



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 16, 2026

DIVISION MEMORANDUM
No. 083, s. 2026

SUPPLIERS FORUM 2026

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
Bid and Awards Committee
All Others Concerned

1. This Office is pleased to invite all interested suppliers, contractors, and service providers to a **Suppliers' Forum 2026** on **March 17, 2026, 9:00 o'clock in the morning**, to be held at SDO Calbayog City Division Office Conference Hall.
2. The forum will:
 - o Introduce participants to the updated **Government Procurement Reform Act (RA 11997, 2023)** and its amendment **RA 12009, 2023**;
 - o Explain the updated **eligibility requirements, bid submission procedures, and digital procurement processes**;
 - o Highlight supplier responsibilities under Sections 15, 28, 35, and 36 of RA 12009 to ensure smooth and lawful participation; and
 - o Promote open communication and partnership with the Department to improve service delivery, efficiency, and quality in government procurement.
3. This is a valuable opportunity for suppliers to:
 - o Clarify requirements and processes directly with the Procurement Unit;
 - o Learn tips for successful participation in bidding; and
 - o Ensure compliance with legal and documentary requirements, avoiding disqualification in future procurement activities.
4. To confirm attendance, participants are requested to RSVP on or before **March 10, 2026**, through the **BAC Secretariat**.
5. Your active participation is highly encouraged to make this forum productive and beneficial for both suppliers and the Division.
6. Immediate dissemination of and strict compliance with this memorandum are desired.



MARGARITO A. CADAYONA, JR. PhD, CESO VI
Schools Division Superintendent



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
Email Address: calbayogcity@deped.gov.ph
Website: <https://calbayogcity.deped.gov.ph/>