



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY
P2, Calbayog City Division, Calbayog City, Samar

January 20, 2026

DIVISION MEMORANDUM
No. 029, s. 2026

TO: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Section Heads
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Concerned

RENEWAL AND HIRING OF THE SCHOOL-BASED ADMINISTRATIVE SUPPORT STAFF UNDER CONTRACT OF SERVICE (COS) FOR THE SIXTY-NINE (69) ELIGIBLE SCHOOLS

1. In Reference to DepEd Order No. 002 s. 2024 "Immediate Removal of Administrative Tasks of Public School Teachers and to ensure no disruption of day-to-day school operations, the Department shall continue to download additional Maintenance and Other Operating Expenses (MOOE) for the renewal and hiring of the School-based Administrative Support Staff under Contract of Service (CoS).
2. This office informs all School Heads of the Sixty-nine (69) Eligible schools with Contract of Service to adhere to the following guidelines and procedures stated in the DM-OUHROD-2-26-0095 "Guidelines on the Renewal and Hiring of School-Based Administrative Support Staff under Contract of Service FY 2026.
3. There shall be no changes to the list of eligible schools. Please see the attachment for the list of schools, or you may access it through this link: <https://bit.ly>ListofEligibleSchools>.
4. In Compliance with the CSC-COA-DBM Joint Circular No, 1 s. 2025, only eligible schools with existing CoS personnel whose contract is effective until December, 31, 2025, shall be allowed to renew such contract or hire a replacement.

5. All Service Agreements shall initially cover a duration of **six (6) months**. Any extension of the Service Agreement shall be subject to evaluation and the availability of funds.
6. Immediate dissemination and strict compliance with this Memorandum are directed.


MARGARITO A. CADAYONA, JR. PhD, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent



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Republika ng Pilipinas



SED-DM-2026-18

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2026-0095

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM : **WILFREDO E. CABRAL**
E-signed by
Wilfredo Cabral
2026-11-16, 11:08:39 AM
*Undersecretary for Human Resource and
Organizational Development and Infrastructure*

SUBJECT : **GUIDELINES ON THE RENEWAL AND HIRING OF SCHOOL-BASED ADMINISTRATIVE SUPPORT STAFF UNDER CONTRACT OF SERVICE FOR FY 2026**

DATE : **January 16, 2026**

In support of DepEd Order No. 002, s. 2024 “*Immediate Removal of Administrative Tasks of Public School Teachers*” and to ensure no disruption of day-to-day school operations, the Department shall continue to **download additional Maintenance and Other Operating Expenses (MOOE)** for the **renewal and hiring of School-based Administrative Support Staff under Contract of Service (CoS)**.

In this regard, the field offices are instructed to adhere to the following guidelines and procedures:

I. List of Eligible Schools

- A. There shall be no changes to the list of eligible schools. The list of schools per Schools Division Office (SDO) can be accessed through this link: <https://bit.ly>ListofEligibleSchools>.
- B. In compliance with CSC-COA-DBM Joint Circular No. 1, s. 2025, only eligible schools with an existing CoS personnel whose contract is effective until December 31, 2025 shall be allowed to renew such contract or hire a replacement.
- C. The schools that were allocated with CoS personnel due to utilization of savings from the downloaded FY 2025 MOOE are not covered in the list of eligible schools.

II. Terms of Reference

A. The Administrative Support Staff under the CoS engagement shall provide assistance to the school in the delivery of prompt and quality administrative and clerical support in accordance with the Department's policies and procedures. The position shall be under the direct supervision of the School Head. The following are their specific duties and responsibilities:

- Provide overall administrative and clerical support to the School Head and other school personnel in the daily operations of the school;
- Assist the School Head in preparing and conducting programs, projects, and activities; and
- Perform other administrative and clerical assistance as may be determined by the School Head.

B. The minimum qualifications for the administrative support staff are as follows:

- **Education:** At least Junior High School graduate
- **Training:** None Required
- **Experience:** None Required
- **Eligibility:** None Required

Other qualifications:

- Able to prepare templated reports
- Computer literate preferably in MS Office Suite
- Can operate office equipment (e.g., printers, fax machines, photocopiers, etc.)

III. Funding Source, Downloading, and Use of Additional MOOE

A. The additional MOOE shall be sourced from any excess funds or remaining balances from the downloaded FY 2025 GMS-MOOE for the same purpose, the FY 2026 GMS-MOOE of the Central Office, and/or other funding sources that the Central Office may identify as necessary and applicable. The field offices are instructed to fully utilize the excess funds or balances prior to charging any requirements against the FY 2026 funds to be downloaded.

The downloading of additional MOOE shall commence upon approval of the FY 2026 General Appropriation Act (GAA) and issuance of the National Budget Circular for the Guidelines on the Release of Funds for FY 2026. Hence, the CoS personnel to be renewed or hired shall be advised that the release of their initial salary may be affected by this timeline. Nonetheless, the Central Office shall exhaust all measures to expedite the downloading of funds.

B. The funds shall be downloaded to the Regional Offices (ROs). The ROs shall further download the funds to SDOs based on the **Allocation list** attached as **Annex A**.

C. The additional MOOE shall be used as payment of monthly salary covering the entire duration of the service agreement, including premium of the Administrative Support Staff. The use of funds herein shall be in accordance with existing budgeting, accounting, and auditing laws, rules, and regulations.

D. A separate issuance shall be released to guide the field offices in the utilization of any **balances or excess funds from the downloaded MOOE**.

IV. Renewal of Service Agreement

For incumbents who shall continue to render their services, the following guidelines and procedures shall be observed:

- A. The SDO, in coordination with the concerned School Heads, shall determine the performance of the CoS personnel in the accomplishment of school deliverables that are specified in their Terms of Reference (ToR), as may be reflected in the RPMS IPCRF or other established mechanisms accounting for performance of personnel. In the absence of an accomplished RPMS IPCRF or any other established mechanisms, an incumbent cannot renew his/her service agreement.
- B. The School Head shall prepare and submit the **Authority to Renew, Service Agreement, ToR**, and other hiring documents for processing by the SDO.
- C. The SDO – Administrative Unit (Personnel Section) shall review the accuracy and completeness of the submitted documents. After a thorough review, the documents shall be forwarded to the Office of the Schools Division Superintendent (SDS) for approval.
- D. The SDS shall evaluate and sign the service agreement. Once the service agreement is approved, the CoS personnel shall be responsible for having their service agreement notarized.

V. New Hires

In cases where there shall be changes in the incumbents, the following guidelines and procedures shall be observed to facilitate **hiring for replacement**:

- A. The SDO – Human Resource Management Office (SDO-HRMO) shall post the job vacancy for Administrative Support Staff (CoS) for at most 10 calendar days.
- B. The School Head, in coordination and consultation with the SDO-HRMO, shall conduct the assessment process for qualified applicants such as review of the curriculum vitae, interviews, etc. It is also the responsibility of the School Head to evaluate the results of the assessment.
- C. The School Head shall prepare and submit the following:
 1. Authority to Hire

2. Accomplished Terms of Reference (ToR)
3. Signed Service Agreement
4. Updated and Notarized Personal Data Sheet (PDS) (CSC Form No. 212, Revised 2017)
5. Curriculum Vitae (CV)
6. Transcript Of Records
7. Certificate of Training (if applicable)
8. Birth Certificate issued by Philippine Statistics Authority (PSA)
9. BIR Tax Identification No. (TIN)

**Items 4-9 shall be submitted by the applicant to the School Head.*

Note: The recommended CoS for hiring should sign the ToR and Service Agreement before the School Head submits them to the SDO. However, the recommended CoS must be informed that their application is still subject to approval of the SDS.

- D. The SDO – Administrative Unit (Personnel Section) shall review the accuracy and completeness of the submitted documents. After a thorough review, the documents shall be forwarded to the Office of the SDS for approval.
- E. The SDS shall evaluate and sign the service agreement once reviewed and approved. Moreover, the CoS personnel shall be responsible for the notarization of their service agreement.

VI. Duration of Service Agreement

All Service Agreements shall initially cover a duration of **six (6) months**. Any extension of the Service Agreement shall be subject to evaluation and the availability of funds.

VII. Payment of Salary and Premium

- A. The salary of the renewed and hired CoS personnel shall be at a uniform rate of PhP 20,000.00 per month.
- B. The renewed or hired CoS personnel shall prepare the taxation requirements (e.g., BIR Form No. 1901/1905 verified by the concerned Revenue District Office (RDO), Annex B-2 duly notarized with documentary stamp) with guidance from the SDO.
- C. As a general rule, the payment of salary and premium of the Administrative Support Staff shall be made by the school concerned in accordance with the following procedures:
 1. The hired CoS personnel shall prepare their **accomplishment report** and **daily time record (DTR)**.
 2. The schools, upon review of the accomplishment report and DTR, shall pay the salary of the Administrative Support Staff and submit the required documents for liquidation of CoS salary to the SDO. The **accomplishment report**, **DTR**, and **notarized service agreement** shall be attached.

3. The SDO shall liquidate the cash advance for salary of CoS personnel in non-implementing units in accordance with existing procedures.
- D. In cases where SDOs or Implementing Units (IUs) opt to process payments through payrolls (List of Due and Demandable Accounts Payable), they may adopt such an arrangement, if deemed convenient and practicable, in accordance with existing procedures.
- E. All Regions shall have a **uniform premium rate of 10%**. The payment of premium shall be given in tranches, as follows:

| Premium Payment | Payment Schedule |
|------------------|---------------------|
| January to June | July |
| July to November | December |
| December | January (next year) |

- F. The premium shall be computed as follows:

| | | | | |
|-------------------------------------|---|--|---|-------------------------------------|
| Premium Rate (10%) 10% | x | Monthly Salary PhP 20,000 | = | Premium Cost PhP 2,000 |
|-------------------------------------|---|--|---|-------------------------------------|

VIII. Monitoring

A. Utilization of Fund

The ROs and SDOs shall monitor the utilization of the downloaded additional MOOE.

B. Deployment of Hired COS Personnel

The SDO-HRMO shall update the information of the renewed or newly-hired COS personnel through this link: bit.ly/School-basedCOSMonitoring.

IX. Templates

All templates for the Authority to Renew, Authority to Hire, ToR, service agreement, and other relevant documents can be accessed through this link: https://bit.ly/QuickGuide_HIRINGPROCESS.

Should there be further questions or concerns, please contact the BHROD-SED through landline (02) 8633-5397 or email bhrod.sed@deped.gov.ph.

For immediate dissemination and appropriate action.

Copy furnished:

*Office of the Secretary
Office of the Undersecretary for Finance*

**Additional MOOE for the Hiring and Renewal of School-based Administrative Support Staff under Contract of Service (COS)
Allocation List and Financial Requirement By Region and SDO for 6 Months
FY 2026**

Annex A

| Region | Division | Number of Schools | Monthly Salary | Premium Amount (10%) | Total MOOE Requirement |
|--------------------------|--------------------------|-------------------|----------------|----------------------|------------------------|
| CAR | Abra | 19 | 20,000.00 | 2,000.00 | 2,000,000.00 |
| CAR | Benguet | 13 | 20,000.00 | 2,000.00 | 2,000,000.00 |
| CAR | Kalinga | 10 | 20,000.00 | 2,000.00 | 2,000,000.00 |
| CAR | ML Province | 103 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| CAR | Tabuk City | 20 | 20,000.00 | 2,000.00 | 2,000,000.00 |
| CAR, TOTAL | | 165 | | | 21,780,000.00 |
| NIR | Bayawan City | 44 | 20,000.00 | 2,000.00 | 5,808,000.00 |
| NIR | Cadiz City | 15 | 20,000.00 | 2,000.00 | 1,980,000.00 |
| NIR | Capiaon City | 24 | 20,000.00 | 2,000.00 | 3,168,000.00 |
| NIR | Escalante City | 3 | 20,000.00 | 2,000.00 | 386,000.00 |
| NIR | Guilhulungan City | 52 | 20,000.00 | 2,000.00 | 6,864,000.00 |
| NIR | Himamaylan City | 7 | 20,000.00 | 2,000.00 | 924,000.00 |
| NIR | Kabankalan City | 36 | 20,000.00 | 2,000.00 | 4,752,000.00 |
| NIR | Negros Occidental | 26 | 20,000.00 | 2,000.00 | 3,432,000.00 |
| NIR | Sagay City | 11 | 20,000.00 | 2,000.00 | 1,452,000.00 |
| NIR | San Carlos City | 18 | 20,000.00 | 2,000.00 | 2,375,000.00 |
| NIR | Sipalay City | 8 | 20,000.00 | 2,000.00 | 1,056,000.00 |
| NIR | Siquijor | 27 | 20,000.00 | 2,000.00 | 3,564,000.00 |
| NIR | Victoria City | 5 | 20,000.00 | 2,000.00 | 660,000.00 |
| NIR, TOTAL | | 276 | | | 36,432,000.00 |
| Region I | Alaminos City | 10 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| Region I | Candon City | 5 | 20,000.00 | 2,000.00 | 560,000.00 |
| Region I | Dagupan City | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region I | Ilocos Norte | 5 | 20,000.00 | 2,000.00 | 560,000.00 |
| Region I | Ilocos Sur | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region I | La Union | 95 | 20,000.00 | 2,000.00 | 12,540,000.00 |
| Region I | Laoag City | 2 | 20,000.00 | 2,000.00 | 264,000.00 |
| Region I | Pangasinan I, Lingayen | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region I | Pangasinan II, Binalonan | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region I | San Fernando City | 5 | 20,000.00 | 2,000.00 | 660,000.00 |
| Region I | Vigan City | 1 | 20,000.00 | 2,000.00 | 132,000.00 |
| Region I Total | | 149 | | | 19,668,000.00 |
| Region II | Batanes | 2 | 20,000.00 | 2,000.00 | 254,000.00 |
| Region II | Cagayan | 3 | 20,000.00 | 2,000.00 | 396,000.00 |
| Region II | Cauayan City | 3 | 20,000.00 | 2,000.00 | 396,000.00 |
| Region II | City of Ilagan | 11 | 20,000.00 | 2,000.00 | 1,452,000.00 |
| Region II | Quirino | 15 | 20,000.00 | 2,000.00 | 1,980,000.00 |
| Region II Total | | 34 | | | 4,488,000.00 |
| Region III | Angeles City | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region III | Aurora | 10 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| Region III | Balanga City | 1 | 20,000.00 | 2,000.00 | 132,000.00 |
| Region III | Mabalacat City | 2 | 20,000.00 | 2,000.00 | 264,000.00 |
| Region III | Nueva Ecija | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region III | Olongapo City | 7 | 20,000.00 | 2,000.00 | 924,000.00 |
| Region III | Pampanga | 57 | 20,000.00 | 2,000.00 | 7,524,000.00 |
| Region III | San Fernando City | 8 | 20,000.00 | 2,000.00 | 1,056,000.00 |
| Region III | San Jose City | 6 | 20,000.00 | 2,000.00 | 792,000.00 |
| Region III | Tarlac City | 8 | 20,000.00 | 2,000.00 | 1,086,000.00 |
| Region III | Zambales | 10 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| Region III Total | | 127 | | | 16,764,000.00 |
| Region IV-A | Batangas | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region IV-A | Batangas City | 28 | 20,000.00 | 2,000.00 | 3,896,000.00 |
| Region IV-A | Calamba City | 3 | 20,000.00 | 2,000.00 | 396,000.00 |
| Region IV-A | Cavite | 83 | 20,000.00 | 2,000.00 | 10,856,000.00 |
| Region IV-A | Dasmariñas City | 8 | 20,000.00 | 2,000.00 | 1,056,000.00 |
| Region IV-A | General Trias City | 8 | 20,000.00 | 2,000.00 | 1,056,000.00 |
| Region IV-A | Legazpi | 33 | 20,000.00 | 2,000.00 | 4,356,000.00 |
| Region IV-A | Lucena City | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region IV-A | Quezon | 279 | 20,000.00 | 2,000.00 | 36,328,000.00 |
| Region IV-A | Rizal | 48 | 20,000.00 | 2,000.00 | 6,336,000.00 |
| Region IV-A | San Pablo City | 14 | 20,000.00 | 2,000.00 | 1,848,000.00 |
| Region IV-A Total | | 612 | | | 57,584,000.00 |
| Region IV-B | Calapan City | 6 | 20,000.00 | 2,000.00 | 792,000.00 |
| Region IV-B | Marinduque | 144 | 20,000.00 | 2,000.00 | 19,008,000.00 |
| Region IV-B | Occidental Mindoro | 30 | 20,000.00 | 2,000.00 | 3,960,000.00 |
| Region IV-B | Oriental Mindoro | 169 | 20,000.00 | 2,000.00 | 22,308,000.00 |
| Region IV-B | Palawan | 16 | 20,000.00 | 2,000.00 | 3,112,000.00 |
| Region IV-B | Puerto Princesa City | 17 | 20,000.00 | 2,000.00 | 2,244,000.00 |
| Region IV-B | Romblon | 60 | 20,000.00 | 2,000.00 | 7,920,000.00 |
| Region IV-B Total | | 443 | | | 58,344,000.00 |
| Region V | Albay | 95 | 20,000.00 | 2,000.00 | 12,540,000.00 |
| Region V | Camarines Norte | 56 | 20,000.00 | 2,000.00 | 7,392,000.00 |
| Region V | Camarines Sur | 94 | 20,000.00 | 2,000.00 | 12,408,000.00 |
| Region V | Catanduanes | 193 | 20,000.00 | 2,000.00 | 23,476,000.00 |
| Region V | Iriga City | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region V | Legaspi City | 12 | 20,000.00 | 2,000.00 | 1,584,000.00 |
| Region V | Lugao City | 28 | 20,000.00 | 2,000.00 | 3,596,000.00 |
| Region V | Mastbate | 44 | 20,000.00 | 2,000.00 | 5,808,000.00 |
| Region V | Mastbate City | 6 | 20,000.00 | 2,000.00 | 792,000.00 |
| Region V | Sorsogon | 19 | 20,000.00 | 2,000.00 | 3,08,000.00 |
| Region V | Sorsogon City | 38 | 20,000.00 | 2,000.00 | 5,016,000.00 |
| Region V | Tabaco City | 7 | 20,000.00 | 2,000.00 | 924,000.00 |
| Region V Total | | 601 | | | 79,332,000.00 |

**Additional MOOE for the Hiring and Renewal of School-based Administrative Support Staff under Contract of Service (COS)
Allocation List and Financial Requirement By Region and SDO for 6 Months
FY 2026**

Annex A

| Region | Division | Number of Schools | Monthly Salary | Premium Amount (10%) | Total MOOE Requirement |
|-------------------|-------------------------------|-------------------|----------------|----------------------|------------------------|
| Region VI | Aklan | 146 | 20,000.00 | 2,000.00 | 18,272,000.00 |
| Region VI | Antique | 226 | 20,000.00 | 2,000.00 | 29,832,000.00 |
| Region VI | Capiz | 126 | 20,000.00 | 2,000.00 | 16,632,000.00 |
| Region VI | Guimaras | 54 | 20,000.00 | 2,000.00 | 7,128,000.00 |
| Region VI | Iloilo | 462 | 20,000.00 | 2,000.00 | 60,964,000.00 |
| Region VI | Passi City | 5 | 20,000.00 | 2,000.00 | 660,000.00 |
| Region VI | Roxas City | 10 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| Region VI Total | | 1029 | | | 135,828,000.00 |
| Region VII | Bogo City | 12 | 20,000.00 | 2,000.00 | 1,584,000.00 |
| Region VII | Bohol | 650 | 20,000.00 | 2,000.00 | 85,800,000.00 |
| Region VII | Carcar City | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region VII | Cebu | 40 | 20,000.00 | 2,000.00 | 5,280,000.00 |
| Region VII | Cebu City | 5 | 20,000.00 | 2,000.00 | 660,000.00 |
| Region VII | Lapu-Lapu City | 2 | 20,000.00 | 2,000.00 | 264,000.00 |
| Region VII | Talisay City | 3 | 20,000.00 | 2,000.00 | 396,000.00 |
| Region VII | Toledo City | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region VII Total | | 720 | | | 95,040,000.00 |
| Region VIII | Baybay City | 51 | 20,000.00 | 2,000.00 | 6,732,000.00 |
| Region VIII | Biliran | 74 | 20,000.00 | 2,000.00 | 9,768,000.00 |
| Region VIII | Borongan City | 35 | 20,000.00 | 2,000.00 | 4,620,000.00 |
| Region VIII | Calbayog City | 69 | 20,000.00 | 2,000.00 | 9,108,000.00 |
| Region VIII | Catbalogan City | 27 | 20,000.00 | 2,000.00 | 3,564,000.00 |
| Region VIII | Eastern Samar | 152 | 20,000.00 | 2,000.00 | 20,064,000.00 |
| Region VIII | Leyte | 584 | 20,000.00 | 2,000.00 | 77,088,000.00 |
| Region VIII | Maasin City | 22 | 20,000.00 | 2,000.00 | 2,904,000.00 |
| Region VIII | Northern Samar | 184 | 20,000.00 | 2,000.00 | 24,288,000.00 |
| Region VIII | Ormoc City | 13 | 20,000.00 | 2,000.00 | 1,716,000.00 |
| Region VIII | Samar (Western Samar) | 395 | 20,000.00 | 2,000.00 | 52,140,000.00 |
| Region VIII | Southern Leyte | 85 | 20,000.00 | 2,000.00 | 11,220,000.00 |
| Region VIII | Tacloban City | 3 | 20,000.00 | 2,000.00 | 396,000.00 |
| Region VIII Total | | 1694 | | | 223,608,000.00 |
| Region IX | Dapitan City | 4 | 20,000.00 | 2,000.00 | 528,000.00 |
| Region IX | Pagadian City | 7 | 20,000.00 | 2,000.00 | 924,000.00 |
| Region IX | Zamboanga City | 14 | 20,000.00 | 2,000.00 | 1,848,000.00 |
| Region IX | Zamboanga del Norte | 49 | 20,000.00 | 2,000.00 | 5,468,000.00 |
| Region IX | Zamboanga del Sur | 38 | 20,000.00 | 2,000.00 | 5,016,000.00 |
| Region IX | Zamboanga Sibugay | 66 | 20,000.00 | 2,000.00 | 8,712,000.00 |
| Region IX Total | | 178 | | | 21,496,000.00 |
| Region X | Camiguin | 35 | 20,000.00 | 2,000.00 | 4,620,000.00 |
| Region X | Iligan City | 24 | 20,000.00 | 2,000.00 | 3,168,000.00 |
| Region X | Misamis Occidental | 149 | 20,000.00 | 2,000.00 | 19,668,000.00 |
| Region X | Misamis Oriental | 91 | 20,000.00 | 2,000.00 | 12,012,000.00 |
| Region X | Oroquieta City | 17 | 20,000.00 | 2,000.00 | 2,244,000.00 |
| Region X | Ozamis City | 5 | 20,000.00 | 2,000.00 | 580,000.00 |
| Region X | Tangub City | 50 | 20,000.00 | 2,000.00 | 6,600,000.00 |
| Region X | Valencia City | 14 | 20,000.00 | 2,000.00 | 1,848,000.00 |
| Region X Total | | 385 | | | 50,820,000.00 |
| Region XI | Davao City | 143 | 20,000.00 | 2,000.00 | 18,876,000.00 |
| Region XI | Davao De Oro | 133 | 20,000.00 | 2,000.00 | 17,336,000.00 |
| Region XI | Davao del Norte | 65 | 20,000.00 | 2,000.00 | 6,380,000.00 |
| Region XI | Davao del Sur | 17 | 20,000.00 | 2,000.00 | 2,244,000.00 |
| Region XI | Davao Occidental | 50 | 20,000.00 | 2,000.00 | 5,600,000.00 |
| Region XI | Davao Oriental | 48 | 20,000.00 | 2,000.00 | 6,336,000.00 |
| Region XI | Digos City | 1 | 20,000.00 | 2,000.00 | 132,000.00 |
| Region XI | Istanbul Garden City of Samal | 24 | 20,000.00 | 2,000.00 | 3,168,000.00 |
| Region XI | Mati City | 36 | 20,000.00 | 2,000.00 | 4,752,000.00 |
| Region XI | Panabo City | 12 | 20,000.00 | 2,000.00 | 1,584,000.00 |
| Region XI Total | | 520 | | | 69,628,000.00 |
| Region XII | General Santos City | 10 | 20,000.00 | 2,000.00 | 1,320,000.00 |
| Region XII | Kidapawan City | 15 | 20,000.00 | 2,000.00 | 1,980,000.00 |
| Region XII | Koronadal City | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| Region XII | North Cotabato | 37 | 20,000.00 | 2,000.00 | 4,854,000.00 |
| Region XII | South Cotabato | 47 | 20,000.00 | 2,000.00 | 6,204,000.00 |
| Region XII Total | | 118 | | | 15,576,000.00 |
| CARAGA | AGUSAN DEL SUR | 79 | 20,000.00 | 2,000.00 | 10,428,000.00 |
| CARAGA | BISUG CITY | 2 | 20,000.00 | 2,000.00 | 264,000.00 |
| CARAGA | SIARGAO | 7 | 20,000.00 | 2,000.00 | 924,000.00 |
| CARAGA | SURIGAO CITY | 9 | 20,000.00 | 2,000.00 | 1,188,000.00 |
| CARAGA | SURIGAO DEL SUR | 6 | 20,000.00 | 2,000.00 | 792,000.00 |
| CARAGA Total | | 103 | | | 13,506,000.00 |
| GRAND TOTAL | | 7062 | | | 332,184,000.00 |

| | | | |
|-------------|---------------|--------|---|
| Region VIII | Borongan City | 122401 | Divinubo ES |
| Region VIII | Borongan City | 122393 | Banuyo ES |
| Region VIII | Borongan City | 122396 | Cabalagnan ES |
| Region VIII | Borongan City | 122400 | Canyupay ES |
| Region VIII | Borongan City | 122402 | Hebacong ES |
| Region VIII | Borongan City | 122395 | Benowangan ES |
| Region VIII | Borongan City | 313504 | Benowangan NHS |
| Region VIII | Borongan City | 303511 | Lalawigan NHS |
| Region VIII | Calbayog City | 124026 | Sinantan ES |
| Region VIII | Calbayog City | 124004 | Alibaba ES |
| Region VIII | Calbayog City | 124003 | Tapae ES |
| Region VIII | Calbayog City | 124025 | San Antonio ES |
| Region VIII | Calbayog City | 502273 | San Jose Integrated School |
| Region VIII | Calbayog City | 123995 | Langoyon ES |
| Region VIII | Calbayog City | 124039 | La Paz ES |
| Region VIII | Calbayog City | 124042 | Osmeña ES |
| Region VIII | Calbayog City | 313802 | Migara National HS |
| Region VIII | Calbayog City | 502374 | Patong-Happy Valley IS |
| Region VIII | Calbayog City | 124077 | Bagong Lipunan ES |
| Region VIII | Calbayog City | 124094 | Hibatang ES |
| Region VIII | Calbayog City | 124012 | Giragaan ES |
| Region VIII | Calbayog City | 124044 | Panonongan ES |
| Region VIII | Calbayog City | 124028 | Victory ES |
| Region VIII | Calbayog City | 502305 | Canjumadac IS |
| Region VIII | Calbayog City | 124041 | Navarro ES |
| Region VIII | Calbayog City | 124033 | Bontay ES |
| Region VIII | Calbayog City | 124017 | Looc ES |
| Region VIII | Calbayog City | 124049 | Saputan ES |
| Region VIII | Calbayog City | 344634 | Calbayog Arts & Design School of EV (CADSEV) |
| Region VIII | Calbayog City | 124116 | Tigbe ES |
| Region VIII | Calbayog City | 124055 | Begaho ES |

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| Region VIII | Calbayog City | 124058 | Cabugawan Primary School |
| Region VIII | Calbayog City | 124057 | Cagbilwang ES |
| Region VIII | Calbayog City | 502297 | Limarayon IS |
| Region VIII | Calbayog City | 501844 | Basud IS |
| Region VIII | Calbayog City | 124062 | Kili-Kili ES |
| Region VIII | Calbayog City | 124073 | Rizal II ES |
| Region VIII | Calbayog City | 124061 | Dinagan ES |
| Region VIII | Calbayog City | 124122 | Catabunan ES |
| Region VIII | Calbayog City | 303646 | Oquendo National HS |
| Region VIII | Calbayog City | 124099 | Mag-Ubay ES |
| Region VIII | Calbayog City | 124078 | Baja ES |
| Region VIII | Calbayog City | 502302 | Panoypoy IS |
| Region VIII | Calbayog City | 502274 | Cabicahan IS |
| Region VIII | Calbayog City | 124090 | Dinabongan ES |
| Region VIII | Calbayog City | 124080 | Cabacungan ES |
| Region VIII | Calbayog City | 502300 | Lapaan IS |
| Region VIII | Calbayog City | 124103 | Obo-ob ES |
| Region VIII | Calbayog City | 124113 | Talahiban ES |
| Region VIII | Calbayog City | 124093 | Hibabngan ES |
| Region VIII | Calbayog City | 124088 | Caybago ES |
| Region VIII | Calbayog City | 502296 | Cagbayang IS |
| Region VIII | Calbayog City | 124095 | Hibuhatan ES |
| Region VIII | Calbayog City | 124076 | Alang-Alang ES |
| Region VIII | Calbayog City | 124108 | Quezon ES |
| Region VIII | Calbayog City | 124082 | Cag-Anahaw ES |
| Region VIII | Calbayog City | 124110 | San Rufino ES |
| Region VIII | Calbayog City | 303648 | Pilar National Agricultural HS |
| Region VIII | Calbayog City | 124071 | Panlayahan ES |
| Region VIII | Calbayog City | 124054 | Bayo ES |
| Region VIII | Calbayog City | 124074 | Roxas II ES |
| Region VIII | Calbayog City | 124075 | Sigo ES |
| Region VIII | Calbayog City | 124109 | San Isidro ES |

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| Region VIII | Calbayog City | 124089 | De Victoria ES |
| Region VIII | Calbayog City | 124087 | Capacuhan ES |
| Region VIII | Calbayog City | 124115 | Tarabucan Central School (District Center) |
| Region VIII | Calbayog City | 303652 | Tarabucan National HS |
| Region VIII | Calbayog City | 303649 | R. Lentejas Mem. School Of Fisheries |
| Region VIII | Calbayog City | 124134 | Cag-olango ES |
| Region VIII | Calbayog City | 124118 | Baay ES |
| Region VIII | Calbayog City | 124120 | Bantian ES |
| Region VIII | Calbayog City | 303650 | San Joaquin National HS |
| Region VIII | Calbayog City | 501970 | Caglanipao Sur IS |
| Region VIII | Calbayog City | 124129 | Bugtong ES |
| Region VIII | Calbayog City | 124138 | Malayog ES |
| Region VIII | Calbayog City | 124137 | Malaga Central Elementry School |
| Region VIII | Calbayog City | 303645 | Malaga National HS |
| Region VIII | Catbalogan City | 123406 | Totoringon ES |
| Region VIII | Catbalogan City | 123400 | Lobo ES |
| Region VIII | Catbalogan City | 123401 | Loyagoy ES |
| Region VIII | Catbalogan City | 123398 | Cawayan ES |
| Region VIII | Catbalogan City | 123396 | Caramayon ES |
| Region VIII | Catbalogan City | 123399 | Libas ES |
| Region VIII | Catbalogan City | 123395 | Cagutian ES |
| Region VIII | Catbalogan City | 303452 | CCAIS |
| Region VIII | Catbalogan City | 502322 | Albalate IS |
| Region VIII | Catbalogan City | 123402 | Manguihay ES |
| Region VIII | Catbalogan City | 313701 | CNCHS |
| Region VIII | Catbalogan City | 123393 | Cagudalo ES |
| Region VIII | Catbalogan City | 303620 | SNS |
| Region VIII | Catbalogan City | 303621 | GNHS |
| Region VIII | Catbalogan City | 123394 | Cagusipan ES |