



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

March 25, 2026

DIVISION MEMORANDUM

No. 197, s. 2026

EOSY RITES CONSOLIDATED GRADUATION SCHEDULE FOR SCHOOL YEAR 2025–2026

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
School Heads, Elementary and Secondary Schools (Public and Private)
All Others Concerned

1. This Office issues guidelines for the conduct of the End-of-School-Year (EOSY) Rites for School Year 2025–2026. This includes the **Consolidated Graduation and Moving-Up Schedule** and the **designation of confirming officers** to ensure smooth, orderly, and meaningful ceremonies.
2. The EOSY Rites shall be conducted from **March 28 to 31, 2026**, following the **Consolidated Graduation Schedule (Enclosure No. 1)**.
3. The **Schools Division Superintendent (SDS)** shall be the official confirming officer for all schools. Only the SDS's name shall appear in all programs and related documents. The SDS also has the **full authority to personally attend any school of his choice**, regardless of the pre-assigned schedule of confirming officers.
4. Designated representatives or alternates of the SDS, as specified in **Enclosure No. 1**, shall serve as confirming officers. These include the **ASDS, CID Chief, EPS, SGOD Chief, and PSDS**. A full-fledged Principal or School Head (HTs, TICs, or OICs) may be assigned **only when other officials are unavailable**. Assignment of School Heads is **least preferred** and shall be done **only when necessary and properly authorized**.
5. Designated confirming officers are expected to **perform their duties responsibly** and ensure full compliance with **academic and ceremonial requirements** of the EOSY Rites.
6. Confirming officers must **strictly follow the approved schedule and assigned schools** to ensure that every school is properly attended.
7. **PSDS and EPS** assigned as confirming officers shall **co-manage the ceremonies**, ensuring that all schools in their respective districts have **assigned confirming officers**, and that events are conducted smoothly, orderly, and with dignity.
8. Confirming officers shall **coordinate with School Heads** regarding attendance, participation, and speaking roles. If unable to attend, **prior notice and proper arrangements** must be made to avoid disruption.



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