



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY
 Calbayog City

06 April 2026

DIVISION MEMORANDUM
NO. 157, s. 2026

**CONDUCT OF DIVISION-LED TRAINING OF TEACHERS ON THE
 REVISED GRADES 6, 9 & 10 CURRICULUM**

TO: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elem & Sec School Heads
 Section/Unit Heads
 All Others Concerned

- In reference to DM-OULS-2026-082 dated February 24, 2026, this Office, through the SGOD-Human Resource Development Section, announces the conduct of a four-day live-out Division-Led Training of Teachers on the Revised Grades 6, 9 & 10 Curriculum scheduled from June 1-4, 2026 to be hosted by San Policarpo National High School, Calbayog 5 District.
- The training aims to:
 - develop participants' deep and consistent understanding of the content and intent of the revised Grades 6, 9 & 10 curriculum; and
 - strengthen their core competencies in content knowledge and pedagogy, curriculum and planning, and assessment.
- The participants of this activity are the Grades 6, 9 & 10 teachers. District supervisors and school heads are enjoined to facilitate and monitor the 100% attendance of their respective districts and schools. Attached are the Training Matrix, Composition of Program Management Team (PMT), resource persons, class managers, M&E officers and welfare officers, and the Division-Led Fund Allocation per Grade Level.
- The training shall be conducted in three (3) batches as follows:

Lot/Cluster	Schedule	Grade Level & Learning Area
Lot 1/ Cluster 1 (Main Campus)	June 1-4, 2026	Grade 6: English, Science, Mathematics, Filipino, Araling Panlipunan, MAPEH, TLE & GMRC
Lot 2/ Cluster 2 (Annex Campus)	June 1-4, 2026	Grade 9, 10 & TLE Grades 9/10: English, Science, Mathematics, Filipino, Araling Panlipunan, MAPEH, TLE & GMRC
Venue: San Policarpo National High School		



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
Email Address: calbayogcity@deped.gov.ph
Website: <https://calbayogcity.deped.gov.ph/>

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4. There will be a Coordination and Planning Conference of all the resource persons, PMT on May 5, 2026, 9:00 a.m. at the Division Conference Hall.
6. Expenses for food, training materials and other expenses relative to the conduct of this activity is charged to HRTD Program Support Fund (PSF) to be downloaded as stipulated in DM-OULS-2026-082 dated February 24, 2026-Division-Led Fund Allocation per Grade Level, subject to accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

MARGARITO A. CADAYONA JR., PhD, CESO VI
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

HRTD-TRAINING

REVISED CURRICULUM



sgod-hrds/mpampanga-senolos/06april 2026

Enclosure No. 1 of Division Memorandum No. _____, s. 2026

CONDUCT OF DIVISION-LED TRAINING OF TEACHERS ON THE REVISED GRADES 6, 9 & 10 CURRICULUM

May 12, 2026 to May 29, 2026
 @ San Policarpo National High School
 Brgy. San Policarpo, Calbayog City

TRAINING MATRIX

Time/Day	Day 1	Day 2	Day 3	Day 4
8:00 a.m. - 8:30 a.m.	Arrival/ Registration	Management of Learning		
8:30 a.m. - 10:00 a.m.	Opening Program & Pre-test/ Am Snacks	(Specialization) Session 4 Curriculum Deep Dive: Internalizing (Grade Level-Learning Area) Quarters 3 & 4 Curriculum	(Specialization) Session 6 Assessing Learning	Workshop 3 Workplace Application Planning
10:00 a.m. - 10:15 a.m.		Health Break		
10:15 a.m. - 11:15 a.m.	(Core) Session 1 Understanding the Revised K to 10 Curriculum	Continuation of Session 4	Continuation of Session 4	Continuation of Workshop 3
11:15 a.m. - 12:00 p.m.			Workshop 1 Building on Curriculum Map: Lesson Planning	
12:00 p.m. - 1:00 p.m.	Lunch Break			
1:00 p.m. - 1:45 p.m.	(Core) Session 2 The Kindergarten to Grade 10 Instructional Design Framework	(Specialization) Session 5 Selecting Appropriate Teaching Strategies for Optimal Learning	Continuation of Workshop 1	Post-test
1:45 p.m. - 2:45 p.m.	(Specialization) Session 3 Curriculum Deep Dive: Internalizing (Grade Level-Learning Area) Quarters 1 & 2 Curriculum			Agreement/ Ways Forward
2:45 p.m. - 3:00 p.m.			Health Break	End-of-Program Evaluation
3:00 p.m. - 3:15 p.m.	Health Break			Workshop 2 Demonstration Teaching
3:15 p.m. - 5:00 p.m.	Continuation of Session 3	Continuation of Session 5	Closing Program	
5:00 p.m. - 5:15 p.m.	Recap, Reminders and End-of-Day Evaluation			Home bound



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Enclosure No. 2 of Division Memorandum No. _____, s. 2026

PROGRAM MANAGEMENT TEAM

Name of Personnel	Office/Unit	Role	Terms of Reference
Dr. Avelina P. Tupa OIC- Chief	SGOD	Program Manager	<ul style="list-style-type: none"> ▪ Oversees the implementation of the entire program ▪ Supervises the PMT to ensure that all processes are carried out and outputs delivered according to standards ▪ Orients the PMT and the resource persons/subject matter experts on their terms of reference and the details of the program design ▪ Conducts debriefing with the PMT and resource persons/subject matter experts ▪ Leads in crafting the PD Program Completion Report
Marita P. Senolos SEPS (HRD)	HRDS	Co-Program Manager	
Dr. Renato S. Cagomoc Chief	CID	Learning Manager	<ul style="list-style-type: none"> ▪ Ensures that the program is carried out based on the detailed design in collaboration with the resource persons/subject matter experts ▪ Prepares and maintains a conducive learning environment by facilitating unfreezing, leveling of expectations, and norm-setting activities by addressing emerging learning needs ▪ Facilitates the integration session at the end of the intervention, including preparation of Workplace Application Project (WAP) Plan ▪ Ensures the Level 2 (Learning) evaluation is conducted ▪ Prepares and sends communication to participants' supervisors regarding program completion and the importance of WAP
Resource Persons/Learning Facilitators	CID	Learning Area Experts	
Class Managers	To be identified	Documentation and Secretariat	<ul style="list-style-type: none"> ▪ Applies effective presentation and facilitation techniques in conducting assigned sessions ▪ Provides expert content input during learning sessions ▪ Documents the proceedings of the learning sessions using the



			<p>prescribed documentation template</p> <ul style="list-style-type: none"> ▪ Takes photos of the different parts of the program delivery ▪ Attends to the registration needs of participants ▪ Ensures that participants fill-out the attendance sheets every day ▪ Prepares a directory of participants based on the registration forms ▪ Assists in the distribution of learning materials and supplies ▪ Assists in posting and collection of sessions outputs ▪ Compiles session documents and learning resource materials
<p>Marita P. Senolos SEPS (HRD) Sharon D. Balza EPS II (HRD)</p>	HRDS	Training Coordinators	<ul style="list-style-type: none"> ▪ Oversee all finance-related concerns of the program, including the efficient allocation and timely release of funds, as well as the documentation for liquidation ▪ Initiates procurement processes of resources, materials and relevant services and perform relevant services and perform a follow-up fund disbursement with appropriate offices ▪ Monitors and documents all disbursements against the budget to support liquidation ▪ Liquidates all fund disbursements and prepares a financial report as input to the PD Program Completion Report ▪ Ensures the quality, adequacy, and availability of facilities, equipment, supplies and materials, vehicles and other resources to support the successful implementation of the program ▪ Leads ocular inspection of the venues to ensure adherence to standards and specifications ▪ Checks that session rooms are always ready for use and conducive for learning
<p>Marita P. Senolos SEPS (HRD) Sharon D. Balza EPS II (HRD)</p>	HRDS	CPD Focal Persons	<ul style="list-style-type: none"> ▪ Prepares the PD application for CPD accreditation ▪ Prepares the completion report and its attachments for submission to PRC via CPDAS

<p>Oscar D. Billate, Jr. EPS-SGOD Rosalia M. Rivera SEPS (SMME) Asther E. Bachar EPS II (SMME) Robert Anthony F. Ygrubay MT II/ M&E Coordinator- Designate Eric R. Doroja PDO III/ DRRM Engr. Jordan B. De Veyra Division Engineer Gary H. Ballon ITO 1 Drixel Idol R. Ortega ADAS III</p>	<p>SGOD SMME</p>	<p>M & E Officers</p>	<ul style="list-style-type: none"> ▪ Implements the M&E Plan in collaboration with the PMT ▪ Applies process observation and prescribed tools to monitor ▪ Administers and analyzes the results of the Level 1 evaluation which is to be presented during the debriefing ▪ Assists the Learning Manager in administering and analyzing the results of the Level 2 evaluation ▪ Prepares Levels 1 and 2 M&E Analysis and submit to Program Manager for the inclusion in the PD Program Completion Report
<p>Dr. Arlene C. Catalan Medical Officer and Division Nurses</p>	<p>Health & Nutrition Section</p>	<p>Health Officers</p>	<ul style="list-style-type: none"> ▪ Collaborates with the PMT to integrate health and safety considerations into logistical and operational planning ▪ Provides on-site medical support and first aid services ▪ Manages health-related incidents and coordinates emergency response including referral to appropriate healthcare facilities, if needed ▪ Maintains records of health incidents, medical interventions provided and compliance with health standards