



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

March 4, 2026

DIVISION MEMORANDUM

No. 108, s. 2026

HOSTING OF THE REGIONAL MANCOM AND PROJECT LAKBAY-ARAL SCHOOL VISIT

TO: Asst. Schools Division Superintendent
Chiefs, CID, and SGOD
Education Program Supervisors
Public School District Supervisors
School Heads (Public and Private)
All Others Concerned

1. Pursuant to Regional Memorandum No. 1513, s. 2025, entitled *Monitoring and Provision of Technical Assistance on the Implementation of the ARAL Program through the Lakbay-ARAL*, this Division shall serve as the Host Division for the conduct of the Regional Management Committee (REMANCOM) in connection with the Project Lakbay-ARAL School Visit on March 10–11, 2026.
2. The activity seeks to monitor and provide technical assistance to School ARAL implementers in SDO Calbayog City to ensure the effective and efficient implementation of the Academic Recovery and Accessible Learning (ARAL) Program through Lakbay-ARAL.
3. All fifteen (15) schools scheduled for visitation by the REMANCOM Teams, as well as all other School ARAL implementers in SDO Calbayog City, are hereby directed to ensure full readiness in terms of physical and learning environment preparations. These include clean, safe, and well-maintained school grounds; organized and learner-ready classrooms; clearly designated and properly labeled ARAL areas; and fully functional utilities and facilities.
4. Instructional readiness shall include the systematic and organized implementation of ARAL sessions; the availability of at least ten (10) ARAL artifacts aligned with Regional Memorandum No. 1513, s. 2025; complete and properly labeled Teacher-Tutor Portfolios according to Key Stages (Basic and Plus); and the preparedness of the School Head and School ARAL Coordinator to present implementation highlights, best practices, challenges encountered, and corresponding interventions. Updated implementation reports, accomplished monitoring tools, attendance records, and relevant documentation shall likewise be made available for validation.



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5. Stakeholder participation and engagement shall be ensured, including the presence and support of the PTA President, Barangay Officials (particularly the Committee on Education Chair), SK Chairperson, Teachers' Circle President, Alumni Association President, Student Organization President, and other relevant partners.
6. Appropriate protocol and logistical arrangements, such as welcome tarpaulins, framed photographs of key officials, designated protocol officers, Certificates of Appearance, and other necessary preparations for REMANCOM participants and SDO officials, shall be properly organized and facilitated.
7. All expenses to be incurred in the conduct of this activity shall be charged against Local Funds, School/Division MOOE, and other available funds, subject to the usual accounting and auditing rules and regulations prescribed by the Commission on Audit (COA).
8. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


MARGARITO A. CADAYONA JR., PhD, CESO VI
Schools Division Superintendent



**REMANCOM – DEPLOYMENT OF TEAMS
FOR PROJECT LAKBAY-ARAL SCHOOL VISIT
Day 2: Wednesday, March 11, 2026**

Program of Activities

6:00 AM – Breakfast @ Red Iron Hotel, Calbayog City

8:00 AM – Deployment of teams for Project Lakbay-ARAL school visit

SDO / Office/Team	School to be Visited	Protocol Officers
RD Team	Rafael Lentejas Memorial School of Fisheries	Ma. Teresa Simon Corie B. Senolos
ARD Team	Calbayog City National High School	Annabele Yangzon Rina Aboganda
CLMD Chief & SDO Calbayog City	Cag-Olango Elementary School	Dr. Erwin L. Purcia
Baybay	Calbayog East Central School	Jose O. Abon Dr. Nelson Bello
Biliran	San Policarpo National High School	Reynaldo Bernales Leah Arnejo
Borongan	Nijaga Elementary School	Dr. Geraldine Sumbise Lilibeth G. Ortiz
Catbalogan	San Joaquin National High School	Elbert Ongcal Arnold Jaraba
Eastern Samar	Gadgaran Integrated School	Benedicto Merales Beverly Longcop
Leyte	Tomaligues Integrated School	Lourdes L. Matan Joshua Sherwin T. Lim
Maasin	Carayman Central Elementary School	Nora G. Capetillo Benchie Bongoyan
Ormoc	Calbayog City SPED Center	Dr. Joy B. Saldana Greggy Bec Obong
Northern Samar	Caglanipao Sur Integrated School	Ester Siozon Noel E. Sagayap
Samar	Oquendo National High School	Noemi Castante Ricky S. Cano
Southern Leyte	Calbayog Pilot Central Elementary School	Alma Caber Dr. Josephine Gallardo
Tacloban	Trinidad Central Elementary School	Teresa Villa Mercedita Garcia

12:00 NN – Lunch at the respective schools visited

1:00 PM – Home Sweet Home

