



Republic of the Philippines
Department of Education
 REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 4, 2026

DIVISION MEMORANDUM

NO. 066, s. 2026

TO: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Unit Heads
 All Others Concerned

**UPDATES TO DM 059, S. 2026 RE: REGIONAL VALIDATION OF SDO
 CALBAYOG OFFICE PERFORMANCE COMMITMENT REVIEW FORM
 (OPCRF) FOR CY 2025**

1. This Memorandum is issued to update the KRAs of the Division OPCRf based on Compendium Version 3 and to reorganize the personnel responsible for facilitating the gathering and proper documentation of the required MOVs for the **Regional Validation of the SDO Calbayog OPCRf for CY 2025**. Below is the updated composition of Sub-Composite Teams:

KRAs	Contact Person	Assigned Office/Personnel
1 - Strategic Leadership and Mangement	Galina V. Panela, SEPS	PRS and SMME <ul style="list-style-type: none"> Galina V. Panela, SEPS Robert Anthony F. Ygrubay, SEPS-Designate
2 - Curriculum Implementation	Beverly C. Longcop, Librarian Dr. Joy B. Saldaña, EPS	CID <ul style="list-style-type: none"> All PSDS All EPS Rina M. Aboganda, EPS II Beverly C. Longcop, Librarian Lilibeth Ortiz, PDO II
3-Support to School Governance and Operations <ul style="list-style-type: none"> QMS and TA PRAISE Research & Innovation 	Dr. Avelina P. Tupa, SGOD Chief	SMME, SGOD Chief, SGOD EPS, HRDD <ul style="list-style-type: none"> Oscar D. Billate Jr, EPS Marita P. Senolos, SEPS Galina V. Panela, SEPS
4-SDO Management <ul style="list-style-type: none"> Administrative 	Ma. Angela B. Antonio, AO IV	 <ul style="list-style-type: none"> Jennifer Campillo-Alvarez, HRMO

<ul style="list-style-type: none"> • Financial Management • Legal Services • ICT Systems Management 		<ul style="list-style-type: none"> • Sheryll Ann Marie G. Lacaba, CPA, Accountant III • Sunshine Marjorie E. Ventures, BO III • Suzette P. Candaza, Cashier • Gennerson T. Nabual, Supply Officer • Ma. Marlie M. Mendoza, PO III • Atty. Rhea P. Aguado, Legal Officer • Gary H. Ballon, ITO-I • Drixel Idol R. Ortega, ADAS III
<p>5-Partnership and Linkages</p>	<p>Carren Meryl A. Cabadsan, SEPS</p>	<p>SMN</p> <ul style="list-style-type: none"> • Sharon D. Balza, EPS II • Joanna Lou V. Portura, PDO I • Marian C. Advincula, PDO I
<p>6-Office Administration and Performance Management</p>	<p>Grace S. Pagunsan, AO V</p>	<p>PRS, BAC, ICT, HRD, DPAC</p>

Secretariat:

- Rosalia M. Rivera, EPS II
- Asther E. Bachar, EPS II
- Melvin Termo, COS

2. Likewise, the latest issuance of RM No.____ indicates the new schedule for this validation; hence, the adjusted schedule of the Division activities is as follows:

- Mock Validation: **February 9, 2026** at the Division Conference Hall
- Regional Validation: **February 11, 2026** at the Division Conference Hall

3. The rest of the provisions stipulated in DM No. 059, s. 2026 are still enforced.

4. Immediate dissemination of and compliance with this Memorandum are desired.



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MARGARITO A. CADAYONA JR, PhD, CESO VI
 Schools Division Superintendent
 S.O. # 008 S. 2026