



Republic of the Philippines  
**Department of Education**  
REGION VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

January 28, 2026

**DIVISION MEMORANDUM**

**NO. 059, s. 2026**

**TO:** Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Unit Heads  
All Others Concerned

**REGIONAL VALIDATION OF SDO CALBAYOG OFFICE PERFORMANCE  
COMMITMENT REVIEW FORM (OPCRF) FOR CY 2025**

1. With reference to Regional Memorandum No. 13, s. 2026, this Office hereby announces the conduct of **Regional Validation of SDO Calbayog Office Performance Commitment Review Form (OPCRF) for CY 2025** on **February 9, 2026** at the **Division Conference Hall**.
2. This activity aims to validate the accuracy, completeness, and consistency of the OPCRf of SDO Calbayog City, ensuring alignment with prescribed standards, performance indicators, and supporting documents that are verified with proper Means of Verifications (MOVs).
3. Hereunder is the *Division Special Composite Team* for this validation.

**CORE TEAM:**

**Chairperson:** Dr. Margarito A. Cadayona Jr, CESO VI  
Schools Division Superintendent

**Co-Chairpersons:** Dr. Jun-Nilou D. Dulfo, OIC-ASDS  
Dr. Renato S. Cagomoc, CID Chief  
Dr. Avelina P. Tupa, OIC Chief-SGOD

**SUB-COMPOSITE TEAM:**

**KRA 1: Curriculum and Instruction Management**

- Dr. Lourdes L. Matan, EPS
- Mercedita S. Garcia, EPS
- Arnold M. Jaraba, EPS
- Dr. Nelson R. Bello, EPS
- Dr. Josephine Gallardo, EPS-Designate
- Corie B. Senolos, EPS-Designate
- Rina M. Aboganda, EPS II
- Beverly C. Longcop, Librarian
- Lilibeth Ortiz, PDO II

KRA 2: Support to School Governance and Operations

- Oscar D. Billate Jr., EPS
- Galina V. Panela, SEPS
- Marita P. Senolos, SEPS
- Carren Meryl A. Cabadsan, SEPS
- Dr. Arlene C. Catalan, Medical Officer III
- Engr. Jordan B. De Veyra, Engr III

KRA 3: SDO Management a.) Administrative Management

- Grace S. Pagunsan, AO V
- Jennifer C. Alvarez, AO IV
- Ma. Angela B. Antonio, AO IV
- Gennerson T. Nabual, AO IV

KRA 3: SDO Management b.) Financial Management

- Sheryll Ann Marie G. Lacaba, CPA, Accountant III
- Sunshine Marjorie E. Ventures, Budget Officer III
- Suzette P. Candaza, Cashier
- Shiela Mae Cano-Parido, AO II

KRA 3: SDO Management c.) Legal Officer

- Atty. Rhea P. Aguado, Legal Officer

KRA 3: SDO Management d.) ICT Systems Management

- Gary H. Ballon, ITO I
- Drixel Idol R. Ortega, ADAS III

KRA 4: Office Administration and Performance Management

- Edna Bagallon, ADAS III
- Christie N. Drilon, AO II

Secretariat:

- Robert Anthony F. Ygrubay, M&E Focal
- Rosalia M. Rivera, EPS II
- Asther E. Bachar, EPS II
- Melvin Termo, COS

Other Task Assignments:

- Program, MOV Cover Template, Slide Deck presentation, and Certificate of Appearance - Galina V. Panela/Drixel Idol Ortega
- Audio Facility - Gary H. Ballon/Melvin Termo

4. The sub-composite team members are expected to ensure the completeness and validity of MOVs in their assigned KRA.



5. For the smooth conduct of this validation, there will be a preparatory conduct of the following activities:

February 6, 2026 - Gathering, filing and labeling of MOVs  
February 7, 2026 - Mock Validation

6. Expenses incurred in the conduct of this activity shall be charged against Division MOOE fund, subject to the usual government accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.

*Fr. [Signature]*  
**MARGARITO A. CADAYONA JR., PhD, CESO VI**  
Schools Division Superintendent  
S.O. No. 007 S. 2026 Dated: January 23, 2026





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 28, 2026

**OFFICE MEMORANDUM**

PPRD-2026- **48**

**VIRTUAL COORDINATION MEETING RELATIVE TO THE CONDUCT OF THE  
REGIONAL PERFORMANCE VALIDATION OF OFFICE PERFORMANCE  
AND COMMITMENT REVIEW FORMS (OPCRF) OF SCHOOLS  
DIVISION OFFICES**

To: Functional Division Chiefs  
Regional Performance Management Team (PMT)  
Regional Performance Validation Team (RPVT)  
All Others Concerned

1. With reference to Regional Memorandum No. 13, s. 2026, titled "**Conduct of Regional Performance Validation of Office Performance and Commitment Review Forms (OPCRF) of Schools Division Offices**," this Office, through the Regional Performance Management Team (PMT), hereby sets a virtual coordination meeting with the **Regional Performance Validation Team (RPVT)** members on January 29, 2026 (Thursday), from 2:00pm to 3:00pm via MS Teams with the link <http://bit.ly/4qEZHe9>.

2. The activity aims to ensure proper coordination, alignment, and clarification of roles, processes, and expectations relative to the conduct of the Regional Performance Validation.

2. Members of Regional Performance Validation Teams (RPVT) and their respective SDO assignments are as follows:

<b>RPVT Teams</b>	<b>SDOs</b>
<b>Team 1</b> Leader: Dr. Harvie D. Villamor Co-leader: Atty. Eleanor C. Calumpiano Members: Ms. Apple T. Reyes Dr. Angelica Rodriguez Dr. Glendale Lamiseria Dr. Ryan R. Tiu Ms. Mary Grace Antivo Dr. Reynaldo E. Nayre Dr. Ernani S. Fernandez Mr. Rodel V. Rosales Dr. Melvin Chito M. Solis Ms. Jasmin F. Calzita Secretariat: Hannah Rose Cuaderno	Northern Samar Calbayog City Catbalogan City Samar

<b>Team 2:</b> Leader: Dr. Gertrudes C. Mabutin Co-Leader: Mr. Cesar P. Verunque Members: Mr. Ariem V. Cinco Ms. Eden E. Dadap Engr. Brent S. Andrada Dr. Nova P. Jorge Ms. Margie S. Balleo Dr. Rowena T. Vacal Ms. Fe M. Gerona Ms. Geraldine M. Mangaliman Ms. Hydelyn N. Cinco Atty. Ma. Dulce Catubao Dr. Gerardo L. Adtoon Mr. Sonny Tayum Mr. Jim Albert A. Lagado Secretariat: Mr. Israel Gilvani Malaca	Tacloban City Leyte Borongan City Eastern Samar
<b>Team 3:</b> Leader: Ms. Mercedes D. Sarmiento Co-Leader: Dr. Alejandra B. Lagumbay Members: Ms. Elizabeth E. Caboboy Ms. Laura F. Paglinawan Mr. Joy B. Bihag Dr. Amenia C. Aspa Dr. Dandy G. Acuin Engr. Ryan Bagon Mr. Gary Jay N. Calipayan Ms. Dina S. Superable Ms. Rachel R. Cuevas Ms. Jennylynd D. Daya Secretariat: Mr. Ted Juan C. Peliño	Biliran Southern Leyte Ormoc City Maasin City Baybay City

3. Below is the assignment of the members of the Regional Performance Management Team (RPMT):

Chairperson: Dr. Rita R. Dimakiling

Team 1: Dr. Rita R. Dimakiling & Ms. Maryjean S. Menil

Team 2: Ms. Alma E. Suyom & Dr. Elmer Albert E. Cuevas

Team 3: Dr. Rosemarie M. Guino & Ms. Eva D. Rosales

4. All identified Regional Office personnel are enjoined to join the meeting.

5. Immediate dissemination of and compliance with this Memorandum are desired.

*[Signature]*  
**RONELO AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director