



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 12, 2026

DIVISION MEMORANDUM
No. 076 s. 2026

**SCHEDULE OF THE ACTIVITIES RELATED TO THE CONDUCT OF THE PROGRAM
IMPLEMENTATION REVIEW (PIR) FOR CY 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Division Section Heads
All Public Elementary and Secondary School Heads
All Others Concerned

1. Anchored on Republic Act No. 9155 and DepEd policies on Results-Based Monitoring and Evaluation, Planning and Budgeting, and Performance Management, which mandate Schools Division Offices to regularly monitor, assess, and report program and project implementation to ensure accountability, transparency, and continuous improvement of education service delivery, this good office through the School Management, Monitoring and Evaluation (SMME) of the School Governance and Operations Division (SGOD) hereby announces the conduct of the activities related to the conduct of the Program Implementation Review (PIR) for Calendar Year (CY) 2026.
2. The conduct of the PIR aims to:
 - a. Review the quarterly physical and financial accomplishments of programs, projects, and activities (PPAs) for CY 2026;
 - b. Assess performance vis-à-vis targets set in the AIP, OPCRF, and other operational plans;
 - c. Identify best practices, implementation gaps, issues, and challenges;
 - d. Formulate actionable recommendations as basis in the provision of technical assistance.
3. Attached herein is the matrix of activities for the activities related to the conduct of the PIR as indicated in enclosure 1.
4. Expenses relative to the conduct of the SPIR and DisPIR shall be charged against respective School MOOE while the DPIR expenses shall be charged against Division MOOE (OSDS), subject to existing accounting and auditing rules and regulations
5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

MARGARITO A. CADAFONA JR. PhD, CESO VI
Schools Division Superintendent

Enclosures: As stated

To be indicated in the **Perpetual Index Under** the following subjects:

SGOD SMME PIR2026



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DEPARTMENT OF EDUCATION
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure 1 to DM No. ___, s. 2026

**MATRIX OF ACTIVITIES RELATED TO THE CONDUCT OF THE PROGRAM
IMPLEMENTATION REVIEW FOR CY 2026**

Quarter	Level	Activity	Duration	Description	Responsible Persons	Timeline
1st Quarter	School	School PIR	2 days	Review of school physical & financial accomplishments; identification of issues and interventions	School Head, School Planning Team	Feb. 19-20
	District	District PIR	2 days	Consolidation and analysis of School PIR reports	PSDS, School Heads	March 12-13
	Division	CSW (Data Validation)	1 day	Validation and reconciliation of district data; preparation for DPIR	DPIR TWG	April 9
	Division	DPIR Proper	1 day	Division-level performance review and management directives	DPIR TWG	April 10
	Division	Post-DPIR	—	Finalization of action plans and issuance of management advisories	TWG; All Units	Within 1 week after DPIR
2nd Quarter	School	School PIR	2 days	Midyear review of performance vs targets	School Head, School Team	June 24-25
	District	District PIR	2 days	Consolidation of midyear school reports	PSDS, School Heads	July 1-2
	Division	CSW	1 day	Data validation and analysis workshop	DPIR TWG	July 9
	Division	Midyear DPIR	1 day	Comprehensive midyear review	DPIR TWG	July 10
	Division	Post-DPIR	—	Recalibration of strategies and targets	Steering Committee; TWG	Within 1 week after DPIR
3rd Quarter	School	School PIR	2 days	Review of cumulative performance and intervention status	School Head, School Team	September 24-25
	District	District PIR	2 days	District-level consolidation and issue analysis	PSDS, School Heads	October 1-2
	Division	CSW	1 day	Data reconciliation and issue mapping	DPIR TWG	October 8
	Division	DPIR Proper	1 day	Review of Q3 cumulative accomplishments	DPIR TWG	October 9
	Division	Post-DPIR	—	Implementation of corrective measures	All Units	Within 1 week after DPIR
4th Quarter	School	School Year-End PIR	2 days	Annual review of school accomplishments	School Head, School Team	December 8-9
	District	District Year-End PIR	2 days	Consolidation of annual school reports	PSDS	December 15-16
	Division	CSW	1 day	Final validation of annual data	DPIR TWG, Finance	January 7, 2027
	Division	Year-End DPIR	1 day	Comprehensive annual review	DPIR TWG	January 8, 2027
	Division	Post-DPIR	—	Final action planning; inputs to AAR & AIP	Planning Section; TWG	Within 1 week after DPIR

DEPARTMENT OF EDUCATION
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure 2 to DM No. ___, s. 2026

DIVISION PROGRAM IMPLEMENTATION REVIEW (DPIR) COMMITTEE

NAME		POSITION/DESIGNATION	NAME		POSITION/DESIGNATION
Office of the Schools Division Superintendent			Office of Curriculum Implementation Division		
1	Dr. Margarito A. Cadayona Jr., CESO VI	Schools Division Superintendent	28	Dr. Renato S. Cagomoc	Chief Education Supervisor - CID
2	Dr. Jun-Nilou D. Dulfo	OIC-Asst. Schools Division Superintendent	29	Arnold M. Jaraba	EPS-TLE
3	Grace S. Pagunsan	AO V	30	Mercedita S. Garcia	EPS-MAPEH
4	Sheryll Ann Marie G. Lacaba, CPA	Accountant III	31	Ricky S. Cano	EPS-ALS
5	Sunshine Marjorie E. Ventures	Budget Officer III	32	Joshua Sherwin T. Lim	EPS-Mathematics
6	Gary H. Ballon	ITO-I	33	Dr. Lourdes L. Matan	EPS-Filipino
7	Drixel Idol R. Ortega	ADAS III	34	Dr. Joy B. Saldaña	EPS-Science
8	Jennifer C. Alvarez	HRMO	35	Dr. Noel E. Sagayap	EPS-LR
9	Atty. Rhea P. Aguado	Legal Officer	36	Dr. Nelson R. Bello	EPS-Values/PMIS Focal
10	Suzette P. Candaza	Cashier	37	Dr. Erwin L. Purcia	EPS-English
11	Gennerson T. Nabual	Supply Officer	38	Corie B. Senolos	
12	Shiela Mae Cano	AO II/PMIS Focal	39	Dr. Josephine A. Gallardo	
13	Maria Angela B. Antonio	Records Officer	40	Rina M. Aboganda	EPS II/PMIS Focal
Office of the School Governance & Operations Division			41	Beverly C. Longcop	Librarian
14	Dr. Avelina P. Tupa	OIC-Chief Education Supervisor - SGOD	42	Nora G. Capetillo	PSDS, Calbayog 1
15	Oscar D. Billate, Jr.	EPS	43	Alma R. Caber	PSDS, Calbayog 2
16	Dr. Arlene C. Catalan	Medical Officer	44	Anabelle O. Yangzon	PSDS, Calbayog 3
17	Carren Meryl A. Cabadsan	SEPS-SMN	45	Jose O. Abon	PSDS, Calbayog 4
18	Robert Anthony F. Ygrubay	SEPS-Designate	46	Reynaldo T. Bernales	PSDS, Calbayog 5
19	Marita P. Senolos	SEPS-HRD	47	Teresa D. Villa Noemi S. Castante	PSDS, Oquendo 1
20	Rosalia M. Rivera	EPS-II	48	Benedicto M. Merales	PSDS, Oquendo 2
21	Asther E. Bachar	EPS-II/PMIS Focal	49	Dr. Geraldine P. Sumbise	PSDS, Oquendo 3
22	Galina V. Panela	SEPS-PRS	50	Ma. Teresa S. Simon	PSDS, Tinambacan 1
23	Ma. Marlie M. Mendoza	Planning Officer	51	Elbert G. Ongcal	PSDS, Tinambacan 2
24	Engr. Jordan B. De Veyra	Engineer III	52	Ester A. Slozon	PSDS, Tinambacan 3
25	Eric R. Doroja	PDO II/DRRM Coordinator			
26	Marian C. Advincula	PDO I-LFC			
27	Joanna Lou V. Portura	PDO I-LFC			