



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 603, s. 2025

To: Public School Districts Supervisors and DICs
Elementary and Secondary School Heads
All other concerned

From: 
MARGARITO A. CADAYONA JR., PhD CESO VI
Schools Division Superintendent
Calbayog City Division
S.D. No. 082, s. 2025

Subject: **UPDATES ON THE CONDUCT OF DIVISION TRAINING OF
TEACHERS ON MULTIGRADE EDUCATION**

Date: November 28, 2025



1. Relative to the Division Memorandum No. 585 s. 2025 titled: "Division Training of Teachers oin Multigrade Education," This Office, through the Curriculum Implementation Division (CID), informs all concerned that the conduct that the venue will be at Mondejares Puertes Beach Resort with the same date from December 1-5, 2025.
2. Attached are the updated list of Technical Working Group (TWG) and materials to be brought by the participants during the Workshop on Instructional Materials making chargeable against School MOOE.
3. All other provisions of the Division Memorandum No. 585, s. 2025 dated November 18, 2025 remain in force and in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

Enclosure no. 2 to Memorandum No. ____ s. 2025

All participants should bring the following materials for the workshop

LIST OF MATERIALS FOR INSTRUCTIONAL MATERIALS MAKING

A. For Key Stage 1

1. Cardboard
2. Colored Paper
3. Colored Cartolina
4. Pentel Pen
5. Scissors
6. Posters (old)
7. Bond paper
8. Old folders (can be reused)
9. Paste
10. Pencil
11. Drinking straws/wood stick/improvised sticks
12. Acetate

B. For Key Stage 2

1. Cardboard
2. Colored Paper
3. Colored Cartolina
4. Pentel Pen
5. Scissors
6. Posters (old)
7. Bond paper
8. Old folders (can be reused)
9. Paste
10. Pencil
- 11.2 Whole Illustration board
12. acetate

Enclosure no. 1 to Memorandum No. ____ s. 2025

**Trainers & Technical Working Group (TWG) to Division Training on
Multigrade Education**

No.	Name of TWG	School/district	Role in the activity
1	Dr. Margarito A. Cadayona Jr., CESO VI	SDO Calbayog City	Head Training Team
2.	Dr. Jun-Nilou D. Dulfo,	SDO Calbayog City	Asst. Head-Training Team
3.	Dr. Renato S. Cagomoc	SDO Calbayog City	Head-Monitoring Team
4.	Lourdes L. Matan	CID Office	Division MG Focal/Speaker/Lead Trainer
5.	Marcia Tocayon	Guinbaoyan Norte	TWG/Trainer
6.	Janice B. Jose	Salhag ES	TWG/Trainer
7.	Malvin D. Regulacion	Cahumpan ES	TWG/Trainer
8.	Rosalita G. Data	Rizal ES	TWG/Trainer
9.	Nerefe B.Eclipse	Hibuhatan ES	TWG/Trainer
10.	Maricel G. Merencillo	Hibatang ES	TWG/Trainer
11.	Omar Comonical	Olera ES	TWG/Trainer
12.	Nelson Managaysay	Kili-Kili ES	TWG/Trainer
13.	Randy Nable	Esperanza ES	TWG/Trainer
14.	Monalyn G. Sarmiento	De Victoria ES	TWG/Trainer
15.	Wilfredo Managaysay	Gelino ES	TWG/Trainer
16.	Herman Verano	Pinamurutan IS	TWG/Trainer
17.	Bernie J. Abong	Palanas ES	TWG/Trainer
18.	Gerome Silva	Higasaan ES	TWG/Trainer
19.	Jeffrey Llaneta	Alang-alang ES	TWG/Trainer
20.	Gloria R. Diomangay	Alang-alang ES	MG Scholar/TWG/ Chairman Literacy IM's Devt.
21.	Aida A. Tarrayo	Oboob ES	MG Scholar/TWG/ Chairman Numeracy IM's Devt.
22.	Cecilia B. Nardo	Cagbilwang ES	MG Scholar/TWG/ Chairman Numeracy IM's Devt. Key Stage 2
23.	Davie R. mag-ampo	Kili-kili ES	MG Scholar/TWG/ Chairman Science & MAPEH IM's Devt.
24.	Rena P. Manecani	Osmena ES	MG Trainer/TWG/ Chairman Aral. Pan & Values IM's Devt.
25.	Dionila S. Sildo	Caybago ES	MG Scholar/TWG/ Chairman Literacy IM's Devt. Key Stage 2