



Republic of the Philippines
Department of Education
 REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 25, 2026

DIVISION MEMORANDUM

No. 0916, s. 2026

RECONSTITUTION OF THE SCHOOLS DIVISION GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS)

TO : Assistant Schools Division Superintendent
 Chief Education Supervisor (CID & SGOD)
 Education Program Supervisors/District Advisors
 Public Schools District Supervisors
 Division GFPS
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

1. Pursuant to **Republic Act No. 9710**, otherwise known as the **Magna Carta of Women**, and in accordance with **DepEd Order No. 32, s. 2017** (Gender-Responsive Basic Education Policy), this Office hereby announces the reconstitution of the Schools Division Gender and Development Focal Point System (GFPS).

2. The GFPS is an interacting and interdependent group of people in all levels of the Department authorized to mainstream gender in the agency. It aims to ensure that GAD issues and concerns are addressed in the division's policies, programs, and projects.

3. Below is the new composition of the **Division GFPS** who are hereby designated to perform the duties and functions of the GFPS:

Position in GFPS	Designated Personnel/Office
Head of GFPS	DR. MARGARITO A. CADAYONA JR., CESO VI Schools Division Superintendent
GFPS Executive Committee	DR. JUN-NILOU D. DULFO OIC-Assistant Schools Division Superintendent
	DR. AVELINA P. TUPA OIC-Chief ES, SGOD
	DR. RENATO S. CAGOMOC Chief ES, CID

Technical Working Group (TWG)	<p>MARITA P. SENOLOS SEPS-HRD/Division GAD Coordinator</p> <p>SUNSHINE MARJORIE E. VENTURES Budget Officer III</p> <p>SHERYLL ANN MARIE G. LACABA, CPA Accountant III</p> <p>JENIFFER C. ALVAREZ AOIV-Personnel/HRMO</p> <p>MA. MARLIE M. MENDOZA Planning Officer III</p> <p>ROSALIA M. RIVERA SEPS-SMM&E</p>
Secretariat	<p>SHARON D. BALZA EPS II</p> <p>ASTHER E. BACHAR EPS II-SMM&E</p>

4. The Division GFPS shall perform the following functions as mandated by the Philippine Commission on Women (PCW) and DepEd guidelines:

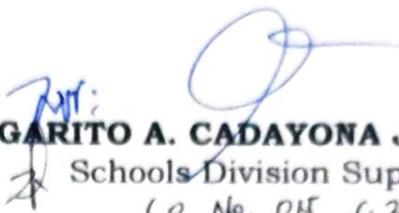
- **Policy Advocacy:** Lead the mainstreaming of gender perspectives in Division policies, plans, and programs.
- **GAD Planning and Budgeting:** Lead the preparation of the annual Division GAD Plan and Budget (GPB) and the GAD Accomplishment Report (AR).
- **Capacity Building:** Facilitate the conduct of gender sensitivity trainings and other GAD-related orientation for division and school personnel.
- **Monitoring & Evaluation:** Monitor the implementation of GAD-related activities and assess the division's progress in institutionalizing gender equality.

5. The GFPS Executive Committee and TWG shall meet quarterly or as often as necessary to discuss GAD-related updates and plan interventions.

6. Expenses related to GFPS activities, including meetings and capacity building, shall be charged against the **5% GAD Budget** of the Division, subject to the usual accounting and auditing rules and regulations.

7. In the school level, the School Heads are likewise directed to organize their respective **School GFPS** following the composition pattern prescribed in DepEd Order No. 32, s. 2017.

8. Immediate dissemination of and strict compliance with this Memorandum is desired.


MARGARITO A. CADAYONA JR. PhD, CESO VI
Schools Division Superintendent
L.O No. DH 5-2026



Enclosure: ~~None~~

To be indicated in the *Perpetual Index Under* the following subjects:

SGOD

GAD

GFPS