



Republic of the Philippines  
Department of Education  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

January 13, 2025

**DIVISION MEMORANDUM**

No. 01, s. 2025

**CONDUCT OF ONSITE OCULAR INSPECTION OF THE BILLETING QUARTERS  
FOR THE CALBAYOG CITY ATHLETIC ASSOCIATION (CCAA) DURING THE 2026  
EASTERN SAMAR ATHLETIC ASSOCIATION (EVRAA) MEET**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor (CID & SGOD)  
Public Schools District Supervisors  
CCAA Delegation Officials  
All Others Concerned

1. To ensure the readiness of all the billeting schools/quarters that will serve as the home for Calbayog City Athletic Association (CCAA), This Office thru the School Governance and Operations Division (SGOD) informs the following personnel to conduct onsite ocular inspection at Gabas Integrated School, Kilim Elementary School, and Sta. Cruz Elementary School Baybay City on January 14-15, 2025.

Name	Position	Role in 2025 EVRAA MEET
Engr. Jordan B. De Veyra	Engineer III	Head, Physical Facilities
Eric R. Doroja	PDO II	DRRM Officer
Peter John B. Tomale	TA-I Sports	Assistant General Manager
Joemar D. Abaigar	TA-I DRRM	DRRM Officer
Sara B. Demit	School Head	Kitchen Head
Malvin D. Regulacion	School Head	Quarter Master
Manuel Doroja	Driver	Driver

2. All expenses incurred during the activity shall be charged against MOOE and other Local Funds, Subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination of this Memorandum is desired.



**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
OIC- Schools Division Superintendent

To be indicated in the *Perpetual Index Under* the following subjects:  
SGOD **SPORTS**