidental	Rosari Del Castillo	117480
34	Kabataan City	LA CAROLITA SOUTH 1	TEIO PLAR	9189920338	Barangay 1, Kabataan City (Lorido Street)	Edna Salazar	117480
35	La Carlota City	LA CAROLITA SOUTH 1	ROLANDO HERIA	9508724783	Barangay 1, La Carlota City	Edna Salazar	117480
36	Marikina	Marikina Central School	Gracia Camero	9192117300	Enduro, Marikina, Negros Occidental	Edna Salazar	117480
37	San Juan	San Juan Central School	Alexander B. Lamson	99597282920	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
38	San Juan	San Juan Central School	RHODORA L. BALUTISA	9209044900	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
39	San Juan	San Juan Central School	Loreto M. Bado Jr.	99595157810	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
40	San Juan	San Juan Central School	Edna Salazar	99595157810	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
41	San Juan	San Juan Central School	Edna Salazar	99595157810	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
42	San Juan	San Juan Central School	Edna Salazar	99595157810	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
43	San Juan	San Juan Central School	Edna Salazar	99595157810	Barangay 3, San Juan, Negros Occidental	Edna Salazar	117480
REGION VIII							
44	Boac City	Boac Central School I	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
45	Boac City	Boac Central School II	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
46	Boac City	Boac Central School III	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
47	Boac City	Boac Central School IV	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
48	Boac City	Boac Central School V	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
49	Boac City	Boac Central School VI	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
50	Boac City	Boac Central School VII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
51	Boac City	Boac Central School VIII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
52	Boac City	Boac Central School IX	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
53	Boac City	Boac Central School X	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
54	Boac City	Boac Central School XI	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
55	Boac City	Boac Central School XII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
56	Boac City	Boac Central School XIII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
57	Boac City	Boac Central School XIV	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
58	Boac City	Boac Central School XV	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
59	Boac City	Boac Central School XVI	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
60	Boac City	Boac Central School XVII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
61	Boac City	Boac Central School XVIII	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
62	Boac City	Boac Central School XIX	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
63	Boac City	Boac Central School XX	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105
64	Boac City	Boac Central School XXI	Mira O. Caplan	9155824837	Boac City, Cebu	Christine Vincent T. Alino	118105

PROGRAM FLOW



Pamaskong Handog

Theme: *"Pamilya, Pag-asa, at Pagkakaisa"*



Date: **DECEMBER 6, 2025, Saturday**
Time: **6:30AM - 2:00PM**
Venue: **LAZARO TANCINCO GYMNASIUM**
BRGY. SAN JOAQUIN, CALBAYOG CITY

DR. MARGARITO A. CADAYONA, JR., CESO VI
This serves as an invitation

PAMASKONG HANDOG PROGRAM

6:30-7:15	Registration & Breakfast	
7:15-7:30	Preliminaries	
7:30-7:45	Cultural Group Performance	SJNHS Performers
7:45-8:00	Welcome Remarks	Nieves C. Javines School Head, SJCES
8:00-8:45	Event Introduction	Dr. Margarito A. Cadayona, Jr., CESO VI Schools Division Superintendent, SDO Calbayog
8:45-9:00	Christmas Group Performance	SJNHS Performers
9:00-9:45	Message	Hon. Raymund C. Uy Mayor, Calbayog City
9:45-10:00	Standby for Livestream	
10:00-11:00	LIVESTREAM: Satellite Gift-Giving General Program • President's Message • Gift Giving • Photo Opp. with the First Family • Tour of Booths w/ Choir Performance	
11:00-11:45	Message	Hon. Stephen James T. Tan Representative, 1 st District of Samar
11:45-12:00	Closing Remarks	Dr. Jun-Neilou D. Dulfo Assistant Schools Division Superintendent, SDO Calbayog
12:00-12:30	Lunch, Photo Opp., and Fun & Games	



DNINA GRACIA D. SARZATA
PABLO P. DELOS SANTOS
Hosts



ANNEX D

TIMELINE OF EVENTS

Date	Event/Meeting	Venue	Persons Involved
November 17, 2025, 10AM	Initial Meeting	SJCES Principal's Office	Nieves C. Javines Mae Angelica R. Comota
November 17, 2025, 3PM	Coordination Meeting with Soc Mob	Red Iron Hotel	Nieves C. Javines Mae Angelica R. Comota Carren Meryl A. Cabadsan
November 18, 2025, 9AM	Meeting with Committee Coordinators and Members	SJCES Principal's Office	Committee Coordinators and Members
November 19, 2025, 1PM	Meeting with Barangay Officials & SPTA Officers	SJCES Principal's Office	Nieves C. Javines Mae Angelica R. Comota Barangay Officials SPTA Officers
November 20, 2025, 1PM	Meeting with Grade 3 Advisers and Parents	SJCES Grounds	Nieves C. Javines Mae Angelica R. Comota Grade 3 Advisers Grade 3 Parents
November 29, 2025, 3PM	Program Flow Run Through	SJCES Gymnasium	Committee Coordinators and Members/TWG SJNHS Performers Representative Host/Emcee
December 1-3, 2025, 3PM	Practice with Students	SJCES Gymnasium	Nieves C. Javines Mae Angelica R. Comota Grade 3 Advisers & Pupils
December 4, 2025, 8AM	Simultaneous Technical Dry Run	SJCES Gymnasium	Committee Coordinators and Members SJNHS Performers Host/Emcee
December 5, 2025, 8AM	Final Dry Run		All Involved Key Personnel Grade 3 Pupils & Parents
December 6, 2025, 6AM	Event Proper	SJCES Gymnasium	All Involved