



Manila, Philippines

DEPARTMENT OF EDUCATION

REGION VI

SCHOOLS DIVISION OFFICE - CALABUOG CITY

P.O. Calabugan, Calabugan, Calabugan City, Samar

OFFICE MEMORANDUM

No. 74, s. 2025

TO: PERSONNEL SECTION

SUBJECT: ~~MEMORANDUM~~ **OVERTIME**

DATE: February 5, 2025

1. This Office hereby informs the following Personnel concerned to render Overtime on February 7, 2025:

PERSONNEL SECTION to process the FORM 7 of Calabugan 1, Tinasutan 2 and Agoncillo 3, Calabugan 4, Tinasutan 1 and Agoncillo 2 and the Form 8 for action.

- a. MARY ANN LONDOJO
- b. ANNE ROMANOS
- c. MYRNA DELLOS SANTOS

2. All concerned will be granted an Overtime service credit.

3. Immediate dissemination and strict compliance with this Memorandum is directed.

MARGARET A. SANTIAGO, JR., PhD, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent

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